

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 11 SEPTEMBER 2012	7.00 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki, on Tuesday 11 September 2012 commencing at 7.00pm.

PRESENT:

Mr	J	Cootes
Cr	P	Gaylor
Mr	C	Pearce
Ms	M	Stevens

IN ATTENDANCE:

Mayor	J	Rowan	
Deputy Mayor	R	Booth	
Dr	G	Ferguson	(Group Manager, Strategy & Partnerships)
Ms	S	Hutcheson	(Senior Adviser, Social Wellbeing)
Mrs	S	Shaw	(Executive Secretary)

James Cootes, Chair of the Ōtaki Community Board welcomed everyone to the meeting and declared it open.

OCB 12/09/175
APOLOGIES

There were no apologies.

OCB 12/09/176
PRESENTATION FROM CAPITAL & COAST DISTRICT HEALTH BOARD

Kate Calvert spoke to the Board about the Kapiti Health Centre Site in Paraparaumu. She presented the approach to be used to decide who could locate on site and sought Community Board guidance who to consult with on this proposal.

OCB 12/09/177
PRESENTATION FROM NZTA: SH1 TRAFFIC MANAGEMENT

Michael Kargar, Principal Asset Manager from NZTA spoke to the Board in regards to a traffic management trial planned on SH1 at Queens Birthday weekend. He would like to have a formal agreement with the Board to put this plan in place.

Alex Gray from the Automobile Association spoke to the Board. He is very supportive of trying to find a solution to the traffic on long weekends and has been in discussions with NZTA around this issue. They have suggested parking restrictions from the Mill Road round-a-bout to Arthur Street on the East side and would have a sign directing people to park at the railway station carpark. This would be trialled for one long weekend and then reviewed.

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The following points emerged from discussions:

- why hasn't the trigger point been activated previously;
- problems with buses not pulling into the bus stops properly;
- the Ōtaki Community Board have attended previous meetings around traffic management and assumed the trigger process was being used.
- no support for prohibited parking in peak days until the traffic management regime has been properly tested and consultation with retailers has been done.

Mr Kargar will confirm the trigger time for the traffic management system and when this will be activated to the Board and also will draft a communication plan for the Board to review.

Council Officers will put together a letter from the Board to NZTA stating the preference to go with the Boards position in relation to traffic management plan and proper use of the trigger points.

OCB 12/09/178

PUBLIC SPEAKING TIME

1. Leigh Rau spoke to the Board in regards to the Otaki Kids Safe Crossing Group. The group acknowledges the work that has been done in the area. The group requests that a ramp is needed urgently and requested Board and Council support. Rod James from NZTA was following up after a previous meeting speed camera availability, fixing the guttering at the crossing, school warning lights and making the middle crossing safer.
2. Maewa Kaihau on behalf of the Kapiti Swimming Club spoke to the Board in regards to their grant application. They are seeking funding to assist with pool hire. They are based at the Otaki swimming pool and their membership is currently at 31 children.
3. Jean Chamberlain spoke to the Board in regards to the Community Christmas Lunch. The last six years a group of people have run the Christmas lunch, a combination of people moving away and people not being available is leading to this event not being able to be run this year. This won't happen unless someone runs with it. Sixty people attend last Christmas lunch.
4. Brent Bythell on behalf of the Otaki Volunteer Fire Brigade spoke to the Board in regards to their grant application. They are seeking funding to assist with their Annual Honours presentation evening this covers mostly the hall hireage.
5. Gillian Hayes on behalf of the Otaki Toy Library spoke to the Board in regards to their grant application. They are seeking funding to assist with cost of rent. They have been operating for over twenty years. They have had to reduce opening hours due to lack of volunteers. This grant will help pay rent for the next seven months.

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OCB 12/09/179

CHAIRPERSON'S/MEMBERS' BUSINESS

(a) Public Speaking Time Responses

- Christmas Lunch – Is there anything the Board can do to help with this process? Add this as an agenda item for the next Community Board meeting on 23 October 2012.
- Ōtaki Kids Safe Crossing Group – The issues would be followed up. The Community Board can advocate to Council on this matter. The Board asked that the DVD be forwarded to Rod James.
- the Board requested a letter of thank you to be sent to the Community Christmas lunch organisers.

(b) Leave of Absence – none was requested.

(c) Matters of an Urgent Nature – there were none.

(d) Declarations of Interest Relating to Items on the Agenda – there were none.

The Mayor informed the Board that nominations have closed for the Ōtaki Community Board by-election. The Mayor wished Christine Papps, Jackie Elliott and Annie Bythell all the best. The Mayor also acknowledged the passing of John Benseman from the Citizens Advice Bureau and all the work he has done in the Community.

