

ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE	THURSDAY 2 FEBRUARY 2012	9:05AM
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MINUTES of a meeting of the **Environment and Community Development Committee** held in the Auditorium Two, Meadows Church, 1 Realm Drive, Paraparaumu, on **Thursday 2 February 2012** commencing at 9.05am.

PRESENT:

Cr	P Gaylor	(Chairperson)
Mayor	J Rowan	
Cr	R Booth	
Cr	D Ammundsen	
Cr	M Cardiff	
Cr	R Church	
Cr	K Gurunathan	
Cr	T Lester	
Cr	T Lloyd	
Cr	H Wooding	

IN ATTENDANCE:

Mr	A Webster	(Chair, Paekākāriki Community Board)
Mr	D Moselen	(Chair, Ōtaki Community Board)
Mrs	L Jensen	(Chair, Paraparaumu/Raumati Community Board)
Mr	T Carkeek	(Chair, Te Whakaminenga O Kāpiti)
Mr	P Dougherty	(Chief Executive)
Mr	S Mallon	(Group Manager, Infrastructure Services)
Dr	G Ferguson	(Group Manager, Strategy & Partnerships)
Ms	C Edmondson	(Social Wellbeing Manager)
Mr	R Cross	(Biodiversity Advisor)
Mr	S Dray	(Strategic Projects Analyst)
Mr	J Ebenhoh	(Sustainable Development Manager)
Mrs	S Shaw	(Executive Secretary, Strategy & Partnerships)
Mr	R Foley	(Strategic Communications Manager)
Ms	P Richardson	(Strategic Projects Manager)
Ms	T Evans	(Group Manager, Community Services)

The Chairperson welcomed everyone to the meeting and declared it open.

ECD 12/02/088
APOLOGIES

MOVED (Ammundsen/Church)

That an apology be accepted from Cr Wooding for lateness.

CARRIED

ECD 12/02/089
PUBLIC SPEAKING

- 1 Paul Turner representing Landlink and Waikanae Noise Limited spoke about the Open Space Strategy and the need for some clearer guidelines on approval to acquisition which will sit below the strategy. It was agreed that a protocol would be developed, involving interested parties. Mr Turner indicated that he looked forward to being involved in the process.

ECD 12/02/090
CHAIRPERSON'S/MEMBERS' BUSINESS

(a) Public Speaking Time Responses

(b) Leave of Absence –

MOVED (Lloyd/Church)

That leave of absence be granted to Cr Cardiff - 21 March to 1 April 2012.

CARRIED

(c) Matters of an Urgent Nature – there were none.

(d) Declarations of Interest Relating to Items on the Agenda – at this point in the meeting there were none.

ECD 12/02/091
CONFIRMATION OF MINUTES

MOVED (Lester/Church)

That the minutes of the 6 December 2011 meeting of the Environment and Community Development Committee be confirmed as a true and accurate record.

CARRIED

ECD 12/02/092
DRAFT STRATEGY FOR SUPPORTING ECONOMIC DEVELOPMENT ON THE KĀPITI
COAST (SP-12-460)

Ms Philippa Richardson, Strategic Projects Manager spoke to this report.

The following points emerged from discussions:

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- the strategy should be expanded to include innovation in the IT sector;
- discussion on improving Council processes should note that this will improve cost-effectiveness in addition to the benefits already identified;
- the strategy needs to include provision for the development of several key events to attract people to Kāpiti;
- the strategy needs stronger recognition of the importance of the airport and the Expressway;
- a visual/diagram summarising the strategy needs to be included;
- the discussion on partnership in the strategy needs to be expanded and strengthened;
- recognition of the importance of growing local jobs needs to be strengthened;
- importance of a good communication strategy emphasised.

Cr Wooding joined the meeting at 9.26am.

Te Waari Carkeek joined the meeting 9.42am.

MOVED (Rowan/Booth)

That the Environment and Community Development Committee adopts the Draft Economic Development Strategy for the Kāpiti Coast as set out in Attachment 1 to Report SP-12-460.

That the Environment and Community Development Committee approves the release of the Draft Economic Development Strategy for the Kāpiti Coast for public consultation as part of the 2012 Long Term Plan process.

That the Environment and Community Development Committee notes that the proposed increased expenditure in the economic development activity area will be consulted on as part of the 2012 Long Term Plan process.

CARRIED

ECD 12/02/093

ECONOMIC DEVELOPMENT SERVICE DELIVERY OPTIONS (SP-11-449)

Ms Philippa Richardson, Strategic Projects Manager spoke to this report. Gael Ferguson clarified that, for Option 3, governance and accountability would be provided through the existing Committee structure. Expanded quarterly reports would go to the Corporate Business Committee. Any policy issues would be reported to Environment and Community Development Committee as at present.

Cr Wooding identified a declaration of interest in this report as she was not present at the start of the meeting. Cr Wooding is a member of the Nature Coast Board and accepts a modest fee so did not take part in the discussions and the final vote.

Adrian Webster left the meeting at 10.22am and rejoined at 10.25am

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The following points emerged from discussions:

- now that IT innovation is to be added to the Strategy, it may be necessary to consider employing a third FTE earlier to manage the work load;
- the contracts for tourism support and business support are likely to be for 3 year terms;
- provision needs to be made for the support and development of some major events to attract people to Kāpiti.

