

<b>MINUTES</b> <b>REGULATORY MANAGEMENT</b> <b>COMMITTEE</b>	<b>MEETING HELD ON</b> <b>THURSDAY 11 JUNE 2015</b>	<b>TIME</b> <b>10:00AM</b>
--	--	-------------------------------

**MINUTES** of a meeting of the **Regulatory Management Committee**, held in the Council Chambers, 175 Rimu Road, Paraparaumu, on Thursday 11 June 2015 commencing at 10:04am.

**PRESENT:**

Cr	D	Ammundsen	(Chair)
Mr	R	Church	(Mayor)
Cr	M	Bell	
Cr	J	Elliott	
Cr	P	Gaylor	
Cr	K	Gurunathan	
Cr	J	Holborow	
Cr	D	Scott	
Cr	M	Cardiff	
Cr	M	Scott	

**IN ATTENDANCE:**

Mr	S	McArthur	(Acting Chief Executive)
Mr	J	Best	(Deputy Chair, Paraparaumu-Raumati Community Board)
Mr	E	Gregory	(Acting Chair, Waikanae Community Board)
Mr	P	Edwards	(Member, Paekākāriki Community Board)
Mr	K	Currie	(Group Manager, Regulatory Services)
Mr	S	Mallon	(Group Manager, Infrastructure Services)
Mr	D	Lew	(Environmental Planning Manager)
Mr	P	Thomas	(Planner, Environmental Services Limited)
Ms	R	O'Brien	(Development Control, Resource Consents)
Mr	T	Thomas	(Team Leader, Resource Consents)
Ms	A	Kenna	(Media Relations Manager)
Mr	D	MacIntyre	(Communications)
Ms	C	Stevens	(Building Control Manager)
Ms	C	Norman	(Seismic Assessment Administrator)
Mr	R	Hopkins	(RMA Compliance Officer)
Ms	K	Dorofaeff	(Principal Policy Planner)
Ms	S	Moynihan	(Executive Secretary, Minutes)

**APOLOGIES**

Mr	J	Westbury	(Member, Waikanae Community Board)
Mr	C	Royal	(Māori Representative)
Cr	G	Welsh	Leave of absence
Mr	C	Pearce	(Member, Otāki Community Board)

The Chair welcomed everyone to the meeting, introducing Mr Kevin Currie as the new Group Manager Regulatory Services. The rules in the Chamber were outlined and the Council blessing read.

**RMC 15/06/90**

**APOLOGIES**

**MOVED (Church/Holborow)**

**That apologies be accepted from Mr James Westbury, Mr Caleb Royal and Mr Colin Pearce.**

**CARRIED**

<b>MINUTES</b> <b>REGULATORY MANAGEMENT</b> <b>COMMITTEE</b>	<b>MEETING HELD ON</b> <b>THURSDAY 11 JUNE 2015</b>	<b>TIME</b> <b>10:00AM</b>
--	--	-------------------------------

**RMC 15/06/91**  
**DECLARATIONS OF INTEREST**

There were none.

**RMC 15/06/92**  
**PRESENTATION: URBAN TREE PLAN VARIATION**

Mr Darryl Lew, Manager, Research Policy and Planning introduced Mr Paul Thomas, Planner with Environmental Services Limited. Mr Lew provided an update on the imminent release of the Submitter Engagement Version of the Proposed District Plan (PDP) to submitters, and the need to begin a variation process to the PDP on Urban Trees.

Mr Thomas spoke to his presentation. Key points being:

- This variation is necessitated by a Governmental amendment to the Resource Management Act regarding the control of trees in specified urban areas.
- In terms of the ecological sites, this would mean expanding the schedule already in the existing District Plan.
- He introduced Dr Asquith Van Merwin DeGrath from Wildlands, an Ecologist who will be leading that project, and Ms Christine Foster from Environmental Services who will be assisting.
- The number of ecological sites involved is 15 out of a total of 40. Of those 15, there are 121 urban lots.
- The category of Other Urban trees will be turned into a list of specific trees.
- Will also be looking at effectiveness and clarity of the current rules for consistent approach and definition to tree trimming.
- All affected landowners will be written to in advance and any field workers will be clearly identified.
- Council will undertake to consult with interested parties on the Variation and what it involves over the next five weeks, and a report with a formal plan variation will come back to the Regulatory Management Committee in August for consideration and public notification.

The following points were discussed:

- The law appears to remove and then give back in terms of enabling a variation of this nature to have immediate legal affect. This law will mean a consistent regime that will have legal affect and can be applied.
- As part of the consultation process, Council will publish a draft set of rules around tree pruning, etc, for Council and public feedback.
- Contractors that undertake any tree trimming on behalf of power companies, etc will also be consulted.
- Mr Paul Thomas will provide a comparison on what other Council's in the region are doing with regards to the new rules in August.

