

**Chair and Members**

TE WHAKAMINENGA O KĀPITI

11 OCTOBER 2011

Meeting Status: **Public**

Purpose of Report: For Decision

**NAMING POLICY REVIEW**

**PURPOSE OF REPORT**

- 1 This report seeks feedback from Te Whakaminenga o Kāpiti on two draft policies before these documents are submitted to the Environment and Community Development (ECD) Committee for consideration and adoption.

**SIGNIFICANCE OF DECISION**

- 2 Council's significance policy is not triggered by this report.

**BACKGROUND**

- 3 The Council's policies for naming Reserves, Commemorative Places, Structures and Roads requires updating. The two policies in Appendix 1 and Appendix 2 replace five previous Council policies on these matters.
- 4 Council is the authority for naming roads and reserves within the District. Council can also, where it is the owner or in some cases the manager, name commemorative places and structures (buildings, bridges, etc).
- 5 In most circumstances, Council has delegated the authority to name reserves and roads to Community Boards. However there is a lack of clarity around the reserve naming process and no guidance around the authority or scope for naming structures or commemorative places.
- 6 The process for iwi to raise suggestions for naming Reserves, Commemorative Places and Structures has also been unclear. The naming of roads has followed a process that relied on Council staff discussing proposed names with iwi representatives and those names were included in reports. Staff had difficulty at times in knowing who they should be consulting with and assistance from Te Whakaminenga o Kāpiti is requested to help ensure Council staff use appropriate contacts.
- 7 There is often no direct discussion between developers and iwi. In the current process, staff discuss options with iwi and add any suggested names to the report for the Community Boards to select from. A developer that has not consulted with iwi has no input into those names and an opportunity for discussion between local iwi, or hapū, and the developer is lost.

## CONSIDERATIONS

### Issues

- 8 The naming policy for roads in a new subdivision relies on input from the developer, iwi and if necessary Council staff. The intent of the change to the policy is to have the developer discuss possible iwi names with the relevant iwi rather than Council staff undertaking this task. Council staff will provide the Developer with an iwi contact for that discussion when they submit their subdivision plans.
- 9 Within the policies, Council seeks the support of Te Whakaminenga o Kāpiti to validate a list of contact names for the various parts of the district. This list would be reviewed once per triennium or as needed to ensure that Council staff pass the correct names onto the developers.
- 10 Te Whakaminenga o Kāpiti is also asked to assist in monitoring the effectiveness of the policy.
- 11 One change to the naming policy for Reserves, Structures and Commemorative Places is where recognition of a person or family name is proposed. Only one name should be applied to the structure. This stops the possibility of a building or reserve bearing the names of two different people. The intent of this change is to ensure that appropriate recognition is provided to a person or family regardless of their culture.
- 12 In cases where a person, hapu or iwi name is used a descriptor would be applied to ensure that people can link that name with the reserve, structure or commemorative place it names. Examples are Porirua's Te Rauparaha Arena and the Te Atiawa Park in Paraparaumu.

### Consultation

- 13 These policies are being discussed with each Community Board as well as Te Whakaminenga o Kāpiti. When feedback has been compiled the policies will be considered by the Environment and Community Development Committee.

### Policy Implications

- 14 These two polices replace five existing Council policies that have not been reviewed for over ten years.

## RECOMMENDATIONS

- 15 That Te Whakaminenga o Kāpiti recommends that the Environment and Community Development Committee adopt the proposed policies listed as Appendices 1 and 2 of report Corp-11-378, subject to any amendments.

**Report prepared by:**

**Approved for submission by:**

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**Group Manager Corporate Services**

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**ATTACHMENTS:**

Appendix 1 – Road Naming Policy

Appendix 2 – Reserves, Structures and Commemorative Places Naming Policy