

Chairperson and Community Board Members
WAIKANAĒ COMMUNITY BOARD

16 NOVEMBER 2010

Meeting Status: Public

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Two applications for funding have been received:

Discretionary Fund

- Waikanae Cricket Club Incorporated

Waikanae Capital Improvement Fund

- Waikanae Kindergarten

Please note that this is not a new funding application. The applicant is seeking permission to spend the unspent portion of a grant received earlier in the year. Please see point 11 where there is further detail on this application.

SIGNIFICANCE OF DECISION

- 2 The Council's significance policy is not triggered by this report.

BACKGROUND

- 3 An amount of \$5,570 was provided in the 2010/11 budget for the Discretionary Grants Fund.
- 4 An amount of \$31,191 was provided in the 2010/11 budget for the Waikanae Promotion Fund.

CONSIDERATIONS

Issues

- 5 Grants are allocated in accordance with the established criteria (**attached**).
- 6 One application has been received for the Discretionary Grants Fund.
- 7 The applicant has been advised of the criteria and meeting date by letter.

Application to the Discretionary Grants Fund

8 Waikanae Cricket Club Incorporated

- 9 Funding is sought to purchase three portable scoreboards to be used by the adult cricket teams.

10 This application can be considered under the following Eligibility Criteria:

- *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Application to the Waikanae Capital Improvement Fund

11 Waikanae Kindergarten

12 The Waikanae Kindergarten received a Waikanae Capital Improvement Fund of \$16,586.56 at the meeting of 18 May 2010 to demolish their old sandpit and construct a new sandpit. To date, a total of \$1,681.98 remains unspent and the Kindergarten seeks permission from the Board to use the remaining funds to:

- Purchase and lay turf;
- Purchase a sandpit cover; and
- Purchase a protective sunshade.

This is not a request for further funding, but rather seeks approval to spend remaining funds previously granted. Quotes have been attached showing what the funds will be used for. Invoices are also attached showing how the \$14,904.58 has been spent.

Financial Considerations

Fund	2010/11 Budget Allocation	Total Allocated to Date	Total Available for Distribution
Discretionary Grants Fund	\$5,570	\$2,500	\$3,070
Waikanae Promotion Fund	\$31,191	\$21,649	\$9,542

13 The following list shows grants made from the Waikanae Discretionary Grants and the Promotion Funds in the **2008/09** financial year, showing where report backs are yet to be received:

Discretionary Fund Grants 08/09

Date	Recipient	Amount	Purpose of Grant	Report Back
9/9/08	Kapiti Floral Art Club	\$38	Hall hire costs of the Waikanae Memorial Hall for the next six months.	<i>Reminded</i>
21/4/09	Kapiti Floral Art Club	\$34	Hall hire costs for using the Waikanae Memorial Hall on 4th June and 3rd December 2009.	<i>Reminded</i>

Promotion Fund Grants 08/09

Date	Recipient	Amount	Purpose of Grant	Report Back
9/9/08	Sport Kapiti	\$1500	Annual Cycle Tour of Waikanae on 12 October 2008	<i>Reminded</i>

Waikanae Capital Improvement Fund 08/09

Date	Recipient	Amount	Purpose of Grant	Report Back
29/06/09	Rotary Club of Waikanae	\$5,000	To purchase computer and communications equipment to operate electronic message display board.	<i>Project update requested</i>

14 The following list shows all the grants made from the Waikanae Discretionary Grants and the Promotion Funds in the **2009/10** financial year showing where report backs have not yet been received, or are not yet due:

Discretionary Fund Grants 09/10

Date	Recipient	Amount	Purpose of Grant	Report Back
6/10/09	Jim Swift	\$500	To assist with the costs of participating in the qualifying event of the Trusts New Zealand Open for outdoor bowls.	<i>Reminded</i>
17/11/09	Esther O'Connor	\$500	To attend Outward Bound in January 2010	<i>Reminded</i>
23/03/10	Christie Osborne	\$300	To attend the Lower North Island and National Secondary Schools sailing competitions.	Attached
4/05/10	Kāpiti Ballet Society	\$500	To assist with costs of running annual Dance Festival Competition.	Due Nov 2010
8/06/10	Paul Fallon	\$500	To assist with the costs of attending the wheelchair basketball national selection tournament in Auckland, and for hiring the Waikanae Memorial Hall for training.	Due Dec 2010

Promotion Fund Grants 09/10

All report backs were received for this fund in the 09/10 year.