<b>MINUTES</b> <b>REGULATORY MANAGEMENT</b> <b>COMMITTEE</b>	<b>MEETING HELD ON</b> <b>THURSDAY 11 JUNE 2015</b>	<b>TIME</b> <b>10:00AM</b>
--	--	-------------------------------

- Four options were outlined in the presentation and Council endorsed Option 1: Replicate PDP – which will involve up to 10,000 trees, and commence public consultation.

### **RMC 15/06/93**

#### **PRESENTATION: EXPRESSWAY**

Rita O'Brien, Development Control, Resource Consents team gave a presentation to update on the three expressway projects from a regulatory, consenting and compliance viewpoint. Rita introduced Richard Hopkins, RMA Compliance Officer.

Key points made included:

#### Transmission Gully

- The Council's portion of responsibility (in terms of compliance and designation) for Transmission Gully was approximately 6 kms. The majority of requirements come under the care of the Porirua City Council (PCC) and Greater Wellington Regional Council (GWRC).
- The designation has been set up with a series of Management Plans which require certification from all five territorial authorities and GWRC. There is a combined Council approach with shared resources to ensure a co-ordinated and consistent approach across all Councils.
- The Council has been working with the quarry, the Alliance and New Zealand Transport Agency (NZTA) to minimise any issues arising from the transport of materials for Mackays to Peka Peka (M2PP). Council will also look into the existing resource consents around the impact on skyline. It was noted that the quarries have resource consents they can rely on which were granted some time ago.

*Cr Elliott left the meeting at 11.10am and returned at 11.12am.*

#### MacKays to Peka Peka (M2PP)

- There was discussion around the potential for commercial development of Expressway off-ramps and other such pressure points in the District.
- The designation conditions employ a process of adaptive management. This means there is some latitude to managing construction effects in consultation with affected residents. An important function of Council is in determining if what is proposed is in general accordance with what was presented at and authorised by the Board of Inquiry.

*Cr Bell left the meeting at 11.16am and returned at 11.19am.*

<b>MINUTES</b> <b>REGULATORY MANAGEMENT</b> <b>COMMITTEE</b>	<b>MEETING HELD ON</b> <b>THURSDAY 11 JUNE 2015</b>	<b>TIME</b> <b>10:00AM</b>
--	--	-------------------------------

Peka Peka to Otaki (PP20)

- This project is in its initial stage and NZTA is currently discussing design with key stakeholders. There are a series of management plans and on-going consents to be certified.

The following points were discussed:

- Request for more information around economic benefit to the district from the Alliance.
- The amount of FTE staff working on the Expressways, who are trained locally and the impact this has had on local employment statistics.
- The Alliance will brief Council on 18 June on the upcoming projects where these matters can be raised.

*The meeting adjourned at 11.38am and reconvened at 11.51am.*

**RMC 15/06/94**

**PRESENTATION: BUILDING CONSENTING**

Claire Stevens, Building Control Manager introduced Charlotte Norman, Seismic Assessment Administrator for the earthquake prone building project.

Preparedness for IANZ

- As per the Building Act, Council's accreditation as a Building Consent Authority (BCA) involves an audit every two years. The next Building Assessment Accreditation process will begin in October this year.
- One of the tools being assessed for implementation is the Go-Get technical software which can process building consents electronically and allow inspectors to use tablets.
- A series of workshops have been run with Councils in the lower North Island to discuss the standardisation of forms and processes and collaboration to improve efficiency and to enable greater consistency.

Proposed changes to building legislation

- There are two amendments to the Building Act currently before Parliament. One regarding seismic assessment for earthquake proof buildings, and the other to amend the Building Act regarding how it deals with post-disaster management of buildings. Both amendments are as a result of the Canterbury Earthquake Commission recommendations.

The following points were discussed:

- The post-earthquake powers address life safety and risks to people rather than insurance issues.

<b>MINUTES</b> <b>REGULATORY MANAGEMENT</b> <b>COMMITTEE</b>	<b>MEETING HELD ON</b> <b>THURSDAY 11 JUNE 2015</b>	<b>TIME</b> <b>10:00AM</b>
--	--	-------------------------------

**RMC 15/06/95**

**PRESENTATION: FLOOD RECOVERY ASSISTANCE**

Claire Stevens, Building Control Manager updated Council on the work that Regulatory Services have been involved in with the recent flood event, in particular post-event where sites that had evacuations, commercial buildings, or where flooding events had occurred, were appraised and information was given to affected parties.

**RMC 15/06/96**

**PUBLIC SPEAKING TIME (for items relating to the agenda)**

There were no public speakers wishing to address items on the agenda:

**RMC 15/06/97**

**MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses – none were required
- (b) Leave of Absence – none was requested.
- (c) Matters of an Urgent Nature - there were none.

**RMC 15/06/98**

**CONFIRMATION OF MINUTES: 23 April 2015**

Cr Elliott requested an amendment to Page 3, (paragraph following the Mayor's return to the meeting) which stated that both she and Cr Michael Scott enquired about a complaint. Cr Elliott wished for this to be amended to note it was herself who complained, with Cr Michael Scott assisting with background. Cr Michael Scott requested the Minutes stand as he was echoing Cr Elliott's complaint.

