

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 8 OCTOBER 2015	10.05AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 8 October 2015**, commencing at 10.05am.

PRESENT:	Cr	G	Welsh	Chair
	Cr	D	Ammundsen	
	Cr	M	Bell	Deputy Chair
	Cr	M	Cardiff	Deputy Mayor
	Cr	J	Elliott	
	Cr	P	Gaylor	
	Cr	K	Gurunathan	
	Cr	D	Scott	
	Cr	M	Scott	
	Mr	R	Spratt	Māori Representative
ATTENDING:	Mr	P	Dougherty	Chief Executive
	Mr	K	Currie	Group Manager Regulatory Services
	Ms	T	Evans	Group Manager Community Services
	Mr	W	Maxwell	Group Manager Corporate Services
	Mr	S	McArthur	Group Manager Strategy & Planning
	Mr	K	Black	Manager, Planning & Corporate Reporting
	Mr	T	Creighton	Corporate Monitoring Officer
	Mr	M	de Haast	Financial Controller
	Ms	A	Kenna	Media Relations Manager
	Ms	F	Vining	Chair, Paraparaumu/Raumati Community Board
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Mr	J	Cootes	Chair, Otaki Community Board
	Mrs	J	Lloyd	Member, Waikanae Community Board
	Ms	C	Papps	Ōtaki Community Board
	Miss	A	McLaughlin	Democracy Services Advisor
	Mrs	J	Nock	Executive Secretary, Corporate Services
Leave of Absence:	Cr	J	Holborow	
Apologies:	Mayor	R	Church	

CBC 15/10/84

WELCOME

The Chair apologised for the late start, welcomed everyone to the meeting, declared the meeting open and read the Council Blessing.

CBC 15/10/94

(a) Apologies

MOVED (M Scott/Ammundsen)

That an apology be accepted from Mayor Ross Church.

CARRIED

It was noted that Cr J Holborow was on leave of absence.

(b) Declarations of Interest Relating to agenda items.

There were no declarations of interest relating to agenda items.

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CBC 15/10/95

PUBLIC SPEAKING TIME

Trevor Daniel, on behalf of Greypower, questioned:

- (a) operating costs and funding depreciation
- (b) satisfaction survey, particular stormwater being under budget
- (c) community services costs of swimming pools and halls; and
- (d) rates rebates and customer satisfaction with Council staff.

Mr Dale Evans questioned:

- (a) unrealised gain/losses;
- (b) operating Deficit;
- (c) assets;
- (d) current debt;
- (e) external member of the Audit and Risk Subcommittee; and
- (f) profitability of Coastlands Aquatic Centre.

CBC 15/10/96

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses.

Mr Daniel

- (a) it was confirmed that Kāpiti Coast District Council (KCDC) had the 4th lowest costs and it did include depreciation;
- (b) some projects were under budget due to delays on start time;
- (c) if more detail was required then KCDC's quarterly report, showed a more detailed level of performance and activities;
- (d) Mr Daniel was thanked for his positive comments.

Mr Evans

- (a) regular reports to the Corporate Business Committee and Audit & Risk Subcommittee showed derivatives were re-valued to the current market price at any given time. The Council did not gamble on the market and averaged their rates over time;
- (b) the Council did not budget for unrealised gains/losses as the market could not be predicted;
- (c) land under roads accounted for \$733 million of Council's assets;
- (d) as at September 2015 external debt was \$140 million and no rates went to debt; operating surplus would be used to fund debt;
- (e) the appointment of Mr Tuck was advertised in the local media and the interview panel consisted of the Mayor, Chief Executive and Chair of the Corporate Business Committee. The fee was \$150 per meeting and it was standard best practice for external members to have voting rights; and
- (f) 25% of the Pools operating costs were covered by user charges and 75% by rates.

Mr James Cootes left the meeting at 10.24am

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(b) Leave of Absence

MOVED (M Scott/Ammundsen)

That the Corporate Business Committee grants Jill Lloyd leave of absence from 26-30 Nov 2015

CARRIED

(c) Matters of an Urgent Nature.
There were no matters of an urgent nature.

CBC 15/10/97

DRAFT ANNUAL REPORT TO 30 JUNE 2015 (SP-15-1714)

Kevin Black, Manager, Corporate Planning and Reporting and Mark de Haast, Financial Controller gave a presentation showing a summary of the draft Annual Report.

Members discussed the report and staff responded to their questions.

Congratulations were given to everyone involved in Energise Ōtaki and the planting of 20,000 eco-sourced plants, as it was agreed they were both worthwhile initiatives.

Philip Edwards left the meeting at 11.12am and returned at 11.15am

MOVED (Cardiff/Ammundsen)

That the Corporate Business Committee considers the draft Annual Report 2014/15 (see Appendix 1) and recommends, subject to any final changes from audit, the Annual Report be adopted by Council on 15 October 2015.

That the Corporate Business Committee delegates to the Mayor, Chair of Corporate Business Committee and Chief Executive the authority to approve minor editorial changes to the material contained in the appendix to SP-15-1714 prior to publication.

CARRIED

Cr Cardiff left the meeting at 11.18am and returned at 11.20am

CBC 15/10/98

COUNCIL'S DEBT MATURITY PROFILE (Corp-15-1717)

Wayne Maxwell, Group Manager Corporate Services gave a presentation showing a summary of the Council's Debt Maturity Profile.

Members gave their appreciation and thanks to staff on giving their knowledge and clear understanding to this Committee.

MOVED (M Scott/Ammundsen)

That the Corporate Business Committee notes the proposed approach to rebalance the risk of the Council's debt maturity profile.

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That the Corporate Business Committee notes that PricewaterhouseCoopers and the Local Government funding Agency support the proposed approach.

CARRIED

The meeting was adjourned at 11.43am and reconvened at 11.54am

CBC 15/10/99

RESIDENT OPINION SURVEY 2015 - OVERVIEW (SP-15-1665)

Kevin Black spoke to the report.

It was commented that a positive response had been received from the community on the Council's Road Safety and Transport programmes.

MOVED (Gaylor/D Scott)

That the Corporate Business Committee notes the results of the Resident Opinion Survey provided in Appendix 3 which includes a breakdown of results at both the district and community board level.

CARRIED

CBC 15/10/100

AUDIT AND RISK SUBCOMMITTEE MINUTES; 6 August 2015 – for information only

CBC 15/10/101

CONFIRMATION OF MINUTES: 13 August 2015

MOVED (Gaylor/Welsh)

That the minutes of the Corporate Business Committee meeting held on 13 August 2015 be adopted as a true and correct record.

CARRIED

Matters Under Action

The Corporate Business Committee meeting closed at 12.04pm

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Chairperson

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Date