Waikanae Capital Improvement Fund Grants 09/10

Date	Recipient	Amount	Purpose of Grant	Report Back
22/04/10	Waikanae Bowling Club	\$50,000	Greens replacement project	Thank you letter received

Date	Recipient	Amount	Purpose of Grant	Report Back
4/05/10	Waikanae Volunteer Fire Brigade	\$37,300	To purchase new rescue equipment.	Attached
4/05/10	Waikanae Kindergarten	\$16,586.56	To remove old sandpit and construct new sandpit.	Thank you letter received

15 The following list shows all the grants made from the Waikanae Discretionary Fund, Promotion Fund and Capital Improvement Fund in the **2010/11** financial year:

Discretionary Fund Grants 2010/11

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Allan Hallberg	\$500	To travel to Scotland to compete in the 2010 World Duathlon Champs.	Due Jan 2011
27/07/10	Jayne Parsons	\$500	To travel to Canada to compete in the Para-cycling World Champs.	Due Jan 2011
27/07/10	Sam Eddie	\$500	To travel to Canada to compete in the Para-cycling World Champs.	Due Jan 2011
27/07/10	Ann Bould	\$500	To travel to Scotland to compete in the 2010 World Duathlon Champs.	Due Jan 2011
14/09/10	Parkinson's Society	\$500	To assist with the rental costs of their office located in Aputa Place.	Due Mar 2011
	TOTAL	\$2,500		

Promotion Fund Grants 2010/11

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Kapiti Branch of the Camellia Society Inc.	\$275	Hall hire of Waikanae Memorial Hall to host 2010 Camellia Show.	Due Jan 2011
27/07/10	Ngatiawa Retreat Trust	\$15,000	Building materials to extend and renovate facilities which offer emergency accommodation.	Due Jan 2011
14/09/10	Waikanae Cameo Society	\$500	To assist with the rental costs of their office located at Mahara Place.	Due Mar 2011
14/09/10	Kāpiti Coast Quilters	\$1,250	To assist with hosting a quilting event at the Waikanae Memorial Hall in 2011.	Thank you letter attached
14/09/10	Lions Club of Waikanae	\$3,284	Printing promotional material for the 2011 Waikanae Super Garden Trail.	Due Mar 2011
14/09/10	Waikanae Pony Club	\$1,340	To provide road calming measures	
	TOTAL	\$21,649		

Waikanae Capital Improvement Fund 2010/11

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Kāpiti Plunket Group	\$3,170.90	Carry out internal building upgrade and purchase daily teaching resources.	Due Jan 2011. (Thank you letter received)
27/07/10	Waikanae Bowling Club	Loan of up to \$28,281 This funding has not yet been requested	To complete greens replacement project.	Due Jan 2011
	TOTAL	\$31,451.98		

Delegation

- 16 The Waikanae Community Board has the delegated authority as at section D.7.6 of the Governance Structure, 18 March 2010:

Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the Long Term Council Community (LTCCP) process.

RECOMMENDATIONS

- 23 That the Waikanae Community Board grants the Waikanae Cricket Club a discretionary fund grant of \$ to assist with the costs of purchasing three portable scoreboards.
- 24 That the Waikanae Community Board allows the Waikanae Kindergarten to use the remaining amount of \$1,681.98 of their Waikanae Capital Improvement Fund Grant to complete their project.

Report prepared by:

Approved for submission by:

Sarah Farr

Bernie Goedhart

Executive Secretary

Group Manager, Community and Corporate Information

ATTACHMENTS:

Criteria

- Discretionary Fund
- Promotion Fund

Applications

- Waikanae Cricket Club
- Waikanae Kindergarten

Report backs

- Ann Bould
- Waikanae Volunteer Fire Brigade
- Kāpiti Branch of the NZ Camellia Society
- Christie Osborne

Thank you letters

- Allan Hallberg
- Gordon Cameron on behalf of Waikanae Library Staff
- Kāpiti Coast Quilters