

The Mayor, Councillors, Community Board Members
KAPITI COAST DISTRICT COUNCIL

Please note that a Meeting of the **Audit & Risk Subcommittee** will take place in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday 6 August 2015** commencing at **10.00 am**.

Pat Dougherty
Chief Executive

31 July 2015

Committee Membership: Cr Welsh (Chair), Cr Bell (Deputy Chair), Mayor, Cr Cardiff, Warwick Tuck (Independent Member)

Item	Order Paper (* indicates paper attached)	Page
1	Welcome	
2	(a) Apologies (b) Declarations of Interest Relating to Items on the Agenda	
3	Public Speaking Time	
4	Members' Business: (a) Public Speaking Time Responses (b) Leave of Absence (c) Matters of an Urgent Nature (advice to be provided to the Mayor prior to commencement of the meeting)	
5	Update: Weathertightness Claims	
6	* Draft Financial Statements for the Year Ended 30 June 2015 (Corp-15-1655)	3
7	* Risk Management Framework Update (Corp-15-1645)	67
8	* Regular Progress Update on Closing 2013/14 Key Audit Findings (Corp-15-1647)	71
9	* IT Control Environment Assessment and Recommendations Report (Corp-15-1644)	85

Item	Order Paper (* indicates paper attached)	Page
10	* Amendment to the Setting of Rates for 2014/15 (Corp-14-1149) (Corp-15-1654)	119
11	* Health and Safety Quarterly Report (CE-15-1653)	122
12	* Confirmation of Minutes: 5 May 2015	128

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:

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- **Internal Audit Progress Update (Corp-15-1660)**
 - **Confirmation of Public Excluded Minutes: 5 May 2015**

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
Internal Audit Progress Update (Corp-15-1660)	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p> <p>Section 7(2)(b)(ii) – would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(f)(ii) – the protection of such members, officers, employees, and persons from improper pressure or harassment.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
Confirmation of Public Excluded Minutes: 5 May 2015	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p> <p>Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>