The Mayor suggested that the Board may like to get Volunteer Kapiti up to the next Board meeting to talk about what they do.

The Mayor and Deputy Mayor left the meeting at 8.38pm

OCB 12/09/180

CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-12-671)

MOVED (Gaylor/Stevens)

That the Ōtaki Community Board approves a funding grant to be made to the Otaki Volunteer Fire Brigade of \$500 from the Community Grants Fund, to assist with the costs of the Annual Honours presentation evening in September.

CARRIED

MOVED (Gaylor/Stevens)

That the Ōtaki Community Board approves a funding grant to be made to the Otaki Toy Library of \$500 from the Building & Resource Consents Grants Fund, to assist with the cost of rent.

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CARRIED

The Board requested that in the letter sent out to the Ōtaki Toy Library that they are made aware that they can apply for this grant every twelve months out of the Building and Resource Consents Community Grants fund.

MOVED (Pearce/Stevens)

That the Ōtaki Community Board approves a funding grant to be made to the Kapiti Swimming Club of \$500 from the Sporting Activity Grants Fund, to assist with some of the costs of pool hire.

CARRIED

OCB 12/09/181
CONFIRMATION OF MINUTES

Changes to the minutes were requested to reflect more accurately what had been stated by Mrs Elliot and the matter of the raising of the Point of Order in relation to the behaviour of Mr Macdonald.

MOVED (Gaylor/Pearce)

That the minutes of the Ōtaki Community Board meeting held on 31 July 2012 are confirmed as a true and accurate record, subject to the changes as discussed and being signed off by the Chair.

CARRIED

OCB 12/09/182
DEVELOPING ŌTAKI RESERVE FUND PRIORITIES 2013/2014 – 2015/16 (SP-12-675)

Dr Ferguson spoke to the Board in regards to the Otaki Reserve Fund Priorities. This report is updating on progress to date.

Ideas from the Board included:

- Haruatai Park improvements – additional picnic table under the sail, possibly flying fox, potential of BMX mounds/type facility and an all weather training surface.
- Skatepark – lights at the skatepark, to look at something solar and maybe on a timer, extension for the skatepark for smaller children, look at round the back of the park doing a little track with mounds and to look at tidying up the neighbouring property.
- SH1 Information centre – adding a new piece of playground equipment.

JA

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- Pool – lots of great things available at the Levin pool, would like to see this at Otaki. Could we please have it costed out to have the heating system separated out so there is warmer water in the paddling pool. Look at the lighting at the Otaki Pool.
- Otaki Beach- petanque and chess set available for community to use.
- Keen to look at better use of the pavilion. Cycleway/walkway along Marine parade? Making the beach area a great place for families to visit at summer. Basketball courts on the Domain.

MOVED (Gaylor/Stevens)

That the Ōtaki Community Board approves the commencement of a consultation process following the process set out in SP-12-675 to seek ideas from the community on priorities for Reserve Fund expenditure for the period 2013/14-2015/16.

CARRIED

OCB 12/09/183
EXPRESSWAY

Dr Ferguson noted that a letter had been sent to NZTA summarising issues and where things had got to with the PP20 project. The letter will be circulated to the Board.

OCB 12/09/184
COMMUNITY ISSUES/MATTERS UNDER ACTION

Waitohu Stream Group – Check back with the group to see how matters were progressing.

Entry Signage – Dr Ferguson reported that she had met with Mr Kargar (NZTA) about the Gateway signs, and that he has agreed to look at some preferred sites at the southern and northern ends. This will be reported back. In addition, the Board had confirmed that it wished the Sunny Ōtaki sign to be located at the Information Centre, this releasing the space for a promotional sign for Main Street at the original site.

NZTA Puffin Crossing – Done and completed.

NZTA Underpass – Council staff to look at talking to NZTA about lowering the channel so bikes can get up the ramp easier.

Otaki Museum – Signage issues – Will go back to the Council officer that is dealing with this.

Footbridge on Atkinson Road – A media release will be sent out, seeking ideas to go back to Community Board members or to be dropped off at the service centre.

Te Horo and Te Horo Beach Outcomes process – Back to the community for feedback in early October.

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OCB 12/09/185
GENERAL BUSINESS

Cr Gaylor let the Board know that Close up will be doing a piece on the Capital Connection.

Mr Cootes queried what mechanism can be used to engaged with the Community re the Kapiti Health Centre site. The Board can get ideas through to Council officers.

The Board approved Colin Pearce as the representative to the Otaki Heritage Bank Museum Trust.

The meeting closed at 10.15pm


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Chairperson:

23rd October 2012
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Date: