

Chairperson and Committee Members
AUDIT AND RISK SUBCOMMITTEE

27 FEBRUARY 2014

Meeting Status: **Public**

Purpose of Report: For Information

NZ TRANSPORT AGENCY INVESTMENT AUDIT REPORT

PURPOSE OF REPORT

- 1 This report tables the New Zealand Transport Agency (NZTA) Audit of Kāpiti Coast District Council.

SIGNIFICANCE OF DECISION

- 2 This report does not trigger the Council's Significance Policy.

BACKGROUND

- 3 NZTA has a programme of audit across all territorial authorities with the objective of providing assurance that the investment programme is being well managed and delivers value for money. This audit was undertaken in October 2013; the previous audit was in November 2011.

CONSIDERATIONS

Issues

- 4 The report notes that good financial management practices are in place to support Kāpiti Coast District Council's Land Transport Programme.
- 5 This report makes two recommendations for improvement (listed below). Council has noted and implemented processes to address both recommendations.

Recommendations:

- *That the Kāpiti Coast District Council ensures that:*
 - a) *a Qualified Proposal Evaluator is a member of the tender evaluation team for all Transport Agency assisted contracts with an estimated value of \$200,000 or over; and*
 - b) *requests for proposals are quality checked before release.*
 - *That Kāpiti Coast District Council documents how road safety audit recommendations have been addressed:*
- 6 This report notes that Kāpiti Coast District Council continue to deliver an effective and innovative road safety programme with its school travel programme contributing to Kāpiti Coast Schools having the highest level of walking and cycling numbers in the Wellington region.

Financial Considerations

- 7 As a result of a previous audit, NZTA advised that Kāpiti Coast District Council owed \$10,617.88 (plus GST) relating to a retention write-off. This has now been paid.
- 8 There are no other financial considerations.

Legal Considerations

- 9 There are no legal considerations.

Delegation

- 10 The Audit & Risk Subcommittee has delegation authority to consider this report under the following delegation in the Governance Structure, Section C.4.
- 6 Without limiting the generality of this delegation of the Subcommittee has the following functions, duties and powers:
External Audit
6.13 receive the external audit reports and review action to be taken by management on significant issues and audit recommendations raised within.

Consultation

- 11 No consultation was required in relation to this report.

Policy Implications

- 12 There are no policy implications.

Tāngata Whenua Considerations

- 13 Are there are no tāngata whenua considerations.

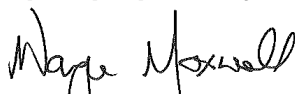
Publicity Considerations

- 14 There are no publicity considerations.

RECOMMENDATIONS

- 15 That the Audit & Risk Subcommittee notes the content of the New Zealand Transport Agency Investment Audit Report as per Appendix 1 to this report Corp-14-1057.

Report prepared by:



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Appendix 1 – New Zealand Transport Agency Investment Audit Report