

Chairperson and Community Board Members  
**WAIKANAĒ COMMUNITY BOARD**

**7 DECEMBER 2010**

Meeting Status: Public

Purpose of Report: For Information

## CONSIDERATION OF APPLICATIONS FOR FUNDING

### PURPOSE OF REPORT

- 1 Three applications for funding have been received:

#### **Discretionary Fund**

- Te Whakaminenga o Kāpiti

#### **Promotion Fund**

- Waikanae Volunteer Night Patrol

#### **Waikanae Capital Improvement Fund**

- Waikanae Arts and Crafts Society

### SIGNIFICANCE OF DECISION

- 2 The Council's significance policy is not triggered by this report.

### BACKGROUND

- 3 An amount of \$5,570 was provided in the 2010/11 budget for the Discretionary Grants Fund.
- 4 An amount of \$31,191 was provided in the 2010/11 budget for the Waikanae Promotion Fund.

### CONSIDERATIONS

#### Issues

- 5 Grants are allocated in accordance with the established criteria (**attached**).
- 6 The applicants have been advised of the criteria and meeting date by letter, phone or email.

#### Application to the Discretionary Grants Fund

#### **7 Te Whakaminenga o Kāpiti**

- 8 Funding is sought to assist with the costs of hosting public Waitangi Day celebrations at Te Pou o Tainui Marae in Ōtaki in February 2011.
- 9 This application can be considered under the following Eligibility Criteria:

- *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

## Application to the Promotion Fund

### 10 Waikanae Volunteer Night Patrol

Funding is being sought to enable the Volunteer Night Patrol to send three of its members to the 'Community Patrols of New Zealand National Training Seminar' in Dunedin in June 2011.

11 This application can be considered under the following Eligibility Criteria:

- *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

## Application to the Waikanae Capital Improvement Fund

### 12 Waikanae Arts and Crafts Society

Funding is sought to enable to the Society to construct a new concrete ramp leading into their clubrooms. This will assist members of the society and members of the public easier access into the building.

13 The Society initially submitted an application in July 2010. At that time, they were asked to confirm the ownership of the building. The Council's Leisure and Open Spaces Asset Manager has confirmed that this is a privately owned building on Council reserve land. He has conducted a site visit and confirmed his endorsement of the work. Since July, the applicant has also been approved an exemption from requiring a Building Consent. As some months have passed, the applicant has been asked to obtain updated quotes reflecting the change in GST. These were not readily available at the time of the report being written, but will be supplied to Board members prior to the meeting date.

## Financial Considerations

Fund	2010/11 Budget Allocation	Total Allocated to Date	Total Available for Distribution
Discretionary Grants Fund	\$5,570	\$3,000	\$2,570
Waikanae Promotion Fund	\$31,191	\$21,649	\$9,542

14 The following list shows grants made from the Waikanae Discretionary Grants and the Promotion Funds in the **2008/09** financial year, showing where report backs are yet to be received:

### Discretionary Fund Grants 08/09

Date	Recipient	Amount	Purpose of Grant	Report Back
9/9/08	Kapiti Floral Art	\$38	Hall hire costs of the Waikanae	<i>Reminded</i>

Date	Recipient	Amount	Purpose of Grant	Report Back
	Club		Memorial Hall for the next six months.	
21/4/09	Kapiti Floral Art Club	\$34	Hall hire costs for using the Waikanae Memorial Hall on 4th June and 3rd December 2009.	<i>Reminded</i>

### Promotion Fund Grants 08/09

Date	Recipient	Amount	Purpose of Grant	Report Back
9/9/08	Sport Kapiti	\$1500	Annual Cycle Tour of Waikanae on 12 October 2008	<i>Reminded</i>

### Waikanae Capital Improvement Fund 08/09

Date	Recipient	Amount	Purpose of Grant	Report Back
29/06/09	Rotary Club of Waikanae	\$5,000	To purchase computer and communications equipment to operate electronic message display board.	<i>Project update requested</i>

15 The following list shows all the grants made from the Waikanae Discretionary Grants and the Promotion Funds in the **2009/10** financial year showing where report backs have not yet been received, or are not yet due:

### Discretionary Fund Grants 09/10

Date	Recipient	Amount	Purpose of Grant	Report Back
6/10/09	Jim Swift	\$500	To assist with the costs of participating in the qualifying event of the Trusts New Zealand Open for outdoor bowls.	<i>Reminded</i>
17/11/09	Esther O'Connor	\$500	To attend Outward Bound in January 2010	<i>Reminded</i>
23/03/10	Christie Osborne	\$300	To attend the Lower North Island and National Secondary Schools sailing competitions.	Received
4/05/10	Kāpiti Ballet Society	\$500	To assist with costs of running annual Dance Festival Competition.	Due Nov 2010
8/06/10	Paul Fallon	\$500	To assist with the costs of attending the wheelchair basketball national selection tournament in Auckland, and for hiring the Waikanae Memorial Hall for training.	Due Dec 2010

**Promotion Fund Grants 09/10**

All report backs were received for this fund in the 09/10 year.

