

Mayor and Councillors
COUNCIL

9 AUGUST 2018

Meeting Status: **Public Excluded**

Purpose of Report: For Decision

**APPOINTMENT OF INDEPENDENT MEMBER TO THE AUDIT
AND RISK COMMITTEE**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
<p>Appointment of Independent Member to the Audit and Risk Committee (Corp-18-554)</p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p>	<p>Section 48(1)(a) - that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

PURPOSE OF REPORT

- 1 This report seeks Council approval to appoint Gary Simpson as an independent member to the Audit and Risk Committee.

DELEGATION

- 2 The Council has the authority to make this decision.

BACKGROUND

- 3 On 29 January 2015 the Council approved a proposal from the then Audit and Risk Subcommittee to appoint an independent member with financial expertise to the Audit and Risk Subcommittee for a term of three years from the date of the appointment. Following the recruitment process the Council approved the appointment of Warwick Tuck with effect from 1 July 2015 to 30 June 2018.
- 4 On 26 October 2016 the Council discharged Mr Warwick Tuck from the Audit and Risk Subcommittee and appointed him to the Audit and Risk Committee until 30 June 2018.
- 5 On 1 March 2018 the Council approved the reappointment of Warwick Tuck to the Audit and Risk Committee for a further three years from 30 June 2018 and agreed to appoint an additional independent external member to the Audit and Risk Committee as soon as conveniently possible for a term of three years from the date of the appointment.

- 6 A selection panel comprising the Chief Executive, the Chair and Deputy Chair of the Audit and Risk Committee and the Mayor was delegated the authority to manage the recruitment of the second external member for Council Approval.
- 7 The selection panel has undertaken the recruitment process and now seeks the Council's approval to appoint the preferred candidate to the Audit and Risk Committee.

ISSUES AND OPTIONS

Recruitment process

- 8 An advertisement for the appointment was placed in the Kāpiti Observer on 19 April 2018.
- 9 Interested parties were invited to submit their CV and a covering letter to Council. The closing date for applications was 3 May 2018.
- 10 Three applications were received. The selection panel assessed all the applications and narrowed this down to a preferred candidate, Gary Simpson, who was invited to an interview with the selection panel.
- 11 Following the interview, the selection panel confirmed Gary Simpson as the preferred candidate and his appointment to the Audit and Risk Committee is hereby submitted to Council for its approval.

CONSIDERATIONS

Policy considerations

- 12 There are no policy considerations.

Legal considerations

- 13 There are no legal considerations.

Financial considerations

- 14 The position of external member will be remunerated at a standard rate of \$190 per meeting. The Audit and Risk Committee meets between four and six times a year, so the financial impact is likely to be less than \$1200.00.

Tāngata whenua considerations

- 15 There are no tāngata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 16 This matter has a low degree of significance under Council's Significance and Engagement Policy.

Publicity

- 17 There are no publicity considerations at this time.

RECOMMENDATIONS

- 18 That the Council approves the appointment of Gary Simpson to the Audit and Risk Committee with effect from 1 September 2018 to 31 August 2021.
- 19 That the report Appointment of Independent Member to the Audit and Risk Committee (Corp-18-554), without the appendices, be released from Public Excluded business.

Report prepared by Approved for submission Approved for submission

Leyanne Belcher

Janice McDougall

Kevin Black

**Democracy Services
Manager**

**Acting Group Manager
Corporate Services**

**Acting Group Manager
Strategy and Planning**

ATTACHMENTS

Appendix 1 Covering Letter

Appendix 2 Curriculum Vitae