

MINUTES REGULATORY MANAGEMENT COMMITTEE	MEETING HELD ON THURSDAY 5 SEPTEMBER 2013	TIME 9AM
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MINUTES of a meeting of the Regulatory Management Committee, held in the Council Chambers, 175 Rimu Road, Paraparaumu, on Thursday 5 September 2013 commencing at 9:00am.

PRESENT:	Cr	D	Ammundsen	(Chair)
	Mayor	J	Rowan	
	Cr	P	Ellis	
	Cr	M	Cardiff	
	Cr	R	Church	
	Cr	P	Gaylor	
	Cr	K	Gurunathan	
	Cr	R	Booth	
	Cr	T	Lester	
	Cr	T	Lloyd	
	Cr	H	Wooding	
	Mr	C	Royal	(Māori Representative)
IN ATTENDANCE:	Mr	P	Dougherty	(Chief Executive)
	Mr	S	Mallon	(Group Manager, Infrastructure Services)
	Mr	S	McArthur	(Group Manager, Strategy and Partnerships)
	Ms	T	Evans	(Group Manager, Community Services)
	Ms	J	Toseland	(Animal Control Team Leader, Community Services)
	Mr	J	Ebenhoh	(Sustainable Development Manager, Strategy and Partnerships)
	Ms	C	Stevens	(Building Control Manager, Community Services)
	Mrs	B	Pashby	(Executive Secretary, Community Services)
	Ms	D	Geerling	(Democratic Services)

The Chair welcomed everyone to the meeting and read the blessing.

**RMC 13/9/139
APOLOGIES**

MOVED (Ellis/Gaylor)

That apologies be accepted from Ms Louella Jensen, Chair, Paraparaumu/Raumati Community Board and Ms Janet Holborrow, Chair, Paekākāriki Community Board.

CARRIED

**RMC 13/9/140
30 MINUTES PUBLIC SPEAKING TIME**

There were no members of the public wishing to speak.

**RMC 13/9/141
CONFIRMATION OF MINUTES**

MOVED (Ellis/Rowan)

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That the Regulatory Management Committee confirms the minutes of 25 July 2013 meeting as a true and accurate record of that meeting.

CARRIED

MOVED (Booth/Ellis)

That the Regulatory Management Committee confirms the minutes of 1 August 2013 meeting as a true and accurate record of that meeting.

CARRIED

Matters Under Action

Apologies were received from Brent Cherry, School Travel Planner, Jane Pearson, Transport Safety Coordinator and Andrew Guerin, Resource Consent and Compliance Manager.

District Plan

Jim Ebenhoh, Sustainable Development Manager provided an update on the Proposed District Plan (PDP) rural and coastal hazard provisions. Feedback has been positive and pre-hearing discussions are providing better clarity on issues.

Councillor Gurunathan left the meeting at 9:20am, returning at 9:23am.

There was some discussion around Councillors expressing views on various topics in the PDP during elections. Mr Dougherty read from the Office of the Auditor General's Guidance on Predetermination, to provide clarity that declaring a fixed view on PDP issues may result in the need to declare a conflict of interest if the topic is put to vote during a Council meeting in future to ensure the decision making process is free from bias and predetermination. In discussing issues with voters Councillors were reminded that if they publicly state a position they may opt out of the decision making at a later date. The Local Government Act 2002 requires Councillors to consider views presented through the submission process with an open mind.

Resource Consents

Collmog Bridge

Claire Stevens, Building Control Manager provided an update. The latest meeting with Mr Moffatt was cancelled due to his mother passing away. No further information has been received.

The concept design for the bridge needs to be confirmed before the process can move onto the next stage.

Mr Dougherty agreed to look at the option of writing a letter to Mr Moffatt acknowledging his mother's passing and requesting the information Council staff require be provided by 25 September or the infringement notice will be reissued. Ms Stevens agreed to do so.

Legislation Update

Tamsin Evans, Group Manager of Community Services updated the Committee on the Food Bill. The Council did not make a submission on the Bill. If legislation requires a change from

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inspections to a more audit based approach, this would come back to the Committee for discussion. If additional resources are required this would come through the Draft Annual Plan.

**RMC 13/9/142
MEMBER'S BUSINESS**

(a) Public Speaking Time Responses

There were no members of the public to respond to.

(b) Leave of Absence

There were no requests for a leave of absence.

(c) Matters of an Urgent Nature

There were no matters of an urgent nature.

(d) Declarations of Interest

There were no declarations of interest.

**RMC 13/9/143
ANNUAL REPORT ON DOG CONTROL POLICY AND PRACTICES 2012/2013
(CS-13-962)**

Tamsin Evans, Group Manager Community Services and Julie Toseland, Animal Control Team Leader spoke to the report.

Ms Evans advised that through the regulatory review, the resources in the team have been increased by one part time Animal Control Assistant.

The Dog Control Policy will be updated to reflect the Dog Owner's Objections Subcommittee is now known as the Appeals Committee.

The Chair congratulated the Animal Control team on having nearly 100% of known dogs registered and the reduced legal costs.

Councillor Wooding, Chair of the Appeals Committee recommended an improvement in process for the new triennium. Councillor Wooding commended the Animal Control team.

MOVED (Wooding/Rowan)

That the Regulatory Management Committee receives report CS-13-962 Annual Report on Dog Control Policy and Practices 2012/13.

CARRIED

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**RMC 13/9/144
CONTINUATION OF RESOURCE MANAGEMENT FUNCTIONS THROUGH THE 2013
ELECTION PERIOD (SP-13-969)**

Jim Ebenhoh, Sustainable Development Manager spoke to the report.

MOVED (Ellis/Church)

That the Committee recommends that Council, pursuant to section 34A(1) of the Resource Management Act 1991, appoints Diane Ammundsen, Hilary Wooding and Mike Cardiff (Transitional Commissioners) as commissioners and delegates to them the authority to perform the following functions:

- **Hear and decide all notified and limited notified resource consent applications under the Resource Management Act 1991;**
- **Hear and decide all objections to non-notified resource consent decisions or conditions under the Resource Management Act 1991;**
- **Liaise with the Sustainable Development Manager to enable staff to confirm to the Environment Court that Consent Orders in relation to appeals on District Plan changes may be issued; and**
- **Apply for enforcement orders (including interim enforcement orders) under section 316 of the Resource Management Act 1991, following receipt of advice from the Resource Consents and Compliance Manager.**

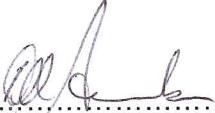
That the Committee recommends that Council resolves, for the avoidance of doubt, that:

- **The Transitional Commissioners are not discharged on the coming into office of the members of the local authority elected or appointed at, or following, the 2013 triennial general election of members; instead, they will be discharged once the Council resolves to discharge these commissioners of their duties.**

CARRIED

The Chair congratulated the Committee and thanked them for their positive input throughout the triennium. The Chair acknowledged Councillor Wooding's retirement and thanked her for her contribution.

The meeting closed at 10.28am


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Chairperson

8/10/13
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Date


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Chief Executive

9/10/13
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Date