

Chairperson and Subcommittee Members
AUDIT AND RISK SUBCOMMITTEE

12 FEBRUARY 2015

Meeting Status: **Public**

Purpose of Report: For Information

HEALTH & SAFETY QUARTERLY REPORT

PURPOSE OF REPORT

- 1 This report presents the Health and Safety Quarterly Report 1 July – 31 September 2014 for the Subcommittee's consideration.

DELEGATION

- 2 Under Section C.4 of the Governance Structure and Delegations, 2013 – 2016 Triennium, the Subcommittee has the authority to consider this matter:

BACKGROUND

- 3 Health and Safety is actively sponsored and supported by the Chief Executive, Senior Leadership Team and a committed Health and Safety Committee.
- 4 Quarterly reporting to this Subcommittee on the status and currency of Health and Safety within the Council provides the means to ensure that Health and Safety is taken into account in all high level decision making processes. This furthers the view that health and safety principles and practices are considered paramount in all planning and monitoring initiatives.

CONSIDERATIONS

- 5 The Health and Safety Quarterly Report (Appendix 1) outlines the Health and Safety initiatives underway for the 1st quarter of the financial year and the progress of Health and Safety related matters.
- 6 As per the agreed Health and Safety Strategic Plan 2014/2016, Health and Safety reporting to the Subcommittee will occur each quarter following the completed reporting and peer review process to and by the Senior Leadership Team. Timing of the Health & Safety reporting to the Subcommittee is driven by the schedule for reporting to the Senior Leadership Team. Therefore the reporting process to the Subcommittee will always be one quarter behind in real time hence the December 2014 quarter will be presented to the Subcommittee at the 28 May 2015 Subcommittee meeting.

Legal considerations

- 7 There are no legal considerations.

Financial considerations

- 8 There are no financial considerations.

Tāngata whenua considerations

9 There are no tāngata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT

Degree of significance

10 This report has a low level of significance under the Council's Significance Policy.

Engagement planning

11 No engagement is required for this matter.

Publicity

12 There are no publicity considerations.

RECOMMENDATIONS

That the Subcommittee notes the Health and Safety Quarterly Report for 1 July 2014 – 31 September 2014.

Report prepared by

Approved for submission

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Organisational Development**

Attachments

Appendix 1: Health and Safety Quarterly Report