

Chairperson and Community Board Members
ŌTAKI COMMUNITY BOARD

18 OCTOBER 2011

Meeting Status: **Public**

Purpose of Report: For Decision

NAMING POLICY REVIEW

PURPOSE OF REPORT

- 1 This report seeks the Board's feedback on two draft policies before these documents are submitted to Environment and Community Development (ECD) Committee.

SIGNIFICANCE OF DECISION

- 2 The Council's significance policy is not triggered by this report.

BACKGROUND

- 3 The Council's policies for naming Reserves, Commemorative Places, Structures and Roads requires updating. These two policies replace five previous Council policies on these matters.
- 4 The Council is the authority for naming roads and reserves within the District, and can also, where it is the owner or in some cases the manager, name commemorative places and structures (buildings, bridges, etc).
- 5 The Council has considered it important that names for roads reflect the history, character, landscape, flora and fauna of the associated area. It therefore seeks input from tāngata whenua as well as researching other history relevant to the area.
- 6 In most circumstances, the Council has delegated the authority to name reserves and roads to the Community Boards. Community Boards are able to select from proposed names or reject all the names within a report provided by staff. Community Boards are not able to name a road, reserve or structure without receiving a report.
- 7 In the current process there is a lack of clarity around the reserve naming process and no guidance around the authority or scope for naming structures or commemorative places. Also, Community Boards have requested a method of having input to the process of naming buildings or roads. These policies seek to facilitate Community Boards' input to the processes.

CONSIDERATIONS

Issues

- 8 The naming policy for roads in a new subdivision relies on input from the developer, iwi and if necessary Council staff. The intent of the new Road Naming policy is to have the developer discuss possible names with the appropriate iwi, or hapū, rather than Council staff undertaking this task. Council staff will provide the Developer with a contact for that discussion when they submit their subdivision plans. Developers will need to state the discussions they have had with iwi when submitting their proposals for road or reserve names.
- 9 Within the policies the Council seeks the support of all Community Boards to help develop a list of notable names that can be used within the reports that Community Boards consider when naming roads, reserves, structures or commemorative places. This will enable the Community Boards to continue to recognise outstanding contributions to their communities by individuals, families or for significant events to be recognised.
- 10 A change to the naming policy for Reserves, Structures (buildings, bridges or other brick and mortar structures), and Commemorative Places relates to the recognition of a person or family. The intent of this change is to ensure that only one name is used so that it provides appropriate recognition to that person or family regardless of their culture. In cases where a person, hapu or iwi name is used a descriptor would be applied. This descriptor ensures that people can link that name with the reserve, structure or commemorative place it names. An example of this is Porirua's Te Rauparaha Arena and the Te Atiawa Park in Paraparaumu.

Financial Considerations

- 11 There are no financial considerations in this report.

Legal Considerations

- 12 There are no legal considerations within this report

Delegation

- 13 The Governance Structure states Community Boards are to:
 - 5.2 *make recommendations on policies and strategies for the Council on behalf of the community for the social, economic, environmental and cultural wellbeing of the District, and in particular in the development of the LTCCP and associated policies and strategies.*

Consultation

- 14 These policies are being discussed with each Community Board as well as Te Whakaminenga o Kāpiti. When feedback has been compiled the policies will be considered by the ECD Committee.

Policy Implications

15 These two policies replace five existing Council policies that have not been reviewed for over ten years.

Tāngata Whenua Considerations

16 These policies are being considered by Te Whakaminenga o Kāpiti.

Publicity Considerations

17 This will be considered in the report to the ECD Committee.

RECOMMENDATIONS

18 That the Ōtaki Community Board recommends that the Environment and Community Development Committee adopt the policies attached as Appendices 1 and 2 to report Corp-11-389, subject to any amendments.

Approved for submission by:

Bernie Goedhart

Group Manager, Corporate Services

ATTACHMENTS:

Appendix 1 – Road Naming Policy

Appendix 2 – Reserves, Structures and Commemorative Places Naming Policy