Adrian Webster left the meeting at 10.33am and rejoined at 10.34am.

MOVED (Lester/Rowan)

That the Environment and Community Development Committee adopts Option 3 as set out in Report SP-11-449 as the recommended option for delivering economic development activities.

That the Environment and Community Development Committee notes that formal consultation on the recommended service delivery option will be carried out as part of the draft 2012 Long-Term Plan.

That the Environment and Community Development Committee notes that the contestable process for the tourism and business support services contracts will start immediately in order to ensure new contractor(s) are ready to start on 1 July 2012.

That the Environment and Community Development Committee notes that as set out in the terms of reference attached in Appendix 1 to Report SP-11-449, the Economic Development Review Working Party, having made its recommendations to this Committee, has now completed the work it was convened to achieve.

CARRIED

MOVED (Ammundsen/Gurunathan)

That the Environment and Community Development Committee wishes to put on record its appreciation of the work of those in Nature Coast and notes the changes it seeks are a consequence of governance, accountability and transparency needs.

CARRIED

The meeting adjourned at 10.41am and was reconvened at 11.00am.

ECD 12/02/094

ADOPTION OF KĀPITI COAST DISTRICT COUNCIL OPEN SPACE STRATEGY (SP-11-488)

Scott Dray, Strategic Policy Analyst spoke to the report.

The following points emerged from discussions:

- production of a map of edible food sources on Council reserves for the community to view;
- discussions around fruit trees and are they being planted. Council still wanted this to happen;

- having the document available in Te Reo.

It was suggested that there could be a visual chart to show where the fruit trees are in the community and also where community gardens can be designated in the community with the information presented at the Sustainable Home & Garden Show this year.

MOVED (Ammundsen/Lester)

That the draft Open Space Strategy (amended and attached as Appendix 2 to report SP-11-488) be approved, subject to further amendments and re-titled the Kapiti Coast District Council Open Space Strategy 2012.

That the Environment and Community Development Committee approves the development of a protocol, in conjunction with interested stakeholders, which will provide further clarification of reserve acquisition priorities and approach, as a tool to inform Council and landowner decision-making in any development process.

CARRIED

ECD 12/02/095

HERITAGE FUND ALLOCATIONS (CS-11-447)

Rob Cross, Biodiversity Advisor spoke to this report. Mr Cross summarised the applications.

Mayor Rowan declared an interest in this report as she knows the applicants from 234 Te Hapua Road.

Te Waari Carkeek left the meeting at 12.00.

MOVED (Ammundsen/Wooding)

That the Environment and Community Development Committee approve funding to applicants from the Heritage Fund as set out in the following table.

Project	Total Project Cost	Requested Assistance	Recommended Assistance
95 Panorama Drive, Paraparaumu	\$17,099	\$2,599	\$2,599
152 Te Hapua Road, Te Horo	\$6,010	\$3,005	\$3,005
266 SH North, Ōtaki	\$1,480	\$740	\$740
32 Park Avenue, Waikanae	\$10,000	\$5,000	\$5,000
66 Smithfield Rd, Waikanae	\$3,000	\$1,500	\$1,500
25 Hadfield Road, Te Horo	\$13,246	\$3,311	\$3,311
418 Ōtaki Gorge Rd, Ōtaki	\$80,000	\$4,348	\$4,348
234 Te Hapua Rd, Ōtaki	\$6,750	\$3,375	\$3,375
516 SH1, Waikanae	\$8,273	\$4,137	\$4,137
Total	\$145,858	\$28,015	\$28,015

CARRIED

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ECD 12/02/096

DRAFT STRATEGY FOR SUPPORTING EDUCATION ON THE KĀPITI COAST (SP-12-461)

Dr Gael Ferguson, Group Manager Strategy & Partnerships spoke to this report. In 2011 the Council asked for the development of a strategy which would show how Council would support education outcomes for the District.

The following points emerged from discussions:

- look at the whole stream of adult education;
- keeping the older generation involved in the education environment;
- inviting the Minister of Education to come to the Kāpiti Coast;
- obtaining details on water education packages.

Te Waari Carkeek rejoined the meeting at 12.19.

Don Moselen left the meeting at 12.24pm and rejoined the meeting at 12.26pm.

Te Waari Carkeek left the meeting at 12.36pm.

MOVED (Wooding/Booth)

That the Committee approves the draft amended Strategy for Supporting Education on the Kapiti Coast attached in Appendix 1 of SP-12-461, for release for consultation alongside the 2012 draft Long Term Plan consultation process.

CARRIED

ECD 12/02/097

SUBMISSION TO NEW ZEALAND PRODUCTIVITY COMMISSION ON HOUSING AFFORDABILITY INQUIRY DRAFT REPORT (SP-12-459)

Jim Ebenhoh, Sustainable Development Manager spoke to this report.

MOVED (Rowan/Ammundsen)

That the Environment and Community Development Committee approves the amended draft submission (Appendix One of report SP-12-459) to the New Zealand Productivity Commission on its Housing Affordability Inquiry draft report.

CARRIED

The meeting closed at 1.05pm



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Chairperson:

15 March 2012.

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Date: