

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 14 FEBRUARY 2013	9.06AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Meadows Church, Auditorium 2, Realm Drive, Paraparaumu on **Thursday, 14 February 2013**, commencing at 9.06am.

PRESENT: Cr T Lester (Deputy Chair)
Mayor J Rowan
Cr D Ammundsen
Cr R Booth
Cr M Cardiff
Cr P Ellis
Cr P Gaylor
Cr K Gurunathan
Cr T Lloyd
Cr H Wooding

ATTENDING: Mr J Cootes (Chair, Ōtaki Community Board)
Mrs L Jensen (Chair, Paraparaumu/Raumati Community Board)
Mr M Scott (Chair, Waikanae Community Board)
Ms T Evans (Acting Chief Executive)
Dr G Ferguson (Group Manager Strategy & Partnerships)
Mr B Goedhart (Group Manager Corporate Services)
Mr S Mallon (Group Manager Infrastructure Services)
Mr W Read (Group Manager Finance)
Ms K Shieffelbein (Monitoring Officer)
Mr R Foley (Strategic Communications Manager)
Mrs J Nock (Executive Secretary, Finance)

LEAVE OF ABSENCE Cr R Church Chair

CBC 13/02/151
WELCOME

The Deputy Chair welcomed everyone, declared the meeting open and read the Council Blessing.

CBC 13/02/152
APOLOGIES

MOVED (Lloyd/Ellis)

That apologies be accepted from and Janet Holborow, Chair Paekākāriki Community Board, Eric Gregory, Deputy Chair Waikanae Community Board.

CARRIED

It was noted that the Chair was on leave.

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CBC 13/02/153

30 MINUTES PUBLIC SPEAKING TIME

Dale Evans spoke to his letter (tabled) which contained a number of questions concerning: public speaking time, the Chief Executive's contract, attendance of Councillors to meetings and workshops, Mainzeal/Aquatic Centre, rates surplus and Council debt.

CBC 13/02/154

MEMBERS' BUSINESS

(a) Public Speaking Time Responses.

Cr Gaylor asked Mr Evans again for information on the evidence of ratepayers allegedly leaving the District because of increasing rates and also asked about the Kapiti Open Forum membership numbers. Mr Evans declined to answer.

The Chair advised that Mr Evans' questions would be answered as part of the Official Information Act (OIA) process.

(b) Leave of Absence.

There was no leave of absence.

(c) Matters of an Urgent Nature.

There were no matters of an urgent nature.

(d) Declarations of Interest Relating to Items on the Agenda.

There were no Declarations of Interest Relating to Items on the Agenda.

CBC 13/02/155

MINUTES

(a) Confirmation of Minutes – 15 November 2012

MOVED (Ammundsen/Cardiff)

That the minutes of the Corporate Business Committee meeting held 15 November 2012 be adopted as a true and correct record.

CARRIED

(b) Matters Arising

There were no matters arising.

(c) Matters Under Action

Michael Scott left the meeting 9.22am

Group Manager Infrastructure Services clarified that, regarding cross-lease sections, it was the decision of the landlord/owner if they require one meter to each property or one meter to cover both properties. Approval was sought before water meters were installed.

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Members were concerned that Regional Councillor Nigel Wilson and Community Board Member Jackie Elliott were giving incorrect information in the public arena and felt their issues should be dealt with by contacting them directly and also making sure the public was aware of the true facts.

It was noted that the Media were printing this information and they should check with the Council first before publishing.

Water Use by Extraordinary Water Users (non residential)

Mr Read advised that water use statements, for information only, were being sent out to extraordinary water users informing them of their water usage and the annual allowance (350m³).

An explanatory letter would accompany their statement.

The remaining Members' questions were added to matters under action for further investigation.

CBC 13/02/156

ACTIVITY REPORTS: SECOND QUARTER – 1 OCTOBER TO 31 DECEMBER 2012 (SP-13-795)

Katrina Shieffelbein, Monitoring Officer spoke to the report and explained that the Activity Report covered the second quarter of this financial year.

Members discussed the individual activities and staff responded to their questions as appropriate. Some issues were added to matters under action for further investigation.

