

Chairperson and Committee Members
CORPORATE BUSINESS COMMITTEE

16 FEBRUARY 2012

Meeting Status: **Public**

Purpose of Report: For Decision

CONTRACTS ACCEPTED UNDER DELEGATED AUTHORITY

PURPOSE OF REPORT

- 1 To report on contracts over \$250,000 accepted under delegated authority for the period 1 November 2011 to 31 January 2012.

SIGNIFICANCE OF DECISION

- 2 The Council's significance policy is not triggered.

CONSIDERATIONS

Issues

PABX Replacement for Council Offices.

- 3 A statement of work was prepared and quotation sought from two specialist suppliers and also from Porirua City Council as a shared service.
- 4 Porirua City Council was unable to provide a quote within the required timeframe. The range of quotations provided by the two suppliers varied by less than \$100.
- 5 The contract was awarded to Council's existing supplier. Zintel Cogent for the sum of \$225,000 (lowest price and least risk).

Contract C013: Annual Resurfacing 2011/12

- 6 Three tender submissions were received and they were evaluated using a price quality method. The base estimate was \$800,000. The range of tender prices received was \$698,265 to \$718,776.
- 7 The contract was awarded to Oldfields Wairarapa for the sum of \$715,062.40 excluding GST.
- 8 The Contractor has estimated that local content for the contract is 96% and all materials will be sourced locally.

Delegation

- 9 The Corporate Business Committee has delegated authority to consider this issue. Reference B.3.7 of the Governance Structure which reads:

Without limiting the generality of this delegation, the committee has the following functions, duties and powers.

Financial and Asset Management

7.5 Authority to monitor performance of the Council's financial activities, including income, operating and capital expenditure against budgets, remissions, key financial indicators and investment and debt/borrowings management.

Financial Considerations

- 10 There are no financial, legal, consultation and publicity considerations.

RECOMMENDATIONS

- 11 That the Corporate Business Committee notes that two contracts over \$250,000 be approved under delegated authority for the period 1 November 2011 to 31 January 2012.

Report prepared by:

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Appendix 1 Contracts over \$250,000 approved under delegated authority for 2011/12 year previously reported to the Corporate Business Committee