

**Chairperson and Subcommittee Members**  
GRANT ALLOCATION SUB-COMMITTEE

26 SEPTEMBER 2013

Meeting Status: **Public**

Purpose of Report: For Decision

**APPLICATION FOR DISTRICTWIDE HALL HIRE REMISSION -  
THE COMBINED LIONS CLUBS BOOK FAIR**

**PURPOSE OF REPORT**

- 1 This report presents an application from the Combined Lions Clubs Book Fair Committee for remission of the cost of hiring the Waikanae Memorial Hall and PA system for the Annual Lions Book Fair for the 19 October to 20 October 2013.

**SIGNIFICANCE OF DECISION**

- 2 This report does not trigger the Council's Significance Policy.

**BACKGROUND**

- 3 The Council has \$2,767 budgeted for Districtwide Facility Remissions under the grants budget. This budget is targeted at hall users whose event is benefiting the District as a whole rather than an individual community. The current criteria process for the operation of this grant fund was approved by Council on 21 August 2008 and is attached as Appendix 1.
- 4 The Combined Lions Clubs Book Fair Committee has applied for remission of hall hire for the Waikanae Memorial Hall and PA system for the 19 October to 20 October 2013 for the Annual Lions Book Fair (Appendix 2).

**CONSIDERATIONS**

Issues

Combined Lions Clubs Book Fair Committee

- 5 The Combined Lions Clubs Book Fair Committee has applied for hall hire remission each year for the use of the Waikanae Memorial Hall for their Annual Lions Book Fair. As proceeds from the Annual Lions Book Fair have benefited the Districtwide Community since 1998, by distributing net proceeds to worthwhile recipients, it is appropriate that their application is considered for the Districtwide Hall Hire Remission Fund. The current hire of the hall and PA system is around \$972.00.

Criteria

- 6 The maximum grant under the current policy is \$1,000. Generally hall hire grants are covered by each of the Community Board grants as the halls are mainly being hired by local community organisations for local purposes. However, when halls are being used by community organisations for a Districtwide purpose then grant applications from the Community Boards are referred to the Grants Allocation Subcommittee for consideration under the Districtwide Hall Remission grant.
- 7 These applications comply with the criteria for Districtwide Hall Remission Grants being “a worthy cause”.

Financial Considerations

- 8 There will be \$1,795 remaining in the Districtwide Facilities Remissions budget if this application is approved.

Legal Considerations

- 9 There are no legal considerations relating to this report.

Delegation

- 10 The Grants Allocation Subcommittee has delegated authority to consider this report. Reference Section C.7.4 of the Governance Structure which reads:

*Districtwide Hall Hire Remission*

*7.3 This programme is to assist hall users whose event is benefiting the District as a whole rather than an individual community.*

Consultation

- 11 There are no consultation issues.

Policy Implications

- 12 There are no policy implication issues in relation to this grant.

Publicity Considerations

- 13 There are no publicity issues in relation to this grant.

## RECOMMENDATIONS

- 14 That the Grants Allocation Subcommittee grant \$972.00 to the Combined Lions Clubs Book Fair Committee from the Districtwide Facilities Remissions grants budget to cover the hire of the Waikanae Memorial Hall and PA system for the 19 October to 20 October 2013 for the Annual Lions Book Fair.

Report prepared by:

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**Democratic Services Advisor**

### ATTACHMENTS

- Appendix 1 Current Criteria and Process for the Districtwide Hall Hire Remissions Fund
- Appendix 2 Grant Application letter from Combined Lions Clubs Book Fair Committee