

| MINUTES                     | MEETING HELD ON      | TIME   |
|-----------------------------|----------------------|--------|
| PAEKĀKĀRIKI COMMUNITY BOARD | TUESDAY 8 MARCH 2011 | 7.00PM |

Minutes of a Meeting of the Paekākāriki Community Board on Tuesday, 8 March 2011 commencing at 7:00pm in the St Peter's Village Hall, Paekākāriki

PRESENT: Mr A Webster (Chair)  
Ms J Holborow  
Cr H Wooding  
Ms H Keivom

IN ATTENDANCE: Mr J Best (Paraparaumu/Raumati Community Board)  
Cr R Booth (Deputy Mayor)  
Mr S Mallon (Group Manager, Infrastructure Services)  
Ms D Geerling (Democratic Services Advisor)  
Mr M Hammond (Youth Council Co-ordinator)

APOLOGIES Mr S Eckett  
Mayor J Rowan

The Chair welcomed members of the Board, the Deputy Mayor, Jonny Best, Council staff; members of the public and media, and declared the meeting open.

Apologies were received from Mayor Rowan and Steve Eckett.

PCB 11/03/45  
PUBLIC SPEAKING

1. Lily Pryor-Rodgers came to thank the board for the \$500 grant she received last year from the Community board for her 27 day World Challenge school trip to the Himalayas. Lily showed the Board a collection of photos from her trip.
2. Berkley Elphee spoke to his application and gave a brief history of the Kāpiti Community Patrol. The funding application is to assist sending two members to the CPNZ national training seminar in Dunedin in June 2011.
3. Eddie Harnett spoke about a water toby in Robertson Road. Council replaced an existing toby and had sent an invoice for \$900. Sean Mallon responded that under Plan Change 75 any new dwellings need to modify the manifold and to do that they needed to replace the toby. The new toby and manifold costs are met by the property owner. Mr Hartnett provided a copy of Council invoice from the property owner and Sean Mallon undertook to investigate the amount charged for the work.
4. Alex Kebble, Mops Production, spoke to the funding application to assist with the production of a short film.
5. Mary Gow spoke to her application to assist with advertising the Mulled Wine Concerts and she wanted to inquire about funding for the next financial year. The Chair said that limited funds meant that applications could not be granted in full but applicants were free to reapply after 1 July, in the next financial year.

PCB 11/03/46  
PUBLIC SPEAKING TIME RESPONSES - responses had been given.

*Aev*

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MEMBERS BUSINESS

PCB 11/03/47

LEAVE OF ABSENCE - no leave was applied for.

PCB 11/03/48

MATTERS OF AN URGENT NATURE - there were none.

PCB 11/03/49

DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA – there were none

PCB 11/03/50

CONFIRMATION OF MINUTES

Confirmation of Minutes – 25 January 2011

**MOVED (Holborow/Keivom)**

**That the minutes of the Paekākāriki Community Board meeting held 25 January 2011 be approved and adopted as a true and correct record.**

**CARRIED**

PCB 11/03/51

MATTERS ARISING

The Chair said that the Board had asked Lex Bartlett to prepare a report concerning the trees in Campbell Park but happily that had been overtaken by work on the trees now being under way.

The Chair said that he considered that the Board could do no better than to endorse the Council's own submission on the Draft Class Four Gambling Policy.

**MOVED (Webster/Wooding)**

**That the Paekākāriki Community Board endorses the Council's submission on the Draft Class 4 Gambling Policy**

**CARRIED**

The Chair said that the Music Festival event in Campbell Park run by two members of the community board in their private capacity had been very successful with lots of young families attending. Helen Keivom thanked the very helpful Council staff who helped out with power problems and the rubbish. She hoped this event could happen again next year.

PCB 11/03/52

MATTERS UNDER ACTION REPORT

The Group Manager, Infrastructure Services provided a verbal update on the following matters:

*Acw*

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| Matter Under Action                      | Verbal report : update  |
|--|---|
| Waikakariki Stream                       | Issue is ongoing. A report back from the Court is expected shortly.   |
| Beach Road/ State Highway 1 Intersection | Report to go back to Council. A meeting with NZTA in February had led to it agreeing to take the crash reduction survey further and investigate other actions. A report is expected in the next week from NZTA and will be made available to the Board. |

Mr Mallon said that there could be an advantage if the report to the Council was delayed until the response from NZTA could be included. The Board agreed to this suggestion.

PCB 11/03/53

CONSIDERATION OF APPLICATIONS FOR FUNDING (IS-11-159)

The Board considered the applications for funding:

**MOVED (Holborow/Webster)**

**That the Paekākāriki Community Board declines the funding application from the Kāpiti Community Patrol to assist with sending two members to the CPNZ National Training Seminar in Dunedin in June 2011.**

**That the Paekākāriki Community Board approves of a funding grant of \$200 for Mops Productions to assist with costs associated with creating a realistic prosthetic scar.**

**That the Paekākāriki Community Board approves of a funding grant of \$200 for Mary Gow to assist with wider advertising and higher costs associated with the Mulled Wine Concerts.**

**CARRIED**

Cr Wooding asked how applications were funded. The Chair said grants came from a local community rate and because of the small size of the village the budget of \$3000 represented a higher household cost than elsewhere in the district. The Deputy Mayor said many grants had district-wide benefits. The Board agreed to look at the basis of funding in the Annual Plan process.

PCB 11/03/54

**PRESENTATION FROM YOUTH COUNCIL**

Mark Hammond, Youth Council Co-ordinator made a presentation on the Youth Council and the Youth Survey undertaken last year on what youth wanted in the district. 763 youths completed the survey, a worthwhile 10% response. A copy of the survey and the action plan which is being prepared in response to the findings would be provided to community board members

*AW*

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**Youthfest** is being held on Saturday 12 March. It is a council run event. The main highlights are Dzhah 2.0 Dance Crew – national hip hop dancing champions and skating champion James Huntly. Cheapskates are sponsoring the skating competition. There will be a range of activities as well as a graffiti wall and food stalls.

