

Chairperson and Community Board Members
PAEKAKARIKI COMMUNITY BOARD

14 DECEMBER 2010

Meeting Status : Public

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

1 Two applications for Discretionary Grants have been received from:

- Te Whakaminenga o Kāpiti;
- Kāpiti Womens Triathlon.

The applications comply with the Discretionary Grants criteria and need to be considered by the Paekākāriki Community Board.

SIGNIFICANCE OF DECISION

2 The recommendations in this report do not trigger the Council's significance policy.

BACKGROUND

3 An amount of \$3,000 was provided in the 2010/2011 budget for the Discretionary Grants Fund. This is the third allocation of grants for the 2010/2011 year.

CONSIDERATIONS

Issues and Options

- 4 Grants are allocated in accordance with established criteria (copy **attached**).
- 5 Two applications have been received for funding from the Discretionary Grants Fund.
- 6 The applicants have been advised of the criteria and meeting date by email.

Applications from the Community Grant Fund:

Te Whakaminenga o Kāpiti

- Te Whakaminenga o Kāpiti have applied for a grant of \$500.00 to assist with operational costs including equipment hire, traffic management, and promotion of Waitangi Day 2011 being held at Te Pou o Tainui in Ōtaki.

Kāpiti Womens Triathlon

- Kāpiti Womens Triathlon have applied for a grant of \$500.00 to assist with costs towards Paekākāriki Surf Life Saving costs for safety of the event.

These two applications can be considered under Eligible Purposes 3: activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.

Financial Considerations

2010/2011 Budget Allocation	Total Allocated To Date	Total Available for Distribution
\$3,000	\$1,329.00	\$1,671.00

7 Below are the successful applicants from the 2010/2011 year for the Board's information:

Date	Recipient	Amount	Purpose of Grant	Report Back
20 July 2010	Pukerua Bay Kindergarten	429.00	To purchase a new display and store library shelf for the kindergarten children's books.	
20 July 2010	Paekākāriki Scout Group	500.00	To purchase booklets and certificates for new Kea Club and Cub Pack members.	✓
31 Aug 2010	Kāpiti Coast Quilters	300.00	To assist with the costs of staging an exhibition, Kāpiti Coast Quilters Spring Exhibition – 'Rapt in Quilts'	✓
31 Aug 2010	Parkinsonism Society Kāpiti/Horowhenua Inc	100.00	to assist with the travel costs for the society's field officer (registered nurse)	

Delegations

8 The Community Boards are delegated to:

5.7 Consider and approve the allocation of community-based grant funds as deemed appropriate under their agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the Long Term Council Community Plan (LTCCP) process.

Other Considerations

9 There are no legal, consultation, policy implications, publicity or any other considerations related to this report.

RECOMMENDATIONS

- 10 That the Paekākāriki Community Board approves of a funding application for \$_____ from Te Whakaminenga o Kāpiti to assist with operational costs including equipment hire, traffic management, and promotion of Waitangi Day 2011 being held at Te Pou o Tainui in Ōtaki.
- 11 That the Paekākāriki Community Board approves of a funding application for \$_____ from Kāpiti Womens Triathlon to assist with costs towards Paekākāriki Surf Life Saving costs for safety of the event.

Report prepared by:

Approved for submission by:

Marguerita Harris

**EXECUTIVE SECRETARY
ASSETS & SERVICES**

Sean Mallon

**ACTING GROUP MANAGER
ASSETS & SERVICES**

ATTACHMENTS

- Discretionary Grants Criteria
- Applications from:
 - Te Whakaminenga o Kāpiti
 - Kāpiti Womens Triathlon
- Discretionary Grants accountability report
 - Kāpiti Coast Quilters

Discretionary Grants

The Paekākāriki Community Board will consider the applications that support:

- community groups contributing directly¹ to wider community wellbeing – environmental, social, cultural and economic.
(¹ this relates to community groups specifically set up to help people in the community and/ or improve the local environment. It does not include business development initiatives.)
- individual young people or youth organisations where there is an opportunity to excel at a range of cultural, educational, and sporting² achievements.
(² the Community Board will not consider applications relating sporting activities where there is potential for these to be funded by SPARC.)
- progressing the activities of community groups in the areas of culture, sport and recreation that advance the general enjoyment and wellbeing of the community³.
(³ this relates to groups that while not having a particular focus on improving social wellbeing, do contribute to the general feel and enjoyment of the community – for example, a Music Society, a group set up to put on a concert or event, a sports club.)

Eligible Groups

1. Applicants must reside in Paekakariki.
2. Churches and schools will be eligible in special circumstances.
3. Groups or individuals that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
4. Groups must be non profit making.
5. Purely recreational adult groups shall be eligible in relation to youth, the aged, people with disabilities or the socially disadvantaged or for unique historic occasions.

Eligible Purposes

1. Unique or infrequent events that are historically important to the area.
2. Special events that will promote the area and enhance opportunities within the area.
3. Activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.
4. Unique and specially meritorious events that meet none of these criteria, at the discretion of the Community Board.
5. Grant to partially or fully offset the cost of any Council permit, licence or resource consent fees on the basis that the proposed activity falls into a "worthy cause" category .
6. The remission of hall rental for “worthy causes” in line with Council policy that all remissions of hall rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council or Community Board.

NOTE: All applications must have full documentation to support their application (maximum of five pages in total).

Ineligible Purposes

1. Major items of capital expenditure costing over \$2,000.
2. Expenses incurred for school curriculum activities.
3. The Paekakariki Community Board does not accept retrospective applications unless the Board agrees there are exceptional circumstances. Costs already incurred will not normally be considered for grants.

Maximum Grant

The maximum grant payable is **\$500.00** per grant.

Accountability

1. All applicants are required to verbally report to the Board on the use of the funds within three months of the completion of the activity outlining the benefits gained by the individual. Community groups would be required to furnish a written report outlining the benefits gained to the community. Failure to do so will exclude the applicant for two years from any further application.
2. Any money NOT used for the purpose applied for is required to be repaid to the Paekākāriki Community Board Discretionary Grants Fund. Failure to do so will exclude the applicant for two years from any further application.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Marguerita Harris
Kāpiti Coast District Council
Private Bag 601
Paraparaumu

or emailed to: marguerita.harris@kapiticoast.govt.nz