

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 20 SEPTEMBER 2012	9.00AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Meadows Church, Auditorium 2, Realm Drive, Paraparaumu on **Thursday, 20 September 2012**, commencing at 9.00am.

PRESENT: Cr R Church (Chair)
Mayor J Rowan
Cr D Ammundsen
Cr R Booth
Cr M Cardiff
Cr P Ellis
Cr P Gaylor
Cr K Gurunathan
Cr T Lester
Cr H Wooding

ATTENDING: Mr J Cootes (Chair, Ōtaki Community Board)
Ms J Holborow (Chair, Paekākāriki Community Board)
Mrs L Jensen (Chair, Paraparaumu/Raumati Community Board)
Mr T Daniell (Paraparaumu/Raumati Community Board)
Mr P Dougherty (Chief Executive)
Ms T Evans (Group Manager Community Services)
Dr G Ferguson (Group Manager Strategy & Partnerships)
Mr B Goedhart (Group Manager Corporate Services)
Mr S Mallon (Group Manager Infrastructure Services)
Mr W Read (Group Manager Finance)
Ms K Shieffelbein (Monitoring Officer)
Mr R Foley (Strategic Communications Manager)
Mrs J Nock (Executive Secretary, Finance)

LEAVE OF ABSENCE Cr T Lloyd

CBC 12/9/134

WELCOME

The Chair welcomed everyone and declared the meeting open.

James Cootes arrived at 9.10am

A discussion took place regarding the recent deaths in Paraparaumu and it was confirmed that the Mayor and Deputy Mayor were working closely with the Police.

The Chair read the Council Blessing.

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CBC 12/9/135
APOLOGIES

MOVED (Wooding/Ammundsen)

That apologies be accepted from Cr Tony Lloyd (leave of absence) and Michael Scott, Chair Waikanae Community Board.

CARRIED

CBC 12/9/136
30 MINUTES PUBLIC SPEAKING TIME
 There were no public speakers.

CBC 12/9/137
MEMBERS' BUSINESS

- (a) Public Speaking Time Responses.
 No responses required.
- (b) Leave of Absence.

MOVED (Gaylor/Booth)

That the Corporate Business Committee grants leave of absence to the Mayor for 16-26 October 2012.

CARRIED

- (c) Matters of an Urgent Nature.
 There were no matters of an urgent nature.
- (d) Declarations of Interest Relating to Items on the Agenda.
 There were no Declarations of Interest Relating to Items on the Agenda.

CBC 12/9/138
MINUTES

- (a) Confirmation of Minutes – 16 August 2012

MOVED (Cardiff/Ellis)

That the minutes of the Corporate Business Committee meeting held 16 August 2012 be adopted as a true and correct record.

CARRIED

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(b) Matters Arising

Recording Devices in Public Meeting

Members commented that “*anyone attending public meetings with recording devices need to notify the Chairperson at the commencement of a meeting*” was not aimed at the media as the Chair and Members were aware they used recording devices.

Water Meters

Water meters would be added to ‘matters under action’ so that Members can be kept up to date on public responses on the discovery of leaks.

(c) Matters Under Action

Community Facilities – Hall Usage

Group Manager Community Services advised that the Community Facilities Study would now be reported on in November and would cover more facilities and not just Council halls.

Beach Patrols

It was advised that due to Police presence there had been a reduction in motorbikes along Ōtaki Beach.

Otaki Pool

Group Manager Community Services advised that the Ōtaki Pool had been closed on two occasions due to Council staff checking over the plant and making sure everything was working efficiently including the balance of the water temperature system before Council takes over responsibility of the Pool from 1 October 2012.

CBC 12/9/139

DRAFT ANNUAL REPORT TO 30 JUNE 2012 (SP-12-677)

Katrina Shieffelbein, Monitoring Officer spoke to the report and explained that the draft audited Annual Report commented on the achievements in the 2011/12 year against the 2011/12 Annual Plan for each of the 16 activities. Also, in future, Key Performance Indicators would follow the same format as in the Long Term Plan.

Warwick Read, Group Manager Finance explained the report and confirmed that Ernst & Young were carrying out their final review.

Minor changes would be made to the Annual Report including Members’ attendance at meetings.

Mr Read assured Members that the Auditors were extremely thorough and any discrepancies would be reported to the Audit & Risk Subcommittee.

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Fitness Trail

A Member clarified that the fitness trail along the Mazengarb Reserve was funded through the Paraparaumu Beautification budget. The Friends of the Waikanae River was approached first with the idea of a fitness trail but they rejected the idea hence the reason it was finally built in Paraparaumu.

Te Whakaminenga o Kāpiti

Members queried the non-attendance of the Chair of Te Whakaminenga o Kāpiti to Council and/or Committee meetings and it was agreed that it would be added to the next Te Whakaminenga o Kāpiti Agenda for discussion.

Study on Liquefaction Hazard Characterisation

A member signalled that when the report was finalised the report needed to be added to LIMs so that the public were aware.

MOVED (Ellis/Lester)

That the Corporate Business Committee considers the draft Annual Report (SP-12-677 Appendix 1 refers) and recommends, subject to any final changes from audit, the adoption by Council on 4 October 2012.

CARRIED

CBC 12/9/140

PUBLIC EXCLUDED RESOLUTION

MOVED (Mayor/Gaylor)

That the Corporate Business Committee move into a Public Excluded meeting.

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:

- **Confirmation of Public Excluded Minutes: 16 August 2012**

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

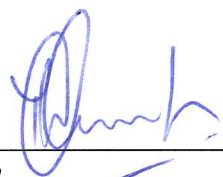
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General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
Confirmation of Public Excluded Minutes: 16 August 2012	Section 7(2)(a): To protect the privacy of natural persons.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

The meeting went into public excluded session at 10.27am.

The meeting came out of public excluded session at 10.29am.

The meeting was closed at 10.29am



 Chairperson

15.11.12

 Date