

The Mayor, Councillors, Community Board Members  
**KAPITI COAST DISTRICT COUNCIL**

Please note that a Meeting of the **Audit & Risk Subcommittee** will take place in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Tuesday 29 September 2015** commencing at **10.00 am**.

Pat Dougherty  
**Chief Executive**

23 September 2015

**Committee Membership:** Cr Welsh (Chair), Cr Bell (Deputy Chair), Mayor, Cr Cardiff, Warwick Tuck (Independent Member)

Item	Order Paper (* indicates paper attached)	Page
1	<b>Welcome</b>	
2	<b>(a) Apologies</b> <b>(b) Declarations of Interest Relating to Items on the Agenda</b>	
3	<b>Public Speaking Time</b>	
4	<b>Members' Business:</b> (a) Public Speaking Time Responses (b) Leave of Absence (c) Matters of an Urgent Nature (advice to be provided to the Mayor prior to commencement of the meeting)	
5	* <b>Closing Report from Audit for the Year Ended 30 June 2015 (Corp-15-1710)</b>	4
6	* <b>Audit Report to Management for the Year Ended 30 June 2015 (Corp-15-1711)</b>	115
7	* <b>Health and Safety Annual Report : 1 July 2014 – 30 June 2015 (CE-15-1695)</b>	140
8	* <b>Outline of the Status of Council Bylaws (SP-15-1705)</b>	150

Item	Order Paper (* indicates paper attached)	Page
9	* Auditor-General's Report on Local Authorities' Consultation Documents for 2015/35 Long Term Plans (Corp-15-1715)	156
10	* Confirmation of Minutes: 6 August 2015	223

**PUBLIC EXCLUDED RESOLUTION**

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:

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- Quarterly Update on Statutory Compliance Issues and Investigations (SP-15-1583)
  - Weathertight Claims – Update as at 30 August 2015 (RS-15-1554)
  - Update on Current Legal Proceedings
  - Confirmation of Public Excluded Minutes: 6 August 2015

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
<b>Quarterly Update on Statutory Compliance Issues and Investigations (SP-15-1583)</b>	Section 7(2)(a) – to protect the privacy of natural persons.  Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
<b>Weathertight Claims – Update as at 30 August 2015 (RS-15-1554)</b>	Section 7(2)(i) – to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under Section 48(1) for the passing of this resolution</b>
<b>Update on Current Legal Proceedings</b>	Section 7(2)(g) – to maintain legal professional privilege.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
<b>Confirmation of Public Excluded Minutes:  6 August 2015</b>	Section 7(2)(a) – to protect the privacy of natural persons.  Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.