

Chairperson and Community Board Members
WAIKANAĒ COMMUNITY BOARD

11 DECEMBER 2012

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

1 Three applications for funding have been received:

Waikanae Promotion Fund

- Waikanae Boating Club

Discretionary Grants Fund

- Taylor Findlay
- St Vincent de Paul Society

SIGNIFICANCE OF DECISION

2 The Council’s significance policy is not triggered by this report.

BACKGROUND

3 As at 4 December 2012, the budget allocations and total amounts granted in the 2012/13 financial year for the Discretionary Grants Fund, Waikanae Promotion Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2012/13 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Waikanae Promotion Fund	\$32,721	\$8,832.65	\$23,888.35
Discretionary Grants Fund	\$5,843	\$3,697	\$2,146
Waikanae Capital Improvement Grant	\$32,721	\$33,499.65	\$1,804.38

4 An amount of approximately \$1.12 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$800,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$33,000 (approx)	Allocated to the 2012/13 Waikanae Capital Improvement Grant
TOTAL	\$1,083,000

CONSIDERATIONS

Issues

- 5 Grants are allocated in accordance with the specified criteria (attached).
- 6 All applicants have been advised of the criteria and meeting date by letter, phone or email.

Applications to the Waikanae Promotion Fund

Waikanae Boating Club

- 7 Funding of \$1,000 is sought to assist with the costs of taking local youths on a weekend fishing trip to Kapiti Island, in March 2013.
- 8 This application can be considered under the following Eligibility Criteria:
 1. *Contributing to making Waikanae a Good Place to Live.*

Applications to the Discretionary Grants Fund

- 9 At its meeting of 30 October 2012 the Waikanae Community Board resolved that applications to the Discretionary Grants Fund would only be accepted four times per year, commencing in February 2013. However, the following two applications were received before that resolution was enacted, and therefore the applications should be considered.

Taylor Findlay

- 10 Funding of \$500 is sought to assist with the costs of attending the Girl Guide Jamboree in Tasmania, Australia, in January 2013.
- 11 A similar application was considered by the Waikanae Community Board at its meeting of 30 October 2012. In that case, the applicant was granted \$500 from the Waikanae Promotion Fund.
- 12 This application can be considered under the following Eligibility Criteria:
 1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

St Vincent de Paul Society

- 13 Funding of \$179.60 is sought to assist with the costs of renting the Waikanae Memorial Hall for their Christmas Luncheon on 16 December 2013.
- 14 This application can be considered under the following Eligibility Criteria:
4. *The remission of hall rental for “worthy causes” in line with Council policy that all remissions of hall rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council, Wards Committee or Community Board.*
- 15 It should be noted that the Eligibility Criteria quoted at paragraphs 12 and 14 are the criteria which were in place at the date the applications were received.

Financial Considerations

- 16 Should the Board wish to remain consistent, the application from Taylor Findlay should be funded from the Waikanae Promotion Fund.
- 17 Assuming the above, and should all other grants for consideration in this report be approved in full, the budgets for the remainder of the current financial year will be as follows:

Fund	2012/13 Budget Allocation	Total Allocated to Date	Potentially Allocated	Potentially Unallocated
Waikanae Promotion Fund	\$32,721	\$8,832.65	\$1,500	\$22,388.35
Discretionary Grants Fund	\$5,843	\$3,697	\$179.60	\$1,966.40
Waikanae Capital Improvement Grant	\$32,721	\$33,499.65	\$0	\$1,804.38

Waikanae Promotion Fund

- 18 The following table shows all grants made from the Waikanae Promotion Fund in the current financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
07/08/12	Wildheart	\$832.65	To assist with the costs of creating a display mural at the Nga Manu Nature Reserve.	Due December 2012
30/10/12	Alex Hartley	\$500	To assist with the cost of attending ‘Venture South 2013’ in Southland, in January 2013.	Due April 2013
30/10/12	Jessica Hartley	\$500	To assist with the cost of attending ‘Venture South 2013’ in Southland, in January 2013.	Due April 2013
30/10/12	Rose McLellan	\$500	To assist with the cost of attending ‘Venture South 2013’ in Southland, in January 2013.	Due April 2013

Date	Recipient	Amount	Purpose of Grant	Report Back
30/10/12	Lisa Ennis	\$500	To assist with the cost of attending the Girl Guide Jamboree in Tasmania, in January 2013.	Due April 2013
30/10/12	Lions Club of Waikanae	\$2,500	To assist with the printing costs associated with the Super Garden Trail in January 2013.	Due April 2013
30/10/12	Parkinson's Kapiti Horowhenua	\$500	To assist with the increased costs of providing a community service for people with Parkinson's Disease, and their carers.	Due April 2013
20/11/12	Waikanae Surf Club	\$3,000	To purchase training surfboards and contribute to the cost of a trailer to house and transport equipment.	Due May 2013
	TOTAL	\$8,832.65		

