

**CORPORATE BUSINESS COMMITTEE
MATTERS UNDER ACTION
AS AT AUGUST 2013**

Matters Under Action				
Item	Date Raised	Action Required	Progress	Estimated Date of Completion
Access & Transport Pedestrian access from Iver Trask Place	16/5/13	Pavement outside the main reception doors at the Civic Building is visually inconsistent and unlevel and is a tripping hazard.	Kerb and channel is required to manage stormwater in this area and cannot be removed. Kerb would be painted to highlight the change in level. It is not a workmanship issue but part of the actual formed kerb and channel.	Completed
		Disability park opposite the School on Iver Trask Place. Crossing this road is a hazard to wheelchairs as there is a concaved water channel which has a steep slope and needs to be made gentler.	Concrete dish channel is a standard depth and cannot be removed. It is not possible to modify its depth.	Completed
Building Control and Resource Consent	16/5/13	If Resource Consents are not processed within the statutory timeframe then there is a penalty to Council. Have there been cases of penalties to Council?	Since 1 July 2012 several consents have taken longer than the statutory timeframe to process and some of these have received refunds based on the 1% per day calculation. No adequate systems were in place to record the frequency of this occurrence. This will be remedied from 1 July 2013 for the coming financial year.	Completed
Community Facilities	16/5/13	Paraparaumu/Raumati – Community Centre Entry Refurbishment - Members asked to be kept informed on the progress of the Community Centre Trust specifically its usage and operation.	This funding was carried over to the 2013/14 year as the Community Centre Trust has deferred the entry alterations until the next financial year.	Completed
Community Facilities	16/5/13	Members requested revenue figures for ALL Pools	This information was emailed to Elected Members on 9 August 2013	Completed
		A discussion over usage, charges and availability for tournaments (canoe & water polo) for all pools and groups was requested.	A meeting was scheduled with staff, Ōtaki Ward Councillor and the canoe and water polo group in June.	Completed

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Community Facilities	16/5/13	Ōtaki - Public Toilet Renewals – Members needed clarification on what renewals would take place and also a progress report on the Greenwood Boulevard tennis court toilets.	<p>Painting township toilet next to theatre, including installation of sensor lighting. To be completed November 2013.</p> <p>Renewal of basin taps to push button in preparation of water meters. Completed 30 June.</p> <p>Drain layers are working on unblocking the toilets and septic tank pipes which have had concrete poured in them. Once this work is done the toilet block will be given a good initial clean and then cleaned once per week by a contractor.</p> <p>The tennis court area will also be tidied up and the courts' lines remarked.</p>	<p>Completed</p> <p>Completed</p>
		When will the shutdown period be for the Ōtaki Pool?	Term 4 (mid October) Significant work is required on the roof and sealing the pool. This could take up to eight weeks. Elected Members, particularly the Ōtaki Ward Councillor and Ōtaki Community Board would be briefed.	Completed
		When would the Maori Economic Strategy be available?	This Strategy was brought to the Environmental & Community Development Committee on 20 June	Completed
Community Facilities	16/5/13	Request for Otaki shop owners to be notified when pavers would be cleaned and how often this would happen.	Cleaning took place in July and shop owners were notified prior to the cleaning of the pavers. Cleaning will take place every four months with shop owners would be informed.	Completed
Water Management	16/5/13	GWRC – River Recharge - Members requested a progress report on the resource consent process by the end of May 2013.	Council briefed at 11 July and 18 July on progress	Completed

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Item	Date Raised	Action Required	Progress	Estimated Date of Completion
Financial Report	16/5/13	Analysis of Rate Arrears Debtors		
		1) Members requested whether any rural village differential properties had rate arrears greater than \$3,000	This information was emailed to Elected Members on 9 August 2013	Completed
		2) What categories of properties of rate arrears owing 'over \$7,000'	This information was emailed to Elected Members on 9 August 2013	Completed