

MINUTES REGULATORY MANAGEMENT COMMITTEE	MEETING HELD ON THURSDAY 25 JULY 2013	TIME 9.00 AM
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MINUTES of a meeting of the Regulatory Management Committee, held in the Council Chambers, 175 Rimu Road, Paraparaumu, on Thursday 25 July 2013 commencing at 9.00am.

PRESENT:	Cr	D Ammundsen	(Chair)
	Mayor	J Rowan	(From 10.15 am)
	Cr	P Ellis	
	Cr	M Cardiff	
	Cr	K Gurunathan	
	Cr	R Booth	
	Cr	H Wooding	
	Cr	T Lloyd	
	Mr	C Royal	(Māori Representative)
IN ATTENDANCE:	Mr	P Dougherty	(Chief Executive)
	Ms	T Evans	(Group Manager, Community Services)
	Ms	C Edmondson	(Acting Group Manager, Strategies & Partnerships)
	Ms	S Hutcheson	(Senior Social Wellbeing Advisor)
	Ms	J Lloyd	(Senior Environmental Health Officer)
	Mr	J Kilbride	(Policy Planner)
	Mr	B Cherry	(School Travel Planner)
	Ms	J Pearson	(Transport Safety Coordinator)
	Ms	C Stevens	(Building Control Manager)
	Mr	M Aitcheson	(Stormwater and Coastal Asset Manager)
	Mr	R Foley	(Strategic Communications Manager)
	Mr	N Fowler	(Environmental Standards Manager)
	Mr	A Guerin	(Resource and Consents Compliance Manager)
	Ms	L Jensen	(Paraparaumu/Raumati Community Board)
	Mr	C Pearce	(Ōtaki Community Board)
	Mrs	H Dorne	(Executive Secretary, Community Services)
Ms	D Geerling	(Democratic Services)	

The Chair welcomed everyone to the meeting and read the blessing.

RMC 13/7/128 APOLOGIES

MOVED (BOOTH/WOODING)

That apologies be accepted from Councillor Gaylor, Councillor Church, Janet Holborow (Paekākāriki Community Board) and the Mayor for lateness. Councillor Lester was on leave of absence.

CARRIED

RMC 13/7/129 30 MINUTES PUBLIC SPEAKING TIME

1. Ms Kim Nye-Picknell from the Kāpiti Safer Community Trust raised the urgent matter of neighbourhood support after the recent earthquake and the importance of being prepared and looking after each other. The Safer Community Trust is working with Civic Defence to put processes in place, but don't have the personnel and funding to

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expand the level of support in the neighbourhood. Ms Nye-Picknell invited Councillors to visit the Trust to see how they are run.

2. Mr Trevor Daniel from Grey Power and a member of the Safer Community Trust explained the change of title from neighbourhood watch to neighbourhood support. Mr Daniel expressed his findings from a quick survey he conducted on single occupants to find out whether they are part of a neighbourhood support group or if they had been contacted after the recent earthquake.

**RMC 13/7/130
CONFIRMATION OF MINUTES**

MOVED (Ellis/Cardiff)

That the Regulatory Management Committee confirms the amended minutes of 13 June 2013 meeting as a true and accurate record of that meeting.

CARRIED

Matters Under Action

Mr Brent Cherry, School Travel Planner provided an update on the school travel planning programme and road safety noting progress and issues.

Ms Jane Pearson, Transport Safety Coordinator provided an update on road safety issues to date.

Mr James Kilbride, Policy Planner provided an update on two outstanding appeals and the District Plan review.

Mr Andrew Guerin, Resource Consents and Compliance Manager advised there were no outstanding appeals and provided an update on Transpower submissions and other consents.

Ms Claire Stevens, Building Control Manager confirmed there was only minor damage in the Kāpiti area after the recent earthquake and provided an update on progress with the Collmog Bridge.

**RMC 13/7/131
MEMBER'S BUSINESS**

- (a) Public Speaking Time Responses

Mr Pat Dougherty responded to Ms Nye-Picknell and advised community resilience is handled at a regional level by the Wellington Regional Emergency Management Office (WREMO). WREMO has a community resilience strategy in place and is currently developing a community response plan for Ōtaki. These will also be developed throughout the rest of the community. Mr Dougherty said it would be beneficial for WREMO to provide a presentation to Councillors on community resilience before Council funding decisions are made.

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Ms Cath Edmondson explained the Council's current contract with the Safer Community Trust. This is currently around \$85,000 per annum and prioritisation of funding in the contract around neighbourhood support may need to be looked at. The Council is involved with programmes in the community around community resilience and these include greenest streets and school travel planning.

(b) Leave of Absence

There were no requests for a leave of absence.

Mr Martin Warriner wanted it minuted he was deeply annoyed he was sent a letter to speak to his submission on the water supply bylaw between 9.00-9.05am and this agreement was not honoured. Mr Warriner said he will send his verbal submission to Councillors by email. A letter of apology will be sent to Mr Warriner.

(c) Matters of an Urgent Nature

Councillor Wooding is concerned about the current problems with Youth Quest and asked if the Council can do anything to assist them with funding or through any other avenues.

Ms Edmondson advised Youth Quest now has additional funding from Central Government and are looking at how they can remain sustainable through other avenues. Youth Quest has not requested funding from the Council, but has had discussions on how the Council can assist in an advocacy role.

The Mayor arrived at the meeting at 10.15am.

(d) Declarations of Interest

Councillor Wooding declared she was interested in applying for a position on the District Licensing Committee and felt uncomfortable being involved with discussion and voting regarding resolutions for the Sale and Supply of Alcohol Act 2012 (CS-12-907).

The meeting broke for morning tea at 10.20 am.

The meeting reconvened at 10.30 am.

**RMC 13/7/132
SALE AND SUPPLY OF ALCOHOL ACT 2012 (CS-12-907)**

Ms Julie Lloyd spoke to this item and noted the report seeks decisions on a number of matters to ensure the Council is ready for the Sale and Supply of Alcohol Act 2012 when it becomes fully operative on 18 December 2013.

There was a discussion and some disagreement around whether there should be a local or regional list of suitable committee members and how this may affect decision making within the community. Mr Dougherty noted Te Whakaminenga ō Kāpiti would like the Committee to have an understanding of the effects of alcohol harm on Māori.

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MOVED (Ellis/Lloyd)

The Council agrees to develop a Local Alcohol Plan with staff to start the process in August 2013.

CARRIED

MOVED (Lloyd/Ellis)

The Council approves the establishment of one District Licensing Committee.

CARRIED

MOVED (Ellis/Lloyd)

The Council agrees to:

- a) appoint an elected member as chairperson for the District Licensing Committee.

CARRIED

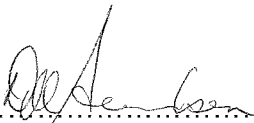
Those against were Councillor Gurunathan, Councillor Booth and Councillor Cardiff.

MOVED (Ellis/Cardiff)

The Council agrees a recruitment campaign is undertaken to source local committee members for the District Licensing Committee.

CARRIED

The meeting closed at 11.20am



 Chairperson

5 September 2013

 Date