

Chairperson and Community Board Members
PAEKĀKĀRIKI COMMUNITY BOARD

27 AUGUST 2013

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF FUNDING APPLICATIONS

PURPOSE OF REPORT

1. Four applications for Discretionary Grants have been received from:
 - Ames Street Green Neighbourhood
 - Paekākāriki Scout Group
 - Kāpiti Mountainbike Club
 - Mary Potter Hospice

SIGNIFICANCE OF DECISION

2. The recommendations in this report do not trigger the Council's significance policy.

BACKGROUND

3. This is the second allocation of grants for the 2013/2014 years.

CONSIDERATIONS

Issues and Options

4. Grants are allocated in accordance with established criteria (copy **attached**).
5. Four applications have been received for funding from the Discretionary Grants Fund.
6. The applicants have been advised of the criteria and meeting date by email.

Applications from the Community Grant Fund:

7. Ames Street Green Neighbourhood

Ames Street Green Neighbourhood team has applied for a grant of \$455.00 to assist with the cost of purchasing fruit trees and some costs associated with holding a street party.

NB: this application can be considered under Eligible Purposes 3: activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.

8. Paekākāriki Scout Group

The Paekākāriki Scout Group has applied for a grant of \$500.00 to help subsidise the costs of attending the upcoming 20th New Zealand Scout Jamboree in Fielding.

NB: this application can be considered under Eligible Purposes 3: activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.

9. Kāpiti Mountainbike Club

The Kāpiti Mountainbike Club have applied for a grant of \$192.00 to assist with additional resource consent costs to the Council.

NB: this application can be considered under Eligible Purposes 5: grant to partially or fully off-set the cost of any Council permit, licence or resource consent fees on the basis that the proposed activity falls into a “worthy cause” category.

10. Mary Potter Hospice

The Mary Potter Hospice have applied for a grant of \$500.00 to assist with funding the 2013 Strawberry Festival.

NB: this application can be considered under Eligible Purposes 3: activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.

FINANCIAL CONSIDERATIONS

2013/2014 Budget Allocation	Total Allocated To Date	Total Available for Distribution
\$3,600	\$900	\$2,700

11. Below are the successful applicants from the 2013/2014 year for the Board's information:

Date	Recipient	Amount	Purpose of Grant	Report Back
16 July 2013	Kapiti Concert Orchestra	\$100	to assist with the cost of hiring St Peters Hall for rehearsals in preparation for a concert in Paraparaumu on 31 August 2013	✓
16 July 2013	Paekākāriki Station Precinct Trust	\$300	to assist with the cost of purchasing specialist storage boxes and folders to prolong the life of the trust's records	
16 July 2013	Mulled Wine Concerts (Mary Gow)	\$200	to assist with the cost of advertising the Mulled Wine Concert on 11 August 2013	✓

Date	Recipient	Amount	Purpose of Grant	Report Back
16 July 2013	Song Writing/Singing Camp (Holly Ewens)	\$300	to assist with the costs of accommodation for young people and those with disabilities for the song-writing/singing camp	

DELEGATIONS

12. The Community Boards are delegated to:

5.7 Consider and approve the allocation of community-based grant funds as deemed appropriate under their agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the Long Term Council Community Plan (LTCCP) process.

OTHER CONSIDERATIONS

13. There are no legal, consultation, policy implications, publicity or any other considerations related to this report.

RECOMMENDATIONS

14. That the Paekākāriki Community Board approves of a funding application from Ames Street Green Neighbourhood team for \$_____ to assist with the cost of purchasing fruit trees and some costs associated with holding a street party.
15. That the Paekākāriki Community Board approves of a funding application from the Paekākāriki Scout Group for \$_____ to help subsidise the costs of attending the upcoming 20th New Zealand Scout Jamboree in Fielding.
16. That the Paekākāriki Community Board approves of a funding application from the Kāpiti Mountainbike Club for \$_____ to assist with additional resource consent costs to the Council.
17. That the Paekākāriki Community Board approves of a funding application from the Mary Potter Hospice for \$_____ to assist with funding the 2013 Strawberry Festival.

Report prepared by:

Approved for submission by:

Marg Harris
EXECUTIVE SECRETARY
INFRASTRUCTURE SERVICES

Sean Mallon
GROUP MANAGER
INFRASTRUCTURE SERVICES

ATTACHMENTS:

Community Fund Grants Criteria

Grant Applications:

- Ames Street Green Neighbourhood Team
- Paekākāriki Scout Group
- Kāpiti Mountainbike Club
- Mary Potter Hospice

Accountability reports:

- Kāpiti Concert Orchestra
- Mulled Wine Concerts – Mary Gow

PAEKĀKĀRIKI COMMUNITY BOARD DISCRETIONARY GRANTS

The Paekākāriki Community Board will consider the applications that support:

- community groups contributing directly¹ to wider community wellbeing – environmental, social, cultural and economic.
(¹ this relates to community groups specifically set up to help people in the community and/ or improve the local environment. It does not include business development initiatives.)
- individual young people or youth organisations where there is an opportunity to excel at a range of cultural, educational, and sporting² achievements.
(² the Community Board will not consider applications relating sporting activities where there is potential for these to be funded by SPARC.)
- progressing the activities of community groups in the areas of culture, sport and recreation that advance the general enjoyment and wellbeing of the community³.
(³ this relates to groups that while not having a particular focus on improving social wellbeing, do contribute to the general feel and enjoyment of the community – for example, a Music Society, a group set up to put on a concert or event, a sports club.)

Eligible Groups

1. Applicants who reside in Paekākāriki; or
2. Paekākāriki based organisations, or projects and organisations that demonstrate a clear benefit to Paekākāriki.
3. Churches and schools will be eligible in special circumstances.
4. Groups or individuals that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
5. Groups must be non-profit making.
6. Purely recreational adult groups shall be eligible in relation to youth, the aged, people with disabilities or the socially disadvantaged or for unique historic occasions.

Eligible Purposes

1. Unique or infrequent events that are historically important to the area.
2. Special events that will promote the area and enhance opportunities within the area.
3. Activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.
4. Unique and specially meritorious events that meet none of these criteria, at the discretion of the Community Board.
5. Grant to partially or fully offset the cost of any Council permit, licence or resource consent fees on the basis that the proposed activity falls into a "worthy cause" category.

6. The remission of hall rental for “worthy causes” in line with Council policy that all remissions of hall rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council or Community Board.

Ineligible Purposes

1. Major items of capital expenditure costing over \$2,000.
2. Expenses incurred for school curriculum activities.
3. The Paekākāriki Community Board does **not** accept retrospective applications **unless** the Board agrees there are exceptional circumstances. Costs already incurred will not normally be considered for grants.

Maximum Grant

The maximum grant payable is **\$500.00** per grant.

Accountability

1. All applicants are required to verbally report to the Board on the use of the funds within three months of the completion of the activity outlining the benefits gained by the individual. Community groups would be required to furnish a written report outlining the benefits gained to the community. Failure to do so will exclude the applicant for two years from any further application.
2. Any money **NOT** used for the purpose applied for is required to be repaid to the Paekākāriki Community Board Discretionary Grants Fund. Failure to do so will exclude the applicant for two years from any further application.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Marguerita Harris

Kāpiti Coast District Council

Private Bag 60-601

PARAPARAUMU 5254

or emailed to: marguerita.harris@kapiticoast.govt.nz