

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 8 APRIL 2014</b>	<b>7.00 PM</b>

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki, on Tuesday 8 April 2014 commencing at 7.00pm.

PRESENT:                    Mr    J    Cootes  
                                      Cr    P    Gaylor  
                                      Ms    C    Papps  
                                      Mr    R    Kofoed

IN ATTENDANCE:                    Mr    S    McArthur (Group Manager, Strategy & Partnerships)  
    Ms    V    Starbuck-Maffey (Democratic Services, Minutes)

LEAVE OF ABSENCE:    Mr    C    Pearce

James Cootes, Chair of Ōtaki Community Board, welcomed everyone to the meeting, including Cr David Scott, and declared the meeting open.

**ŌCB 14/04/297**

**a) APOLOGIES**

**MOVED (Papps/Kofoed)**

**An apology from the Mayor was noted.**

**CARRIED**

**b) DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations.

**ŌCB 14/04/298**

**PUBLIC SPEAKING TIME**

There were no public speakers.

**ŌCB 14/04/299**

**CONFIRMATION OF MINUTES**

**MOVED (Gaylor/Papps)**

**That the amended minutes of the 18 March 2014 meeting of the Otaki Community Board be confirmed as a true and accurate record.**

**CARRIED**

**ŌCB 14/04/300**

**CHAIRPERSON'S/MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses – none were required.
- (b) Leave of Absence – there were none.
- (c) Matters of an Urgent Nature – there were none.

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 8 APRIL 2014	7.00 PM

### ŌCB 14/04/301

#### MATTERS UNDER ACTION

The following items were discussed from the Matters Under Action list:

- Item 1 – NZTA would be invited to a future Board meeting to ensure that residents had the opportunity to be involved in discussions;
- Item 2 – the suggestion was made to contact the Concrete Doctors for advice on footpath cleaning;
- Item 3 – the detail was amended to clarify that the planting was on County Road, not SH1;
- Item 5 – it was noted the item had no date of completion; the Chair said he had spoken to the Promotion Group regarding a date to meet with the Board to discuss the brief;
- Item 6 on the Ōtaki Boating Club – a meeting was scheduled for 2pm on Wednesday 9 April;
- Item 7 on the Bus Shelter outside Coastlands – Cr Gaylor provided an update explaining that since speaking to Jan Forrest at Coastlands it appeared that a solution to the problem was more likely. *Action point:* followup with Jan Forrest.

### ŌCB 14/04/302

#### SUBMISSION TO COUNCIL – DRAFT 2014-15 ANNUAL PLAN (CORP-14-1171)

Group Manager Strategy and Partnerships Stephen McArthur spoke to this report which outlined the process around meeting statutory obligation to make a submission on the Draft 2014/15 Annual Plan by 5.00pm, 28 April 2014.

#### MOVED (Gaylor/Papps)

**That the Ōtaki Community Board in relation to the Draft 2014/15 Annual Plan resolves to approve the development of a draft submission for circulation and comment by Board members, and final sign-off by the Chair and Deputy Chair of the Board by 28 April 2014; at the next scheduled Board meeting record in the minutes the making of the submission.**

Colin Pearce was absent on leave but had submitted via email some suggestions for the submission which the Board discussed as follows:

- Support for more bus shelters in Ōtaki – the Chair James Cootes commented that he had discussed the matter with Regional Councillor Nigel Wilson and suggested that if more shelters were required then a targeted rate could be considered. However, it was not clear that more shelters were required and it was agreed to make a submission to Greater Wellington Regional Council (GWRC) asking for clear information on the number and location of bus-stops and bus-shelters in Ōtaki so that any future requests could be based on facts. It was noted that the Council would be considering its draft submission to the GWRC Draft Annual Plan on 17 April.
- Remodelling the beach-front from the ‘fishing club proposal’ end of the beach to the top of Tasman Road – discussion suggested that funding for this would come from the Reserves Fund or through the Long Term Plan process. It should involve community consultation. The Board was supportive of the area undergoing some enhancement but there were many questions to be answered such as what should be done and at what cost. It was agreed to include this point in the submission, asking Council to clarify its intentions for development of the area in the future.

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 8 APRIL 2014</b>	<b>7.00 PM</b>

- Mr Pearce's support for the Splash Pad being located at the Town Centre or at the Beach was noted. This project would be funded through the Reserve Fund and would be the subject of consultation.
- An all age recreation area with exercise stations for the elderly, possibly located at the Beach or at Pareomatangi Park. This would be included in discussions for the Reserve Fund priorities.
- Covered walkways in the Town Centre area – this would be discussed further at a later stage.

Cr Gaylor commented that the Annual Plan exercise was not always about new priorities; requests that projects be re-prioritised would also be appropriate in a submission. She also commented on the desirability of enhancing Haruatai Park as a whole area as it was increasingly popular with residents for recreation.

The Board considered a number of items from the 2013/14 Draft Annual Plan submission and agreed that they should be mentioned in the 2014/15 submission as it appeared they had not been actioned in the interim:

- The Board supported the work on implementing the Cycleway, Walkway and Bridleway (CWB) network programme, with a focus on connecting pathways between Haruatai Park with the hospital land in Ōtaki. The Board requested that the clearance work begun for a future pathway around the Sanatorium (hospital?) be prioritised and supported with appropriate advertising so that the community is made aware of it;
- The provision of the 'Waitohu clip-on' for safety reasons including the approach footpaths;
- The implementation of new signage for the Ōtaki Estuary viewing platform and the Ōtaki River Walkway (western end);
- The completion of the review of traffic calming measures (including signage) at the entry of Te Horo Beach, and at Rodney Avenue entrance, noting that previous designs were not satisfactory.

Other issues discussed in relation to the Board's submission included:

- Arrange for the asphalted pathways around the old Medical Centre to be cleared and expanded to become an exercise pathway for local walkers/runners.
- The need for a shelter and landscaping at Te Horo Beach (Gawler Street). James Cootes commented that this issue should be driven by the Te Horo Beach community and the Reserve Fund, not the Annual Plan process, would be the appropriate source of funding.
- The cycle balustrade at the Ōtaki bridge – this was a safety issue, not for the Annual Plan, and was a responsibility of the NZTA.
- Ōtaki had the opportunity to be 'first cab off the rank' in the second rollout of UFB by the Government. The Board agreed to include a request in the submission for Council to provide appropriate resourcing for putting together a strong Business Case, and continue to advocate on Ōtaki's behalf with lead agencies.
- The Board agreed to include in their submission a request to Council to continue and complete the construction of the Te Waka Road Cycleway and Walkway. This would be

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 8 APRIL 2014</b>	<b>7.00 PM</b>

a valuable recreation facility and also make the area a safer one for pedestrians and cyclists to traverse.

- The Board discussed the issue of electrification of rail services to Ōtaki. GWRC had indicated recently that this would not be implemented at any foreseeable time in the future.

**MOVED (Cootes/Papps)**

**That the Ōtaki Community Board notes the Greater Wellington Regional Council's decision not to implement electrification of rail services to Ōtaki in the foreseeable future, and requests the Council's support for an approach to GWRC asking them to indicate what alternatives to electrification would be viable and actionable over the next five years, as commuter demand is expected to increase.**

**CARRIED**

- The Board discussed the Pathways to Youth Employment Programme, and supported a request to Council for the resourcing of a support person to help advance the Programme's objectives. The Board agreed to write a letter to WINZ inviting them to a future meeting of the Board to share their experiences and goals around increasing youth employment in Ōtaki.
- In considering the fate of the i-Site on SH1 at Ōtaki the Board wished to ensure that the Ōtaki community continued to receive appropriate services; the Board would like to be involved in any rationalisation discussions to elaborate and advocate its interests.
- The Board asked about the future of funding (ie the Reserves Fund in particular) in the event that the region was reorganised as a 'super-city' area. Mr McArthur indicated that while this was uncertain it was difficult to protect specific funding allocations and the best thing was to proceed with implementing priorities as the Board saw fit.

Cr Gaylor drew the Board's attention to Rotary's 50<sup>th</sup> anniversary celebration recently.

**MOVED (Gaylor/Kofoed)**

**That the Ōtaki Community Board writes to Rotary congratulating them on their 50<sup>th</sup> anniversary and thanking them for their ongoing community work.**

**CARRIED**

**ŌCB 14/04/303  
GENERAL BUSINESS**

There was no general business.

*The meeting closed at 9pm*

Signed:.....  
Chairperson of the meeting

Date:.....