Discretionary Grants Fund

19 The following table shows all grants made from the Discretionary Grants Fund in the current financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
07/08/12	Kapiti Kids Motivation Trust	\$500	To assist with the costs associated with bringing inspirational speakers to schools on the Kapiti Coast.	Due February 2013
07/08/12	Kapiti Diversional Therapy Support Group	\$400	To assist with the costs of holding the Rest Home Bowls Tournament in October 2012.	Received 19.11.12
07/08/12	Loved 4 Life	\$500	To assist with the costs of providing quilts and meals to new babies and their families in Waikanae.	Received 16.08.12
07/08/12	NZ Camellia Society – Kapiti Coast Branch	\$297	To assist with the costs of staging the 2012 Camellia show in August/September 2012.	Received 15.11.12
07/08/12	Madison Batten	\$500	To assist with the costs of participating in the World Challenge Expedition to Thailand and Cambodia in December 2012.	Due February 2013
30/10/12	Harold Baskiville-Robinson	\$500	To assist with the costs of attending the ITU World Championships in Auckland, in October 2012.	Due May 2013
30/10/12	Xavier Green	\$150	To assist with the costs of attending the Ricky Herbert Football Academy in Melbourne, in December 2012.	Due May 2013

Date	Recipient	Amount	Purpose of Grant	Report Back
30/10/12	Maxwell Ross	\$150	To assist with the costs of attending the Ricky Herbert Football Academy in Melbourne, in December 2012.	Due May 2013
30/10/12	Rose Biddiscombe	\$450	To assist with the costs of attending the Taekwondo World Cup in England, in October 2012.	Due May 2013
30/10/12	Jason Newport	\$250	To assist with the costs of attending the Paintball Tournament in Sydney, in November 2012.	Due May 2013
TOTAL		\$3,697		

Waikanae Capital Improvement Grants

20 The following table shows all grants made from the Waikanae Capital Improvement Grant in the current financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
7/11/12	ADVERTISING COSTS	\$529.76	-	-
20/11/12	Waikanae Kindergarten	\$3,650	To build a covered entranceway into the Waikanae Kindergarten.	Due May 2013
20/11/12	Wellington Free Ambulance	\$6,000	To assist with the cost of a new Ambulance Stretcher for the ambulance in Paraparaumu.	Due May 2013
20/11/12	Waikanae Beach Bowling Club	\$2,000	To assist with the cost of purchasing a new Greens Mower.	Due May 2013
20/11/12	Wellington SPCA	\$1,000	To assist with the cost of repairing the north boundary fence at the SPCA's Waikanae shelter.	Due May 2013
20/11/12	Waikanae Scout Group	\$4,949.65	To assist with the cost of providing seven replacement tents.	Due May 2013
20/11/12	Coast Access Radio	\$1,900	To assist with the cost of the emergency power connection at the site at Forest Heights.	Due May 2013
20/11/12	Waikanae Volunteer Fire Brigade	\$8,000	To assist with the cost of purchasing various operational equipment.	Due May 2013
20/11/12	Menzshed Kapiti	\$3,000	To assist with the cost of the fit out required for the KCDC Depot sheds that have been made available for Menzshed activities.	Due May 2013
TOTAL		\$33,499.65		

Historical Grants

- 21 Attached to this report as appendices are tables showing all grants made in the 2011/12 and 2010/11 financial years.

Delegation

- 22 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure approved by Council on 5 April 2012:

Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTCCP process.

- 23 Also section D.10.14 of the Governance Structure approved by Council on 5 April 2012, which is specific to the Waikanae Community Board:

Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.

RECOMMENDATIONS

- 24 That the Waikanae Community Board grants the Waikanae Boating Club a Waikanae Promotion Fund grant of \$..... to assist with the costs of taking local youths on a weekend fishing trip to Kapiti Island, in March 2013.
- 25 That the Waikanae Community Board grants Taylor Findlay a Waikanae Promotion Fund grant of \$..... to assist with the costs of attending the Girl Guide Jamboree in Tasmania, Australia, in January 2013.
- 26 That the Waikanae Community Board grants the St Vincent de Paul Society a Discretionary Grants Fund grant of \$..... to assist with the costs of renting the Waikanae Memorial Hall for their Christmas Luncheon on 16 December 2013.

Report prepared by:

Approved for submission by:

Tracey Ferry

Bernie Goedhart

**EXECUTIVE SECRETARY
CORPORATE SERVICES**

**GROUP MANAGER
CORPORATE SERVICES**

ATTACHMENTS:

Criteria

- Waikanae Promotion Fund
- Discretionary Grants Fund (old)
- Discretionary Grants Fund (current)
- Waikanae Capital Improvement Grant

Applications

- Waikanae Boating Club
- Taylor Findlay
- St Vincent de Paul Society

Accountability Reports

- NZ Camellia Society – Kapiti Coast Branch
- Waikanae Community Patrol

Historical Grants

- List of grants made in the 2011/12 financial year
- List of grants made in the 2010/11 financial year