

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 25 NOVEMBER 2014	7.00 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki, on Tuesday 25 November 2014 commencing at 7.00pm.

PRESENT:

Mr	J	Cootes
Ms	C	Papps
Mr	R	Kofoed
Mr	C	Pearce
Cr	P	Gaylor

IN ATTENDANCE:

Mr	S	McArthur (Group Manager, Strategy & Partnerships)
Mr	G	Adams (Traffic Engineer)
Mrs	S	Shaw (Executive Secretary, Minutes)

James Cootes, Chair of Ōtaki Community Board, welcomed everyone to the meeting and declared the meeting open.

The Chair acknowledged the passing of Cr Tony Lloyd and his service to the Kāpiti community. He extended the Ōtaki Community Board's sympathy's to his family.

ŌCB 14/11/081 APOLOGIES

The Board noted an apology from the Mayor.

a) DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

ŌCB 14/11/082 PUBLIC SPEAKING TIME AND RESPONSES

1. Alana Fraser spoke to the Board in regards to her grant application.
2. Graham Rikihana spoke on behalf of Hariata Higgott & Kereama Rikiana to the Board in regards to their grant application.
3. Hadleigh Gardner spoke to the Board in regards to Item number 8 on the agenda Road Naming – Gardner Subdivision, Kirk Street (Corp-14-1317).
4. Mary Coleman on behalf of the Kapiti Coast Harness Racing Club Inc spoke to the Board in regards to their grant application.
5. Barbara Rudd on behalf of Hawaiiki Nui Tua Rua Waka Ama Club spoke to their grant application.
6. Errol Maffey, Nimlin Productions spoke to the Board and thanked them for his grant.
7. Kelly-Anne Ngatai on behalf of Ngā Māmā Wera spoke to the Board in regards to their grant application.
8. Louise Dench spoke to the Board in regards to her grant application for Te Horo Christmas in the Park.
9. Cr Jackie Elliott briefed the Community Board on the Wellington Regional Waste Forum that she attended in Ōtaki along with fifty other delegates. Cr Elliott wanted to bring the Forum to Ōtaki to showcase what is being achieved at the Clean Tech Centre. The Delegates were informed of the challenges that were faced in setting up

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the Clean Tech initiatives in Ōtaki and were looking forward to returning again for another forum in November 2015.

10. Rex Kerr on behalf of Rahui Football Club spoke to the Board and thanked them for their support when they hosted the Heartland Game. They also extended their thanks to the grounds staff on the quality of the grounds.
11. Atawhai Raureti-Osborne spoke to the Board in regards to his grant application.
12. Colin Davies spoke to the Board in regards to Item number 10 on the agenda Report on Findings of Te Horo Beach Road Safety Review (IS-14-1405).
13. Kahurangi Sturmey spoke to the Board and thanked them for her grant.

ŌCB 14/11/083

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-14-1409)

It was noted that the grant application from Clare McInerney-Heather has been withdrawn.

Zivana Eriha did not attend the meeting to speak to her application to assist with the costs of attending the Waka Ama National Champs and the Maori Touch Nationals therefore her application was not considered.

MOVED (Papps/Gaylor)

That the Ōtaki Community Board approves a funding grant to be made to the Kapiti Coast Harness Racing Club Inc for \$500.00 from the Community Grants Fund, to assist with the cost of children's entertainment at the Summer Festival Harness Sport event in January.

That the Ōtaki Community Board approves a funding grant to be made to the Hariata Higgott & Kereama Rikihana for \$500.00 from the Community Grants Fund, to assist with the costs of a Community Garden.

That the Ōtaki Community Board approves a funding grant to be made to the Louise Dench for \$400.00 from the Community Grants Fund, to assist with the costs of a Bouncy castle and Sausages at the Te Horo Christmas in the Park.

That the Ōtaki Community Board approves a funding grant to be made to the Alana Fraser for \$250.00 from the Sporting Activity Grants Fund, to assist with the costs of attending the Touch Youth Trans-Tasman three match test series in January.

That the Ōtaki Community Board approves a funding grant to be made to the Atawhai Raureti-Osborne for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of attending the Touch Youth Trans-Tasman three match test series in January.

That the Ōtaki Community Board approves a funding grant to be made to the Ngā Māmā Wera for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of purchasing new paddles.

That the Ōtaki Community Board approves a funding grant to be made to the Hawaiiiki Nui Tua Rua for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of attending the National Waka Ama Sprint Champs in 2015.

CARRIED

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ŌCB 14/11/084

CHAIRPERSON'S/MEMBERS' BUSINESS

(a) Leave of Absence – there were none

(b) Matters of an Urgent Nature – there were none.

(c) Chairperson's Business

- Discussions are continuing with the designer about the State Highway One signage;
- There are Expressions of Interest out for a Youth Employment Worker for the Youth Employment initiatives programme;
- The Chair has attended all the LTP workshops to date except for one meeting;
- The Bus shelter at Coastlands is now being upgraded to accommodate more passengers and the Chair has been in contact with Cr Nigel Wilson in regards to the bus shelter at Peka Peka Beach Road, as the expressway will see it being removed. Also Greater Wellington Regional Council has contacted the Chair in regards to information around the bus routes in Ōtaki.
- The Chair attended the Ōtaki Beach Development meeting;
- Attended the Ōtaki College Prizegiving;
- The Chair asked Council staff to look at Addington Road to see if it can be widened as he had received an email from a resident with concerns around safety.
- Volunteered at the Museum Exhibition.

(d) Community Board Members' Activities

Colin Pearce

- Would like the Board to draft up letter to Horizons Regional Council in regards to the proposal to link Palmerston North to Waikanae with more regular daily train service Mr Pearce is happy to attend meetings on the Board's behalf. The Board agreed to write a letter of support and would also encourage the Council to as well.
- Attended the Railways AGM in Wellington and advocated for the continuation for Capital Connection and also highlighted the effect on parking in Waikanae;
- Mr Pearce asked Council staff to make sure the weeds were getting sprayed over Christmas period in particular in Waerenga Road and Mill Road; also to ensure that rubbish bins in Te Horo and Ōtaki are emptied on a regular basis over the holiday period
- Mr Pearce has been receiving calls in regards to the Isite closure and he indicated that some of the savings made from the closure of the Ōtaki Isite be put towards publishing a brochure that addressed enquiries the service found most frequent and include marketing material for Ōtaki.

Cr Penny Gaylor

- Councillor Gaylor met with Isite staff and has had a discussion with them on what specific enquiries they receive.
- A workshop needs to be organized with the Community to engage them on what they think the Community needs in regards to visitor information.

Rob Kofoed

- Has been working with Max Lutz on the Cycle Walkway and Bridleways network and they are looking at the possibility of a clip on bridge for the Ōtaki Bridge for cyclists and pedestrians. They are looking at presenting this to the NZTA Engineers and

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would like NZTA to fund it. They would like to get support from the Community Board.

- The Sanatorium site at Haruatai Park needs some signage;
- Discussions are happening around putting a bus shelter outside Countdown supermarket,
- Kapiti Youth support will be increasing their services at Ōtaki;
- Kapiti Concert Orchestra performed at Nga Purapura with 800 people attending. Very successful event for the Ōtaki Community.

Christine Papps

- Attended the Corporate Business Committee meeting at Council and updated the Board that Council are getting a lot of positive feedback about staff and facilities at the Ōtaki Swimming Pool.

ŌCB 14/11/085

ROAD NAMING – GARDNER SUBDIVISION, KIRK STREET (CORP-14-1317)

MOVED (Pearce/Papps)

That the Ōtaki Community Board approve Gardner Place for the new road shown in Attachment 1 of report Corp-14-1317.

CARRIED

ŌCB 14/11/086

REPORT ON FINDINGS OF TE HORO BEACH ROAD SAFETY REVIEW (IS-14-1405)

Gary Adams, Traffic Engineer spoke to this report.

The following points emerged from discussions:

- What are the costs of widening the bridges;
- The Board asked if it could be put in the Kapiti Update in the Ōtaki Mail?
- Design for the entrance way and the discussions that happened with the previous Board;
- Oncoming traffic at Rodney Ave and Te Horo Beach Road;
- Council staff would meet with Colin Davies to look at his comments on the Report.

MOVED (Gaylor/Papps)

That the Ōtaki Community Board approve the recommendations contained in Table 1 above from the Wauty Transportation Consultancy Report for immediate action.

That the Ōtaki Community Board approves the recommendations contained in Table 2 for further investigation and that officers report back to the Board within the next 6 months. This includes revisiting the designs for the Gateway Threshold treatment and re-engagement with Friends of Te Horo Beach and any other interested parties on the Gateway Threshold treatment proposals.

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That the issues raised through Colin Davies submission that can be implemented immediately, be actioned by the Infrastructure Team and the other issues will be reported back within the next six months.

CARRIED

ŌCB 14/11/087

DISABLED PARKING ŌTAKI MEDICAL CENTRE (IS-14-1378)

Gary Adams spoke to this report.

MOVED (Pearce/Gaylor)

That the Ōtaki Community Board approves the installation of disabled parking spaces on Raukawa Street and Aotaki Street as shown on the aerial photo in Attachment 1 of report IS-14-1378.

CARRIED

The Board asked for an update on what was happening with the Mill Road speedhumps and when these were being softened. Council staff will report back to the Board on this.

ŌCB 14/11/088

LONG TERM PLAN UPDATE

Stephen McArthur, Group Manager Strategy & Partnerships provided an update to the Board on the Long Term Plan process.

There were queries around the costing of the Splashpad in the LTP. Council staff to report back on this to the Board.

There were discussions the Board needed to have in regards to preparing a submission on the LTP next year. A date for when this would occur would be discussed at the next meeting.

The Board asked if the Christmas lights could be left up during the year. Council staff to report back about this.

ŌCB 14/11/089

CALENDAR OF ŌTAKI COMMUNITY BOARD MEETINGS 2015 (CORP-14-1396)

It was agreed the Board would need to look at an additional date in 2015 to consider a submission to the Long Term Plan.

MOVED (Papps/Gaylor)

That the Ōtaki Community Board adopts the meeting dates for 2015 as set out in Appendix 2 of Report Corp-14-1396.

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The Board had previously passed a resolution approving the attendance of two Board members at the Community Board Conference in 2015.
Council Staff asked the Board to confirm which Community Board members would be attending.

It was agreed that Christine Papps and Colin Pearce would attend, but if Colin Pearce was unable to Rob Kofoed would attend.

**ŌCB 14/10/090
CONFIRMATION OF MINUTES**

Mr Pearce asked for the wording to be updated in the 14 October 2014 minutes to read that the Board asked those wanting to declare Ōtaki as a ‘frack free zone’ should gauge public opinion through a survey or petition and then present this to the Ōtaki Community Board.

The Board asked if Council Staff could have discussions with Police around the CCTV footage and also to look at the position of the cameras.

The letter to Nathan Guy re Ultrafast broadband is still to be drafted.

MOVED (Papps/Pearce)

That the amended minutes of the 14 October meeting of the Ōtaki Community Board be confirmed as a true and accurate record.

CARRIED

**ŌCB 14/10/091
MATTERS UNDER ACTION**

The following items were discussed from the Matters Under Action list:

Item 1 – Footpath on the Main Street in Ōtaki

The site will be continued to be monitored and will be reviewed after the next steam clean in March 2015

Item 2 - Northern Entrance Sign

Ōtaki Community Board members are continuing to finalise the design.

There is now also a Reserve Priorities/Projects status update that comes under the matters under action.

The meeting closed at 10.17pm.

Signed:.....
Chairperson of the meeting

Date:.....