Michael Scott returned to the meeting 9.33am

Water Supply Resource Consent Process with the Greater Wellington Regional Council

Meetings were continuing with Greater Wellington Regional Council and the Mayor wished to reassure the public that a standard process was followed.

Marine Gardens Upgrade

Members thanked Council staff for their work on the Marine Gardens Upgrade as they had received very positive feedback from the community.

Water-Use Calculator

It was recommended that Members visit the Kāpiti Coast District Council website and try the water-use calculator so they were aware of how it worked.

MOVED (Gaylor/Ammundsen)

That the Corporate Business Committee notes the performance results for the second quarter (1 October to 31 December 2012) contained in the Activity Reports attached as Appendix B to Report SP-13-795.

CARRIED

Michael Scott left the meeting at 10.39am

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The meeting adjourned at 10.39am and reconvened at 11.00am

CBC 13/02/157

FINANCIAL REPORTS TO 31 DECEMBER 2012 (FIN-13-789)

Warwick Read, Group Manager Finance spoke to the report.

MOVED (Ellis/Cardiff)

That the Corporate Business Committee notes the six monthly financial results contained in this report FIN-13-789.

That the Corporate Business Committee notes the Council's operating surplus for the first six months ended 31 December 2012 was \$1.231 million which mainly reflects the savings in debt servicing costs through lower interest costs and the management of the interest rate swaps.

That the Corporate Business Committee notes that based on the operating results for the first six months ended to 31 December 2012 the forecast net rates surplus is \$226,000 for the year end.

That the Corporate Business Committee notes that the net capital expenditure for the six months amounted to \$22.330 million compared to the capital expenditure budget for the year of \$55.164 million. The Capital Expenditure programme has been reforecast and now totals \$51.922 million for the 2012/13 year. The expenditure to date represents 43.0% of the total reforecast capital expenditure budget for the 2012/13 year.

That the Corporate Business Committee notes the other key financial performance indicators including the performance against key Treasury Management Limits.

CARRIED

CBC 13/02/158

CONTRACTS UNDER DELEGATED AUTHORITY (FIN-13-791)

Warwick Read spoke to the report.

MOVED (Booth/Wooding)

That the Corporate Business Committee notes that three contracts over \$250,000 was approved under delegated authority for the period 1 November 2012 to 31 January 2013.

CARRIED

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CBC 13/02/159

INVESTMENT & BORROWING TO 31 DECEMBER 2012 (FIN-13-790)

Warwick Read spoke to the report.

MOVED (Mayor/Lloyd)

That the Corporate Business Committee notes that the General, Separate and Special Fund Investments as at 31 December 2012 were \$6,100,588 (\$83,040 as at 30 September 2012).

That the Corporate Business Committee notes:

- that Gross Public Debt as at 31 December 2012 was \$115,369,069 (\$101,842,055 as at 30 September 2012);
- Net Public Debt after allowing for the accumulation of annual loan repayment provisions of \$8,156,432 was \$107,212,637 at 31 December 2012 (\$95,967,711 as at 30 September 2012); and
- the increase in debt levels is as a result of borrowing required to fund the 2012/13 capital works programme.

That the Corporate Business Committee notes that the effective average interest rate of the Council's Public Debt, after taking into account the interest rate swaps and margins as at 31 December 2012, was 5.43% (5.35% as at 30 September 2012).

CARRIED

CBC 13/02/160

PUBLIC EXCLUDED RESOLUTION

MOVED (Lester/Booth)

That this meeting is held in a public excluded session and that the Community Chairs and Members are allowed to remain for the discussion on the following matter:

PUBLIC EXCLUDED RESOLUTION		
That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:		
<ul style="list-style-type: none"> • Confirmation of Public Excluded Minutes: 15 November 2012 		
The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:		
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution


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<p>Confirmation of Public Excluded Minutes: 15 November 2012</p>	<p>Section 7(2)(b)(ii) – to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(i) – to enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
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The meeting went into public excluded session at 11.25am

The meeting came out of public excluded session at 11.26am

The meeting was closed at 11.26am



 Chairperson

16 May 2013.

 Date