

Chairperson and Subcommittee Members
AUDIT AND RISK SUBCOMMITTEE

1 DECEMBER 2015

Meeting Status: **Public**

Purpose of Report: Discussion

HEALTH AND SAFETY QUARTERLY REPORT

PURPOSE OF REPORT

- 1 This report presents the Health and Safety Quarterly Report 1 July 2015 – 30 September 2015 for the Subcommittee’s consideration.

DELEGATION

- 2 The Audit and Risk Subcommittee has delegated authority to consider this report under the following delegation in the Governance Structure, Section C.3.

7. Without limiting the generality of this delegation the Subcommittee has the following functions, duties and powers:

Internal Reporting:

- 7.4 *To review the processes for ensuring the completeness and quality of financial and operational information, including performance measures, being provided to Council.*

Risk Management:

- 7.11 *Assist elected members in the discharge of their responsibilities by ensuring compliance procedures are in place for all statutory requirements relating to their role.*

BACKGROUND

- 7 Quarterly reporting to this Subcommittee on the status and currency of health and safety initiatives within the Council provides the means to ensure that health and safety is taken into account in all high level decision making processes. This furthers the view that health and safety principles and practices are considered paramount in all planning and monitoring initiatives.

CONSIDERATIONS

- 8 The Health and Safety Quarterly Report (Appendix 1) outlines the health and safety initiatives underway for the last quarter and the progress of health and safety related matters.
- 9 The Health and Safety Quarterly Report addresses the strategic reporting requirements as identified in the Strategic Health and Safety Plan 2014-2016. An overview of the quarter is provided in the Executive Summary and Key Achievements segments of the report attached at Appendix One of the report. A high level description of the work programme for the second quarter is also in the report.

Policy considerations

10 There are no policy implications.

Legal considerations

11 There are no legal considerations.

Financial considerations

12 There are no financial considerations.

Tāngata whenua considerations

13 There are no tāngata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT

Degree of significance

14 This report does not trigger the Council's Significance Policy.

Publicity

15 There are no publicity considerations.

RECOMMENDATION

16 That the Audit and Risk Subcommittee notes the Health and Safety Quarterly Report for 1 July 2015 – 30 September 2015, included as Appendix 1 to Report CE-15-1754.

Report prepared by	Approved for submission	Approved for submission
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ATTACHMENT

Appendix 1 Health and Safety Quarterly Report 1 July 2015 - 31 September 2015