**Youth Council** – A new youth council was formed last month with 24 young people. It is the largest youth council in the country. There were over 70 applications and ages range from 14-21 years of age. It was disappointing there were no youths from Paekākāriki on the Youth Council. The Youth Council are happy to support youth events in the district and will be working alongside the Council.

The Chair thanked Mark Hammond for his detailed and informative presentation.

PCB 11/03/55

**NEW SEATING INSTALLATION (IS-10-037)**

The Board considered report IS-10-037 on the district wide seat programme for seats to be located in Paekakariki.

**MOVED (Holborow/ Webster)**

**That the seat for this financial year to be placed adjacent to the Play Centre in Wellington Road.**

**CARRIED**

PCB 11/03/56

**CODE OF CONDUCT FOR ELECTED MEMBERS – CONSIDERATION BY COMMUNITY BOARDS (CORP-11-154)**

The Board considered report CORP-11-154:

**MOVED (Webster/Wooding)**

**That the Paekākāriki Community Board receives the Code of Conduct for Elected Members as approved by Council on 16 December 2010 and adopts the Code of Conduct for its own use in this triennium.**

**CARRIED**

PCB 11/03/57

**CHAIRPERSON'S REPORT.**

Adrian Webster tabled his report which is attached to these minutes. The report covered:

- The Paekākāriki Community Trust;
- Intersection Safety; and
- Funding Memorial Hall use



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There were two recommendations:

**MOVED (Webster/Wooding)**

**That the Paekākāriki Community Board invites the Paekākāriki Community Trustees to the Board Meeting on 12 April to discuss how the Board can support the Trust in becoming more transparent and accountable.**

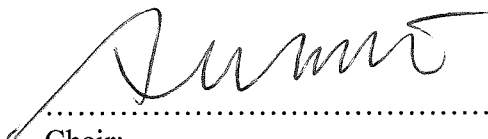
**That the Paekākāriki Community Board meets the Memorial Hall hire costs for the concert on 13 March and the Kāpiti Race Relation's Day event on 26 March, from the Board's Discretionary Fund.**

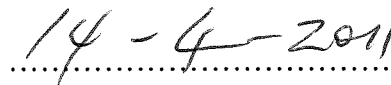
**CARRIED**

PCB 11/03/58  
GENERAL BUSINESS

A brochure of colours of acoustic tiles was circulated to the Board. The tiles are being proposed for the Paekākāriki Memorial Hall. Janet Holborow suggested that curtains would be more appropriate and if more expensive they could be fundraised. The Board agreed to explore this alternative with the Council Property Manager

The meeting closed at 8.47 pm

  
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Chair:

  
.....  
Date:

**Adrian Webster**  
Chairperson

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## PCB CHAIRPERSON'S REPORT 8 MARCH 2011

### Paekākāriki Community Trust

The Community Board set up the Community Trust six years ago to undertake things for the village which were beyond the scope of the Board.

The Trust Deed, which the Board prepared, provides that the Trust act in a transparent and accountable manner. The Deed requires:

- The makeup of the Trust to reflect as best as it can the range of interests in Paekākāriki, including arts, sports, business, historical heritage, environment, Tangata Whenua and other Iwi, young and older people.
- That all Trust meetings are open to Paekākāriki electors and are advertised to them;
- The Trust to work cooperatively with other organisations in Paekākāriki;
- Paekākāriki electors to receive a list of Trust candidates with their statements at least two weeks before an AGM.

The Board is concerned that at present the Trust Deed is not being followed.

One effect of excluding the community from its meetings has been that the Trust has not engaged with people who would like to know what is going on and help the Trust to achieve it. Another consideration is that our community is providing rates-funded loans for the hall refurbishment project and needs to know how the money has been prioritised and spent. The rates cost of the loans is \$27 for each household this year.

In August 2007 at the beginning of the hall project, the then Trust Chair, John Banskrope set up the St Peter's Hall Renovation Building Co-ordinating Committee of Trust, Community Board and Council representatives. The Committee's role was to provide independent oversight of the project and approve invoices for payment. The Committee has not met for some years.

Apart from money raised from other sources, the Trust has to date spent almost all of the \$170,000 community rates funding and the \$15,000 Council grant which the Board obtained for the hall project.

Past and present members of the Trust have achieved a lot. The Board's wish that the Trust follow its own rules does not imply any impropriety on the Trustees' part. Our concern is that because the Trust has kept things in-house contrary to the requirements of its constitution, it has lost the benefit of valuable community input and oversight.

I recommend that the Trustees be invited to the April Board meeting to discuss how the Board can support them in resolving these issues.

### Intersection Safety

Elsewhere I reported that Sean Mallon has prepared a report for Council on our proposal to improve public safety by temporarily restricting our section of the Hill Road to one way south as far as the lookout, until other safety measures are introduced.

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We now know Porirua City is not in favour of this but we hope to secure its support for other solutions. On 18 February, Sean and I met with Mike Pilgrim of NZTA who agreed to undertake further work on safety measures. Funding a solution will be the problem and we may need to look to funding from both Council and NZTA if it is to occur.

### **Funding Memorial Hall hires**

The Board has arranged fund raising events for Christchurch. The hall hire for the concert on Sunday 13 March is \$66 and a similar amount will be incurred for the Human Right's Day event on Saturday 26 March which the Board wishes to support. I recommend the Board meets these costs from the Discretionary Fund.