

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 2 APRIL 2015	10.07AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 2 April 2015**, commencing at 10.07am.

PRESENT:	Cr	G	Welsh	Chair
	Mayor	R	Church	
	Cr	D	Ammundsen	
	Cr	M	Bell	Deputy Chair
	Cr	M	Cardiff	Deputy Mayor
	Cr	J	Elliott	
	Cr	K	Gurunathan	
	Cr	P	Gaylor	
	Cr	J	Holborow	
	Cr	D	Scott	
	Cr	M	Scott	
	Mr	R	Spratt	Māori Representative
ATTENDING:	Mr	P	Dougherty	Chief Executive
	Ms	T	Evans	Group Manager Community Services
	Mr	W	Maxwell	Group Manager Corporate Services
	Mr	S	McArthur	Group Manager Strategy & Partnerships
	Mr	M	de Haast	Financial Controller
	Ms	C	Papps	Member, Ōtaki Community Board
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Mr	E	Gregory	Acting Chair, Waikanae Community Board
	Mrs	J	McDougall	Communications Manager
	Mr	S	Hester	Acting Property Asset Manager
	Ms	A	McLaughlin	Democracy Services Advisor
	Mrs	J	Nock	Executive Secretary, Corporate Services

CBC 15/4/69

### **WELCOME**

The Chair welcomed everyone to the meeting, declared the meeting open and read the Council Blessing.

The Chair clarified the guidelines of public speaking time.

CBC 15/4/70

### (a) **Apologies**

#### **MOVED (Welsh/Mayor)**

**That apologies be accepted from Cr Gurunathan for leaving early (11.30am) and Cr Elliott for lateness.**

#### **CARRIED**

### (b) **Declarations of Interest Relating to agenda items.**

There were no declarations of interest relating to agenda items.

*Cr Elliott joined the meeting at 10.09am*

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CBC 15/4/71

**PUBLIC SPEAKING TIME**

Dale Evans

Mr Evans spoke to a tabled paper regarding the charging of water meters at Kapiti Boating Club.

CBC 15/4/72

**CONFIRMATION OF MINUTES: 19 February 2015**

**MOVED (Welsh/Mayor)**

**That the minutes of the Corporate Business Committee meeting held on 19 February 2015 be adopted as a true and correct record.**

**CARRIED**

The minutes were approved with the following amendments:

- a) Wellesly Park was corrected to Wesley Knight Park; and
- b) in the final paragraph the word 'took' was amended to 'taken'.

**Matters Under Action**

Kiosk at Paraparaumu Beach

It was reiterated that the Kiosk complied with the Building Code requirements for its current use.

Members' attendance at meetings

It was commented that, as per Standard Orders, Members' attendance must be noted in the minutes and the Chair advised that minutes would be corrected if a Member's name was accidentally omitted.

CBC 15/4/73

**MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses.  
It was advised that due to relevant staff members not in attendance and further investigations required, Mr Evans would be responded to in writing.
- (b) Leave of Absence  
There was no leave of absence.
- (c) Matters of an Urgent Nature.  
There were no matters of an urgent nature.

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CBC 15/4/74

**LEASE ASSIGNMENT FOR CAFÉ NOVELLA LEASE (CS-15-1515)**

Sean Hester, Acting Property Asset Manager spoke to the report

Members were assured that strict guidelines on the lease had been followed and the Lease would be signed subject to the Chief Executive being comfortable with the status of the guarantor.

**MOVED (M Scott/Cardiff)**

**That the Corporate Business Committee approve the assignment of the lease and contract for services for the premises of Café Novella to Little Blue Kiwi Limited, subject to the directors providing a guarantee.**

**CARRIED**

CBC 15/4/75

**DRAFT TREASURY MANAGEMENT POLICY (Corp-15-1535)**

Mark de Haast, Financial Controller gave a presentation showing a summary of the draft Treasury Management Policy including:

- an overview including the core components of the policy; and
- key changes, showing the new liquidity risk control limits, interest rate risk management, Chief Executive’s delegated authority, review time, net interest and external debt over total operating income and counterparty credit risk.

**MOVED (Welsh/Ammundsen)**

**That the Corporate Business Committee approves the Treasury Management Policy, attached as Appendix 1 to Report Corp-15-1535.**

**CARRIED**

The Chair confirmed that if any Members required further training on Treasury Management this would be via a Council Briefing in the future.

CBC 15/4/75

**AUDIT AND RISK SUBCOMMITTEE MINUTES: 12 February 2015  
– for information**

The Corporate Business Committee meeting closed at 11.03pm

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Chairperson

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Date