

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	TUESDAY 7 JUNE 2011	10.00AM

MEMBERS

Mr	T	Carkeek	Te Rūnanga o Raukawa (Tiamana)
Mr	R	Waaka	Te Rūnanga o Raukawa
Ms	C	Reihana	Ngāti Haumia
Cr	H	Wooding	Mema o te Kaunihera, Kāpiti Coast District Council
Mr	J	Rikihana	Te Āti Awa ki Whakarongotai Charitable Trust
Mayor	J	Rowan	Koromatua
Ms	J	Smeaton	Te Rūnanga o Toa Rangatira Inc

IN

ATTENDANCE

Mr	D	Te Maipi	Kaumātua mo te Kaunihera
Mr	D	Moselen	Tiamana o te Pae Hāpori Ōtaki
Cr	R	Booth	Mema o te Kaunihera, Kāpiti Coast District Council
Ms	M	Fraser	He Āpiha Whakapiringa mo te Kaunihera
Dr	G	Ferguson	Te Kaihautū Rautaki me te Rangapū
Mrs	V	Starbuck-Maffey	Te Kaiarahi o Te Rōpū Manapori

The meeting was held in the Council Chambers, 175 Rimu Road Paraparaumu and was opened with a karakia by Don Te Maipi. The Chair welcomed everyone and declared the meeting open.

Te Whakaminenga o Kāpiti 11/06/66
TUKU AROHA/APOLOGIES

Apologies were tendered and accepted on behalf of the Chief Executive, Pātaka Moore and Te Paea Paringatai.

Te Whakaminenga o Kāpiti 11/06/67
PUBLIC SPEAKING TIME

There were no public speakers.

Te Whakaminenga o Kāpiti 11/06/68
MINUTES AND MATTERS ARISING

MOVED (Wooding/Waaka)

That the minutes of the 26 April meeting are confirmed as a true and accurate record of that meeting.

CARRIED

Matters arising

There were none.

Te Whakaminenga o Kāpiti 11/06/69
ADDITIONAL AGENDA ITEMS

Members agreed to add the following items to the agenda:

- (1) a letter of thanks for Shannon Parata in recognition of his contribution as member of Te Whakaminenga o Kāpiti;
- (2) locals honoured in the Queen's Birthday Honours list;
- (3) the opening of Whareroa Farm;
- (4) an update on the waahi tapu project

Te Whakaminenga o Kāpiti 11/06/70
REVIEW OF MEMORANDUM OF PARTNERSHIP

Monica Fraser introduced this item reminding members of the undertaking to review the Memorandum of Partnership once every triennium. The last time the document was reviewed was in 2008.

Members generally agreed that there were no real issues with the document but it was important to ensure wider consultation occurred amongst tāngata whenua especially in respect of section 26 regarding taura here. A copy would be emailed to members so they could consult and bring back any suggested amendments/issues to the July meeting. It was suggested the Terms of Reference could be reviewed at the same time.

The Mayor requested that the document contain an appendix with some kind of diagram setting out the structures of the three iwi. This was agreed.

Te Whakaminenga o Kāpiti 11/06/71
DRAFT WORKPLAN 2011/2012

Monica Fraser spoke to this item, summarising discussions at the 31st May briefing. The total budget for 2011/2012 was \$45,500. She noted a key change was the communications strategy item on page 20 where activities had been grouped with the intention they be managed by one project manager.

MOVED (Rikihana/Waaka)

That Te Whakaminenga o Kāpiti approves the workplan for 2011/12.

CARRIED

Cr Wooding mentioned the fact that Council had recently approved a further \$7,000 towards the Heritage Trail project, as part of the Annual Plan discussions.

Te Whakaminenga o Kāpiti 11/06/72
DISTRICT PLAN REVIEW

As Pātaka Moore was unable to be present today copies of this update report were circulated to members. Members were very satisfied with the way the Review is being carried out in respect of tāngata whenua involvement and consultation.

MOVED (Waaka/Reihana)

That the report be received.

CARRIED

Te Whakaminenga o Kāpiti 11/06/73
MATARIKI / MARAMATAKA

The new maramataka would be launched at the Matariki celebration on Friday 10th of June at the Community Centre. Jennie Smeaton thanked all those involved in organizing the event. Members recognized that the management of the maramataka project would be improved by members meeting timeframes for the submission of contributions. The Chair commented that the original concept of the maramataka had been different to the product it had now become i.e. it was intended to portray tāngata whenua customs and seasonal habits e.g. hunting and fishing. He suggested that the next edition of the maramataka be realigned with this core intent and it was agreed to further discuss and sign off the concept for the next issue at the July meeting. Two other ideas for themes were Rongoaa Māori and honouring the elderly.

MOVED (Smeaton/Waaka)

That Te Whakaminenga o Kāpiti acknowledges and thanks the Project Manager Billie Taylor for her hard work on the maramataka.

CARRIED

Te Whakaminenga o Kāpiti 11/06/74
REPRESENTATION OPTIONS – BRIEFING OF 31 MAY 2011

Vyvien Starbuck-Maffey summarised the discussions at the 31st May briefing in respect of options for strengthening Māori participation in Council decision-making structures and processes. Two views had emerged during the discussion: (a) that Council was legally able to appoint members to its Standing Committees and make Te Whakaminenga o Kāpiti a Standing Committee and should proceed on these grounds, (b) that the Council should fully consult with the community before moving to make these changes. Dr Ferguson pointed out that Council wouldn't normally consult with the community on its governance arrangements and that the appropriate path would be to have clear communication of the matter with people able to comment if they wished.

Dr Ferguson suggested that in addition to Te Whakaminenga o Kāpiti being made a Standing Committee of Council that it was important to have some kind of umbrella group, or high level partnership Forum, where iwi could continue to give high level advice independent of the Standing Committee, perhaps meeting twice a year to review the partnership and how well it was working. The issue of taura here representation could also be examined as part of the Standing Committee membership.

Cr Booth commented that the various bodies should be able to move proactively on issues, not just respond with advice after the fact. Iwi were contributors as well as advisors.

Cr Wooding pointed out that while becoming a Standing Committee would give Te Whakaminenga o Kāpiti more status it was still different from other standing committees in that it managed its own budget and it would be important to retain this.

The Mayor commented it was important to have any new arrangements in place before the Regional Governance Review was finalised so the Council could argue for best practice.

It was agreed that although the Māori ward concept was one way of encouraging iwi to stand for local government, iwi had signalled they did not want to pursue this as a representation option in the near future (ie with reference to the 2013 local body elections.). This did not mean it was precluded from future consideration.

It was agreed that Council officers would prepare a report coming back to the July meeting (including a communications strategy) with a formal recommendation going to the Council August meeting. Members also requested another opportunity to brief Councillors before the August Council meeting.

Jack Rikihana left the meeting at 11.10am.

Te Whakaminenga o Kāpiti 11/06/75
RONGOAA GARDEN DRAFT POLICY

Monica Fraser spoke to this item asking members whether the draft policy was on track. If members were happy with it, it would go to Council for adoption.

Members discussed various associated issues, such as the monitoring and management of rongoaa areas. It was important to do a survey of reserves (both Council and Greater Wellington Regional Council) to assess what was currently available, before proceeding to establish new sites. If there were problems over the first couple of years with people harvesting the areas then the Council would consider compliance/management procedures.

Council officers would develop some draft protocols and bring them back to the July meeting for further discussion.

Cr Wooding suggested that the Care Groups be contacted about the new policy once it was adopted by Council so they are aware of which areas to avoid weeding in.

Carol Reihana informed members that the Whareroa Trust would be willing to establish some Rongoaa gardens on the site.

MOVED (Waaka/Reihana)

That Te Whakaminenga o Kāpiti accepts the draft policy on Rongaa Gardens.

CARRIED

Te Whakaminenga o Kāpiti 11/06/76
KOHANGA CULTURE DAY - GRANT

MOVED (Waaka/Smeaton)

That Te Whakaminenga o Kāpiti recommends:

- **provision of funds to support the Kohanga Reo Kapa Haka Whakangahau;**
- **That \$1,000 be made available to support the festival.**

CARRIED

Te Whakaminenga o Kāpiti 11/06/77
MARAЕ MAINTENANCE FUND

Given the end of the financial year is approaching members were reminded of the urgency of expending this fund.

Te Whakaminenga o Kāpiti 11/06/78
UPDATES FROM IWI

- Rupene Waaka informed members of the protest tomorrow at Parliament House in Wellington about the proposed SH1 extension placements for the NZTA Expressway. The Mayor enquired whether members were aware of a group in Otaki that were continuing to propose an alternative route for the bypass much closer to the coast. This proposed route went through several tracts of iwi-owned land. The Council has said it does not support this proposed route.
- Jennie Smeaton – it had been a busy period with iwi working through the Treaty Settlement process with the Crown and this was expected to be completed within the next couple of months. Also expected were big changes in the health care (Whānau Ora) budget.

Te Whakaminenga o Kāpiti 11/06/79
UPDATES FROM COUNCIL

Dr Ferguson briefed members on the Council's Annual Plan deliberation, especially relating to the introduction of water meters, which Council had supported in principle. A report was coming back to Council on 23 June with more information on the proposed charging regime process. It was proposed to convene a Charging Regime Advisory Group (CRAG) and iwi would be invited to nominate a representative (one per iwi) to

this body. The Mayor signaled that her chief concern was the impact of any charging regime on middle and low income families many of whom were Maori. A copy of the 2 June report on water meters would be circulated to members for information and iwi were invited to signal issues of importance. The report for the 23 June meeting will examine the social and economic impacts of water meters. If water meters were not installed that would result in about a \$200 increase on what households currently spend on water. Cr Wooding commented that the Annual Plan submissions seemed to express two concerns: that there was not enough information about the charging regime and that water meters would open the door to privatization of water supply. Current legislation does not allow for the privatization of water supply, and Council had put some strict rules around any consideration of change.

Te Whakaminenga o Kāpiti 11/06/80
CORRESPONDENCE

There was none to note.

Te Whakaminenga o Kāpiti 11/06/81
OTHER BUSINESS

(1) Thank you letter to Shannon Parata:

MOVED (Smeaton/Waaka)

That Te Whakaminenga o Kāpiti approves a letter of thanks to Shannon Parata for his valuable contribution as a member of Te Whakaminenga o Kāpiti.

CARRIED

(2) The Queen's Birthday Honours List featured a number of locals: Daphne Luke for contribution to business and Professor Martin Devlin for services to education. The group agreed to send letters of congratulations.

(3) The wall blessing ceremony at Whareroa Farm had been a great success.

(4) Pātaka Moore's update report on the waahi tapu project was circulated.

MOVED (Waaka/Carkeek)

That Te Whakaminenga o Kāpiti receives the (April/May 2011) report updating progress on the waahi tapu project.

CARRIED

(5) The Mayor mentioned that Kāpiti Coast District Council had been selected as a finalist in the Green Ribbon Awards because of its work within sustainable development principles.

The meeting closed at 11.57am with a karakia by Don Te Maipi.

Action arising from the meeting

No.	Action	By whom?	By when?
1	Email copies of the Memorandum of Partnership and the Terms of Reference to members for consultation and comment.	Vyvien	asap
2	Discuss and decide on theme for the 2012 maramataka	Members	On July meeting agenda
3	Māori representation options report	Monica/Vyvien	July meeting
4	Rongoaa Garden policy – draft protocols Contact Care Groups about the new policy (once adopted by Council) within the context of the Open Spaces Strategy	Monica/Gael Lex Bartlett/ Rob Cross	For July meeting agenda By the end of 2011
5	Circulate a copy of the LTCCP Amendment (Water meters) report considered by Council on 2 June	Vyvien	asap
6	Draft letter of thanks to Shannon Parata	Monica	Asap
7	Draft letters of congratulations to Queen's Birthday honours recipients	Monica	asap