

The Mayor, Councillors, Community Board Members
KAPITI COAST DISTRICT COUNCIL

Please note that a Meeting of the **Audit & Risk Subcommittee** will take place in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Tuesday 1 December 2015** commencing at **10.00 am**.

Pat Dougherty
Chief Executive

25 November 2015

Committee Membership: Cr Welsh (Chair), Cr Bell (Deputy Chair), Mayor, Cr Cardiff, Warwick Tuck (Independent Member)

Item	Order Paper (* indicates paper attached)	Page
1	Welcome	
2	(a) Apologies (b) Declarations of Interest Relating to Items on the Agenda	
3	Public Speaking Time	
4	Members' Business: (a) Public Speaking Time Responses (b) Leave of Absence (c) Matters of an Urgent Nature (advice to be provided to the Mayor prior to commencement of the meeting)	
5	* Regular Progress Update on 2014-15 Key Audit Findings (Corp-15-1771)	3
6	* Health and Safety Quarterly Report (CE-15-1754)	17
7	* Confirmation of Minutes: 29 September 2015	30

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:

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- **Confirmation of Public Excluded Minutes: 29 September 2015**

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
Confirmation of Public Excluded Minutes: 29 September 2015	Section 7(2)(a) – to protect the privacy of natural persons. Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.