**Waikanae Capital Improvement Fund Grants 09/10**

Date	Recipient	Amount	Purpose of Grant	Report Back
22/04/10	Waikanae Bowling Club	\$50,000	Greens replacement project	Thank you letter received
4/05/10	Waikanae Volunteer Fire Brigade	\$37,300	To purchase new rescue equipment.	Received
4/05/10	Waikanae Kindergarten	\$16,586.56	To remove old sandpit and construct new sandpit.	Thank you letter received

16 The following list shows all the grants made from the Waikanae Discretionary Fund, Promotion Fund and Capital Improvement Fund in the **2010/11** financial year:

**Discretionary Fund Grants 2010/11**

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Allan Hallberg	\$500	To travel to Scotland to compete in the 2010 World Duathlon Champs.	Due Jan 2011
27/07/10	Jayne Parsons	\$500	To travel to Canada to compete in the Para-cycling World Champs.	Due Jan 2011
27/07/10	Sam Eddie	\$500	To travel to Canada to compete in the Para-cycling World Champs.	Due Jan 2011
27/07/10	Ann Bould	\$500	To travel to Scotland to compete in the 2010 World Duathlon Champs.	Due Jan 2011
14/09/10	Parkinson's Society	\$500	To assist with the rental costs of their office located in Aputa Place.	Due Mar 2011
16/11/10	Waikanae Cricket Club	\$500	To purchase three portable scoreboards	Due May 2011
	<b>TOTAL</b>	<b>\$3,000</b>		

**Promotion Fund Grants 2010/11**

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Kapiti Branch of the Camellia Society Inc.	\$275	Hall hire of Waikanae Memorial Hall to host 2010 Camellia Show.	Due Jan 2011
27/07/10	Ngatiawa Retreat Trust	\$15,000	Building materials to extend and renovate facilities which offer emergency accommodation.	Due Jan 2011

Date	Recipient	Amount	Purpose of Grant	Report Back
14/09/10	Waikanae Cameo Society	\$500	To assist with the rental costs of their office located at Mahara Place.	Due Mar 2011
14/09/10	Kāpiti Coast Quilters	\$1,250	To assist with hosting a quilting event at the Waikanae Memorial Hall in 2011.	<b>Thank you letter attached</b>
14/09/10	Lions Club of Waikanae	\$3,284	Printing promotional material for the 2011 Waikanae Super Garden Trail.	Due Mar 2011
14/09/10	Waikanae Pony Club	\$1,340	To provide road calming measures	Due Mar 2011
<b>TOTAL</b>		<b>\$21,649</b>		

### Waikanae Capital Improvement Fund 2010/11

Date	Recipient	Amount	Purpose of Grant	Report Back
27/07/10	Kāpiti Plunket Group	\$3,170.90	Carry out internal building upgrade and purchase daily teaching resources.	Due Jan 2011. (Thank you letter received)
27/07/10	Waikanae Bowling Club	Loan of up to \$28,281 <b>This funding has not yet been requested</b>	To complete greens replacement project.	Due Jan 2011
<b>TOTAL</b>		<b>\$31,451.98</b>		

### Delegation

- 17 The Waikanae Community Board has the delegated authority as at section D.7.6 of the Governance Structure, 11 December 2010:

*Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the Long Term Council Community (LTCCP) process.*

Also 7.7 of the Governance Structure, 11 December 2010 which is specific to the Waikanae Community Board:

*Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.*

## RECOMMENDATIONS

- 23 That the Waikanae Community Board grants Te Whakaminenga o Kāpiti a discretionary fund grant of \$..... to assist with hosting public Waitangi Day celebrations in 2011.
- 24 That the Waikanae Community Board grants the Waikanae Volunteer Night Patrol a promotion fund grant of \$..... to cover the costs of sending three members to a training seminar in Dunedin in June 2011.
- 25 That the Waikanae Community Board grants the Waikanae Arts and Crafts Society a Capital Improvement fund grant of \$..... to construct a new access ramp into their building.

**Report prepared by:**

**Approved for submission by:**

**Sarah Farr**

**Bernie Goedhart**

**Executive Secretary**

**Group Manager, Community and  
Corporate Information**

## ATTACHMENTS:

### **Criteria**

- Discretionary Fund
- Promotion Fund

### **Applications**

- Te Whakaminenga o Kāpiti
- Waikanae Volunteer Night Patrol
- Waikanae Arts and Crafts Society

### **Thank you letters**

- Waikanae Volunteer Fire Brigade
- James Wynn (previous grant recipient)