Cr Holborow requested an amendment to the Apologies listing for Mr P Edwards to read, Chair of the Paekākāriki Community Board.

**MOVED (M Scott/Holborow)**

**That the amended minutes of the Regulatory Management Committee meeting dated 23 April 2015 are accepted as a true and accurate record of that meeting.**

**CARRIED**

**Cr Elliott voted against the motion.**

**RMC 15/06/99**

**MATTERS UNDER ACTION**

The Matters Under Action update was noted. The following points were raised:

<b>MINUTES</b> <b>REGULATORY MANAGEMENT</b> <b>COMMITTEE</b>	<b>MEETING HELD ON</b> <b>THURSDAY 11 JUNE 2015</b>	<b>TIME</b> <b>10:00AM</b>
--	--	-------------------------------

- Road Safety
  - Plunket, Police and Council checkpoints  
Council will still provide Child Restraint checkpoints as Plunket will no longer be providing this service. It was noted that school newsletters could be a useful tool for advertising or information.
  - Driving Confidently  
The Road Safety Advisory Group will provide a quarterly update to the Regulatory Management Committee, which includes any major road safety issues, police updates, etc.
  - Cyclists  
The Cat eye bike lights were donated by NZTA and they came without rechargeable batteries.
- Resource Consents  
Rita O'Brien, Development Control Team Leader and Tony Thomas, Team Leader Resource Consents, provided an update on Resource Consents additional to the report:
  - Resource Consents – Rymans car parking  
In response to a letter sent to Rymans Healthcare from Council, and regarding Ryman's staff not parking their cars on the Rymans property, Rymans have assured the Council that both staff and construction workers will comply with their consent and have all staff parked within the premises once construction has been completed.
  - Notified Applications – M2PP Expressway Bridge  
The decisions regarding the Hearing for the Nga Manu overpass will be notified 15 working days following the hearing date, (Tuesday 9 June) so around the 1 July.
  - Notified Applications - APN Billboard  
Further information is being sought on the consent for APN billboard and this will be advised to the Waikanae Community Board.
  - Local Alcohol Policy  
There was discussion regarding the completion date of 2016 for this Policy. The Council has identified 92 strategies, policies and plans and a report with a prioritised 3-year work programme will be reported to Council.

#### **RMC 15/06/100**

#### **MATTERS UNDER ACTION – REGULATORY LEGISLATION UPDATE**

The legislative update was noted.

#### **RMC 15/06/101**

#### **JUNE 2015 UPDATE ON THE PROPOSED DISTRICT PLAN (SP-15-1587)**

Darryl Lew, Research, Policy and Planning Manager, and Katherine Dorofaeff, Principal Policy Planner, introduced the report, noting:

- The Submitter Engagement version of Proposed District Plan (PDP) will be released on Monday June 2015. A PDP update newsletter will also go out to all submitters at the same time.

<b>MINUTES</b> <b>REGULATORY MANAGEMENT</b> <b>COMMITTEE</b>	<b>MEETING HELD ON</b> <b>THURSDAY 11 JUNE 2015</b>	<b>TIME</b> <b>10:00AM</b>
--	--	-------------------------------

**MOVED (Gaylor/Church)**

That report (SP-15-1587) be received.

**CARRIED**

**RMC 15/06/102**

**DRAFT 2015 SPEED LIMITS BYLAW (SP-15-1508)**

Mr Sean Mallon, Group Manager Infrastructure Services spoke to the report, which seeks approval for the release of the Draft Kāpiti Coast District Council Speed Limits Bylaw 2015 (Draft Bylaw) and associated Statement of Proposal for the purposes of consultation. Proposed consultation date of 22 June, with submissions heard by the Regulatory Management Committee, then a report to Council for validation.

**MOVED (Cardiff/Bell)**

**That the Regulatory Management Committee:**

- a. determines that a bylaw is the most appropriate way to address the need for a speed limits bylaw under the Land Transport Rule: Setting of Speed Limits 2003;
- b. determines, subject to consultation, that the Draft Kāpiti Coast District Council Speed Limits Bylaw 2015 is the most appropriate form of bylaw and that any inconsistency with the New Zealand Bill of Rights Act 1990 is justified;
- c. adopts the Statement of Proposal to Adopt the Kāpiti Coast District Council Speed Limits Bylaw 2015, as attached to report IS-15-1508; and
- d. agrees that the Statement of Proposal is made publicly available as part of a special consultative procedure under sections 83 and 86 of the Local Government Act 2002.

**CARRIED**

**RMC 15/06/103**

**PUBLIC SPEAKING TIME (covering other items if required)**

There were no speakers.

*The meeting closed at 1.07pm*

.....  
Chairperson

.....  
Date