

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 12 MAY 2016	10AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 12 May 2016**, commencing at 10am.

PRESENT:	Cr	G	Welsh	Chair
	Cr	D	Ammundsen	
	Cr	M	Bell	Deputy Chair
	Cr	M	Cardiff	Deputy Mayor
	Mayor	R	Church	
	Cr	J	Elliott	
	Cr	P	Gaylor	
	Cr	K	Gurunathan	
	Cr	J	Holborow	
	Cr	D	Scott	
	Cr	M	Scott	
	Mr	R	Spratt	Māori Representative
ATTENDING	Ms	F	Vining	Chair Paraparaumu-Raumati Community Board
	Mr	P	Edwards	Chair Paekākāriki Community Board
	Mr	P	Dougherty	Chief Executive
	Mr	K	Currie	Group Manager Regulatory Services
	Mr	C	Mylne	Acting Group Manager Community Services
	Mr	W	Maxwell	Group Manager Corporate Services
	Mr	S	McArthur	Group Manager Strategy & Planning
	Mr	K	Black	Corporate Planning and Reporting Manager
	Mr	M	de Haast	Financial Controller
	Mr	S	Mallon	Group Manager Infrastructure Services
	Ms	S	Stevenson	Manager Research, Policy and Planning
	Ms	V	Starbuck-Maffey	Democracy Services Manager
APOLOGIES:	Ms	C	Papps	Member Ōtaki Community Board
	Ms	J	Lloyd	Member Waikanae Community Board

CBC 16/05/123

WELCOME

The Chair welcomed everyone to the meeting, declared the meeting open and read the Council Blessing.

CBC 16/05/124

(a) Apologies

MOVED (Ammundsen/Gaylor)

That apologies be accepted from Christine Papps member of the Ōtaki Community Board, and Jill Lloyd member of the Waikanae Community Board.

CARRIED

(b) Declarations of Interest Relating to agenda items.

There were no declarations of interest relating to agenda items.

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CBC 16/05/125

PUBLIC SPEAKING TIME

1. Salima Padamsey spoke about a number of Code of Conduct complaints, complaining about various aspects of the process and Council's slowness to respond to her queries.
2. Trevor Daniell spoke on behalf of Grey Power Kapiti querying some of the figures in the Activity Report agenda item relating to carryover amounts.

CBC 16/05/126

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses.

Mr Maxwell clarified Mr Daniell's issue, noting the different carryforward provisions for capital and operational expenditures.

The Chief Executive commented in relation to Ms Padamsey's issue that Peter Chemis had been engaged to do a screening report on the Cr Michael Scott email Code of Conduct complaint which would be brought back to the next regular meeting of Council.

- (b) Leave of Absence
There was no leave of absence requested.
- (c) Matters of an Urgent Nature.
There were no matters of an urgent nature.

CBC 16/05/127

ACTIVITY REPORT: 1 JANUARY TO 31 MARCH 2016 (SP-16-1886)

Kevin Black Manager Corporate Planning and Reporting gave a presentation showing a summary of the Council's activities.

Group Managers spoke to their activities and key results and responded to Members' questions.

The meeting adjourned at 11.19am and was reconvened at 11.32am.

Group Managers continued addressing their activities and responding to Members' questions.

MOVED (Elliott/Cardiff)

That the Corporate Business Committee notes the status of the projects in the Summary List of Projects (Appendix A) and the performance results for the third quarter of 2015/16 contained in the Activity Reports attached as Appendix B to this Report SP-16-1886.

CARRIED

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CBC 16/05/128

FINANCIAL REPORT TO 31 MARCH 2016 (Corp-16-1885)

Mark de Haast, Financial Controller and Wayne Maxwell, Group Manager Corporate Services spoke to the report, responded to questions, highlighting key points, and concluding that, overall, Council finances were in a healthy state.

MOVED (Gurunathan/Holborow)

That the Corporate Business Committee notes the actual financial performance and position for the nine months ended 31 March 2016 as contained in this report (Corp-16-1885).

CARRIED

CBC 16/05/129

TRANSFER OF RURAL FIRE ASSETS TO THE WELLINGTON RURAL FIRE AUTHORITY (Corp-16-1798)

Ian Clement, Corporate Advisor and Wayne Maxwell responded to questions.

MOVED (M Scott/Cardiff)

That the Corporate Business Committee approves the transfer to the Wellington Rural Fire Authority of the Council's rural fire vehicles with a book value of \$12,032 for a nil consideration (subject to the other members of the Wellington Rural Fire Authority doing the same).

CARRIED

CBC 16/05/130

LOCAL GOVERNMENT FUNDING AGENCY HALF-YEAR REPORT TO 31 DECEMBER 2015 (Corp-16-1890)

Mark de Haast, Financial Controller spoke to the report, responded to questions and advised that the emergence of the LGFA in the market had benefited everyone.

MOVED (Cardiff/M Scott)

That the Corporate Business Committee notes the performance of the Local Government Funding Agency in its half-year Report to 31 December 2015.

CARRIED

CBC 16/05/131

LOCAL GOVERNMENT FUNDING AGENCY DRAFT 2016/17 STATEMENT OF INTENT (Corp-16-1891)

The report was taken as read.

MOVED (M Scott/Holborow)

That the Corporate Business Committee notes the contents of the Local Government Funding Agency draft 2016/17 Statement of Intent.

CARRIED

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CBC 16/05/132

CONTRACTS UNDER DELEGATED AUTHORITY (Corp-16-1880)

The report was taken as read. There were a number of questions which received responses.

MOVED (Ammundsen/D Scott)

That the Corporate Business Committee notes that there were three contracts accepted under delegated authority over \$250,000 for the period 1 January to 31 March 2016.

CARRIED

CBC 16/05/133

AUDIT AND RISK SUBCOMMITTEE MINUTES: 11 February 2015 – for information only

The minutes were noted.

CBC 16/05/134

CONFIRMATION OF MINUTES: 18 February 2016

MOVED (M Scott/Gaylor)

That the minutes of the Corporate Business Committee meeting held on 18 February 2016 be adopted as a true and correct record.

CARRIED

Matters Under Action

There were no comments.

The Corporate Business Committee meeting closed at 12.40pm

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Chairperson

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Date