

Chairperson and Community Board Members
ŌTAKI COMMUNITY BOARD

3 MAY 2011

Meeting Status : Public

Purpose of Report: For Decision

COMMUNITY BOARD ATTENDANCE AT LGNZ CONFERENCE 2011

PURPOSE OF REPORT

- 1 This report seeks the Board's consideration of attendance at the Local Government New Zealand (LGNZ) Conference being held in Wellington, 10-13 July 2011.

SIGNIFICANCE OF DECISION

- 2 This report does not trigger the Council's Significance Policy.

BACKGROUND

- 3 Each year LGNZ holds a Conference for Elected Members. In 2011 the Conference is being held in Wellington and its theme is 'Future Focus'. Appendix 1 provides full background information about the Conference. Registrations are now open.
- 4 In June 2009 as part of the LTCCP deliberations Council approved an annual amount of \$3,000 to each Community Board to enable the Boards to manage their own training needs.
- 5 A key training event for Boards is the Community Board Conference generally held around May every second year. This event is being held in May 2011 and already a number of Community Board delegates have been approved by their Boards to attend.
- 6 However, since the Community Board Conference is held every second year, Boards may wish to consider the attendance of members at the LGNZ Conference in July as well.

CONSIDERATIONS

Issues

- 7 Full conference registration is \$1,300 if booked prior to and including 25 May 2011. Full registration includes attendance at all conference sessions, satchel and contents, morning and afternoon teas, lunch, the Simpson Grierson welcome reception and the Fulton Hogan Conference dinner. Accommodation costs would be around \$179 (cheapest option) per night. Board members would also be entitled to be reimbursed for mileage.

- 8 Since this year the Conference is being held in Wellington, an alternative option is day registration which costs \$625 and covers attendance at the day's conference sessions, satchel and contents, morning and afternoon teas, lunch, and the ability purchase tickets to the social functions. The Board may consider this a more cost-effective option.

Financial Considerations

- 9 The annual allocation for Boards training and development is \$3,000.

Legal Considerations

- 10 There are no legal considerations.

Delegation

- 11 The Community Board may consider this matter under para 7.19 of Part D, Governance Structure (2010-2013 Triennium):

“Authority to set priorities for and expend annual funding allocated by Council for the purposes of training and development.”

Consultation and Policy Implications

- 12 There are no consultation or policy implications.

Publicity Considerations

- 13 Elected Members who attend training events are required to provide a written report on their experience in a timely fashion after the event and this is published in the Elected Members' Bulletin.

RECOMMENDATIONS

- 14 That the Ōtaki Community Board approves/does not approve Board representation at the Local Government New Zealand Conference 2011.
- 15 That the Ōtaki Community Board approves the attendance of at the Local Government New Zealand Conference in Wellington 10-13 July 2011.
- 16 That the Conference attendee/s will provide a written report on their experience in a timely fashion which will be published in the Elected Members' Bulletin.

Report prepared by:

Approved for submission by:

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ATTACHMENTS:

Appendix 1 LGNZ Conference Registration brochure