

Chairperson and Community Board Members
PARAPARAUMU/RAUMATI COMMUNITY BOARD

9 APRIL 2013

Meeting Status: **Public**

Purpose of Report: For Decision

SUBMISSION TO COUNCIL - DRAFT 2013-14 ANNUAL PLAN

PURPOSE OF REPORT

- 1 The purpose of this report is to enable the Paraparaumu/Raumati Community Board to consider the process around meeting its statutory obligation to make a submission on the Draft 2013/14 Annual Plan and the 2013 Amendment to the 2012 Long Term Plan. The documents were released for public consultation on 28 March and the deadline for receipt of submissions is 5pm, 29 April 2013.

SIGNIFICANCE OF DECISION

- 2 The Council's significance policy is not triggered.

BACKGROUND

- 3 Elected Members have reviewed and discussed the content of the provisional draft of the Annual Plan and the 2013 Amendment to the 2012 Long Term Plan through a series of briefings and workshops held between January 2013 and March 2013. The workshops were open to the public and attended by officials from Kapiti Coast Grey Power and the Kapiti Coast Older Persons' Council.
- 4 On 21 March 2013 Council adopted the Draft Statement of Proposals (being the Draft 2013/14 Annual Plan and the 2013 Amendment to the 2012 Long Term Plan) for consultation between 28 March and 29 April 2013.
- 5 The Community Board must now meet its statutory obligation to make a formal submission on the draft documents. The submission can cover, where relevant, any matter currently included in the 2013/14 Annual Plan, the 2013 Amendment to the 2012 Long Term Plan or on any matter that Elected Members would wish to see addressed.

CONSIDERATIONS

Timing of making a Submission on the 2013/14 Annual Plan and the 2013 Amendment to the 2012 Long Term Plan

- 6 There are two options on how to progress the submission available to the Board for consideration.

6.1 Option One is that the Board resolves to:

- approve the development of a draft submission for circulation and comment by Board members, and final sign-off by the Board no later than 29 April 2013; and
- at the next scheduled Board meeting record in the minutes the making of the submission;

or

6.2 Option Two is that the Board resolves to approve the development of a draft submission for circulation and comment by Board members, and hold another meeting during the consultation period to consider and resolve the submission to be made no later than 29 April 2013.

Financial Considerations

7 There may be financial implications associated with any matter that the Board submits on. The level of impact would be dependent on whether it is rated at the ward or district level. The Board needs to consider these implications when preparing its submission.

Legal Considerations

8 There are no legal considerations.

Delegation

9 The Community Board has delegated authority to consider this matter. Reference Part D of the Governance Structure which reads:

“Each of the Community Boards is delegated the following functions, duties and powers.... 10.2 Authority to prepare an annual submission to the local authority for expenditure within the community.”

Consultation

10 In accordance with the Local Government Act 2002 the Council has circulated a Summary of the Draft Annual Plan and the 2013 Amendment to the 2012 Long Term Plan with the 28 March 2013 edition of the Kapiti Observer.

11 Copies of the relevant documents and the submission forms are available from the Council Customer Services Centre at Rimu Road, Paraparaumu and from the Paraparaumu Library, the Waikanae and Ōtaki Service Centres/Libraries. The documents are also on the Council website.

Policy Implications

12 The Draft Plan demonstrates the balance of projects and priorities determined by the Council during a series of briefings and workshops held between January 2013 and March 2013.

Tāngata Whenua Considerations

13 There are no tāngata whenua considerations.

Publicity Considerations

- 14 A Summary Document has been published and copies of the summary and the full reports can be read or obtained from Council website.

RECOMMENDATIONS

- 15 That the Paraparaumu/Raumati Community Board in relation to the Draft Annual Plan and the 2013 Amendment to the 2012 Long Term Plan resolves to:

16.1 approve the development of a draft submission for circulation and comment by Board members, and final sign-off by the Chair and Deputy Chair of the Board by 29 April 2013; at the next scheduled Board meeting record in the minutes the making of the submission;

OR

16.2 approve the development of a draft submission for circulation and comment by Board members, and hold another meeting within the consultation period to consider and resolve the submission to be made by 29 April 2013.

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