

Chairperson and Community Board Members
PAEKĀKĀRIKI COMMUNITY BOARD

16 JULY 2013

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATION FOR FUNDING

PURPOSE OF REPORT

- 1 Four applications for Discretionary Grants have been received from:
 - Kapiti Concert Orchestra
 - Paekākāriki Station Precinct Trust
 - Mulled Wine Concerts Paekākāriki
 - Song Writing/Singing Camp for young people

SIGNIFICANCE OF DECISION

- 2 The recommendations in this report do not trigger the Council's significance policy.

BACKGROUND

- 3 This is the first allocation of grants for the 2013/2014 years.

CONSIDERATIONS

Issues and Options

- 4 Grants are allocated in accordance with established criteria (copy **attached**).
- 5 Four applications have been received for funding from the Discretionary Grants Fund.
- 6 The applicant has been advised of the criteria and meeting date by email.

Applications from the Community Grant Fund:

Kapiti Concert Orchestra

Kapiti Concert Orchestra has applied for a grant of \$410.00 to assist with the cost of hiring St Peters Hall for rehearsals in preparation for a concert in Paraparaumu on 31 August 2013.

This application can be considered under Eligible Purposes 3: Activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.

Paekākāriki Station Precinct Trust

Paekākāriki Station Precinct Trust has applied for a grant of \$500.00 to assist with the cost of purchasing specialist storage boxes and folders to prolong the life of the records of the Station Precinct Trust and the Paekākāriki community.

This application can be considered under Eligible Purposes 1: Unique or infrequent events that are historically important to the area.

Mulled Wine Concerts Paekākāriki

Mulled Wine Concerts Paekākāriki has applied for a grant of \$500.00 to assist with the cost of advertising the Mulled Wine Concert on 11 August 2013.

This application can be considered under Eligible Purposes 2: Special events that will promote the area and enhance opportunities within the area.

Song Writing/Singing Camp for young people

Song Writing/Singing Camp for young people has applied for a grant of \$500.00 to assist with the cost of accommodation for disadvantaged young people and those with disabilities to attend the camp/workshop on 30 September 2013.

This application can be considered under Eligible Purposes 3: Activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.

FINANCIAL CONSIDERATIONS

2013/2014 Budget Allocation	Total Allocated To Date	Total Available for Distribution
\$3,600	Nil	\$3,600

DELEGATIONS

7 The Community Boards are delegated to:

5.7 Consider and approve the allocation of community-based grant funds as deemed appropriate under their agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the Long Term Council Community Plan (LTCCP) process.

OTHER CONSIDERATIONS

8 There are no legal, consultation, policy implications, publicity or any other considerations related to this report.

RECOMMENDATIONS

9 That the Paekākāriki Community Board approves of a funding application from Kapiti Concert Orchestra for \$410.00 to assist with the cost of hiring St Peters Hall for rehearsals in preparation for a concert in Paraparaumu on 31 August 2013.

10 That the Paekākāriki Community Board approves of a funding application from Paekākāriki Station Precinct Trust for \$500.00 to assist with the cost of purchasing specialist storage boxes and folders to prolong the life of the records of the Station Precinct Trust and the Paekākāriki community upon completion of the new rooms at Paekākāriki Station.

- 11 That the Paekākāriki Community Board approves of a funding application from Mulled Wine Concerts Paekākāriki for \$500.00 to assist with the cost of advertising the Mulled Wine Concert on 11 August 2013.
- 12 That the Paekākāriki Community Board approves of a funding application from Song Writing/Singing Camp for young people for \$500.00 to assist with the cost of accommodation for disadvantaged young people and those with disabilities for the camp/workshop to be held on 30 September 2013.

Report prepared by:

Approved for submission by:

Marg Harris
EXECUTIVE SECRETARY
INFRASTRUCTURE SERVICES

Sean Mallon
GROUP MANAGER
INFRASTRUCTURE SERVICES

ATTACHMENTS

- Discretionary Grants Criteria
- Applications from:
 - Kapiti Concert Orchestra
 - Paekākāriki Station Precinct Trust
 - Mulled Wine Concert
 - Song Writing/Singing Camp
- Accountability report from:
 - Paekākāriki Playcentre

2010-2013 PAEKAKARIKI COMMUNITY BOARD
CRITERIA FOR DISCRETIONARY GRANTS

Discretionary Grants

The Paekakariki Community Board will consider the applications that support:

- community groups contributing directly¹ to wider community wellbeing – environmental, social, cultural and economic.
(¹ this relates to community groups specifically set up to help people in the community and/ or improve the local environment. It does not include business development initiatives.)
- individual young people or youth organisations where there is an opportunity to excel at a range of cultural, educational, and sporting² achievements.
(² the Community Board will not consider applications relating sporting activities where there is potential for these to be funded by SPARC.)
- progressing the activities of community groups in the areas of culture, sport and recreation that advance the general enjoyment and wellbeing of the community³.
(³ this relates to groups that while not having a particular focus on improving social wellbeing, do contribute to the general feel and enjoyment of the community – for example, a Music Society, a group set up to put on a concert or event, a sports club.)

Eligible Groups

1. Applicants who reside in Paekākāriki; or
2. Paekākāriki based organisations, or projects and organisations that demonstrate a clear benefit to Paekākāriki.
3. Churches and schools will be eligible in special circumstances.
4. Groups or individuals that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
5. Groups must be non-profit making.
6. Purely recreational adult groups shall be eligible in relation to youth, the aged, people with disabilities or the socially disadvantaged or for unique historic occasions.

Eligible Purposes

1. Unique or infrequent events that are historically important to the area.
2. Special events that will promote the area and enhance opportunities within the area.
3. Activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.
4. Unique and specially meritorious events that meet none of these criteria, at the discretion of the Community Board.
5. Grant to partially or fully offset the cost of any Council permit, licence or resource consent fees on the basis that the proposed activity falls into a "worthy cause" category.

2010-2013 PAEKAKARIKI COMMUNITY BOARD
CRITERIA FOR DISCRETIONARY GRANTS

6. The remission of hall rental for “worthy causes” in line with Council policy that all remissions of hall rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council or Community Board.

Ineligible Purposes

1. Major items of capital expenditure costing over \$2,000.
2. Expenses incurred for school curriculum activities.
3. The Paekakariki Community Board does **not** accept retrospective applications **unless** the Board agrees there are exceptional circumstances. Costs already incurred will not normally be considered for grants.

Maximum Grant

The maximum grant payable is **\$500.00** per grant.

Accountability

1. All applicants are required to verbally report to the Board on the use of the funds within three months of the completion of the activity outlining the benefits gained by the individual. Community groups would be required to furnish a written report outlining the benefits gained to the community. Failure to do so will exclude the applicant for two years from any further application.
2. Any money **NOT** used for the purpose applied for is required to be repaid to the Paekakariki Community Board Discretionary Grants Fund. Failure to do so will exclude the applicant for two years from any further application.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Marguerita Harris
Kāpiti Coast District Council
Private Bag 60-601
PARAPARAUMU 5032

or emailed to: marguerita.harris@kapiticoast.govt.nz