

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 9 JUNE 2015	7.00 PM

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street Ōtaki on Tuesday 9 June 2015 commencing at 7.00pm.

PRESENT:

Mr	J	Cootes
Mr	R	Kofoed
Mr	C	Pearce
Ms	C	Papps
Cr	P	Gaylor

IN ATTENDANCE:

Mr	S	McArthur (Group Manager, Strategy & Planning)
Mr	R	McIntyre (Destination Planning Ltd)
Ms	J	Gutry (Contractor for Otaki i-Site Transition)
Mrs	S	Shaw, (Executive Secretary, Minutes)

James Cootes, Chair of the Ōtaki Community Board, welcomed everyone to the meeting and declared the meeting open.

The Chair referred to comments in the LTP submissions around the Grant Applications Process and re-assured the public that the Grants were carefully considered prior to the Board meeting and the decision reserved for the meeting after applicants had been heard. It was certainly not a “tick process” and much thought is given to the applicants with some being declined. In the last financial year over \$23,000 has been granted to well-deserved individuals and groups within the Ōtaki/Te Horo community.

#### **ŌCB 15/06/118 APOLOGIES AND DECLARATIONS OF INTEREST**

It was noted that the Mayor gave his apologies.

There were no declarations of interest.

*Christine Papps left the meeting at 7.06pm and rejoined the meeting at 7.09pm*

#### **ŌCB 15/06/119 PUBLIC SPEAKING TIME AND RESPONSES**

1. Allan Carley spoke on behalf of Discover Kapiti Heritage Group in support of a grant application, to assist with the costs of a film programme of the history of the Kapiti Region from 1920s through to the present day.
2. Christine Lenk spoke to the Board in support of a grant application to assist with the costs of running an educational, stress management, support and exercise six week programme for people with Cancer.
3. Patrick Joss spoke to the Board in support of a grant application to assist with the costs of a Tennis Development Tour in Brisbane in July.
4. Duane Watt spoke to the Board in regards to Item 5: Ōtaki i-Site Transition. Mr Watt has submitted a proposal into the expressions of interest for the Otaki Courthouse Building.
5. Peter Standen spoke on behalf of the Otaki Probus Club in support of a grant application to assist with the costs of outings for their members.

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6. Yvonne de Mille spoke to the Board in support of a grant application to assist with the costs of completing an art installation for the National Library.
7. Georgia Hapeta spoke to the Board in support of Duane Watt and his submission for the Ōtaki Court House building.
8. Jennifer Gibbons spoke on behalf of the Horse Sense Charitable Trust in support of a grant application to assist with the costs of obtaining a new financial package.

Responses to Public Speaking time:

Council staff responded to Mr Watt and apologised for the delay in getting back to him around the Ōtaki Courthouse Building. Council Staff will follow up on this.

**ŌCB 15/06/120**

**CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-15-1590)**

Samara Shaw, Executive Secretary spoke to this report. It was noted that this it was the last grant application round for the financial year.

**MOVED (Gaylor/Papps)**

**That the Ōtaki Community Board approves a funding grant to be made to the Otaki Probus Club for \$500.00 from the Community Grants Fund, to assist with the costs of outings for their members.**

**CARRIED**

**MOVED (Pearce/Kofoed)**

**That the Ōtaki Community Board approves a funding grant to be made to Christine Lenk for \$400.00 from the Community Grants Fund, to assist with the costs of running an educational, stress management, support and exercise six week programme for people with Cancer.**

**CARRIED**

The Ōtaki Community Board declined a funding grant to Eva Saunders from the Community Grants Fund, to assist with the costs of attending the International Great Gathering of Youth in Columbia in July due to her non-attendance at the meeting.

**MOVED (Pearce/Gaylor)**

**That the Ōtaki Community Board approves a funding grant to be made to the Morris Enthusiasts Car Club NZ Inc for \$140.00 from the Community Grants Fund, to assist with the costs of changing their Clubrooms to a pre-power meter.**

**CARRIED**

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**MOVED (Gaylor/Papps)**

**That the Ōtaki Community Board approves a funding grant to be made to Yvonne de Mille for \$500.00 from the Community Grants Fund, to assist with the costs of completing an art installation for the National Library.**

**CARRIED**

**MOVED (Papps/Gaylor)**

**That the Ōtaki Community Board approves a funding grant to be made to the Discover Kapiti Heritage Group for \$500.00 from the Community Grants Fund, to assist with the costs of a film programme of the history of the Kapiti Region from 1920s through to the present day.**

**CARRIED**

The Ōtaki Community Board declined a funding grant to the Horse Sense Charitable Trust from the Community Grants Fund, as they were unable to fund the purchase of a financial package. The Board did encourage the Trust to contact them to look at what else could be funded.

**MOVED (Gaylor/Papps)**

**That the Ōtaki Community Board approves a funding grant to be made to Patrick Joss for \$500.00 from the Sporting Activity Grants Fund, to assist with the costs of a Tennis Development Tour in Brisbane in July.**

**CARRIED**

**ŌCB 15/06/121**

**UPDATE: OTAKI I-SITE TRANSITION**

Rob MacIntyre, Destination Planning Ltd provided a Project Update to the Board on the Ōtaki i-Site Transition.

This included:

- A briefing to the Environment & Community Development Committee;
- Developing a detailed project plan;
- Working with the Kapiti Company on an Information Manual;
- Detailed briefs and budgets for Photoshoot and Maps;
- Working with the Communications team at Council on an Ōtaki Feature;
- Further work on Map an poster sites including New World and the reserve opposite.

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**ŌCB 15/06/122**

**CHAIRPERSON'S/MEMBERS' BUSINESS**

(a) Leave of Absence

**MOVED (Papps/Kofoed)**

**That the Ōtaki Community Board grant a leave of absence to Cr Penny Gaylor for the 21 July 2015 meeting and the 1 September 2015 meeting.**

**CARRIED**

(b) Matters of an Urgent Nature – there were none.

(c) Chairperson's Business

James Cootes made the following comments:

- He attended the Council meeting that featured the Long Term Plan Report on the agenda. There was \$15,000 for the Greater Ōtaki Project (5 years) and also \$3,000 (3 years) for the Waitohu School Fireworks event that was supported.
- He attended the Capital Connection meeting on behalf of Cr Gaylor as she was out of the District;
- He and Cr Gaylor have been working on the Ultrafast Broadband proposal with staff at Council.
- The Chair received a call from a member of the Older Persons Council. This was in regards to the state of the toilets in the Ōtaki area. They had concerns that Council would be spending money on the beach pavilion toilets with other toilets in the area needing work. He completed a tour of the toilets in the district.

Cr Penny Gaylor made the following comments:

- She attended the Councillor Disability Awareness training course today and would highly recommend it to the Board if they get a chance to attend.
- She attended the Wellington Sports Awards with the Mayor and other Councillors;
- She also attended the Greater Wellington Regional Council LTP hearings with the Mayor and Council Staff.

*Colin Pearce left the meeting at 9.02pm.*

Christine Papps made the following comments

- She tabled her report from the Community Board Conference that she attended in Pahia on 14-16 May.
- She attended the opening of ÇANAKKALE – Road to peace out of war, the Embassy of the Republic of Turkey's exhibition of photographic images and artifacts from Gallipoli at the Ōtaki Museum.

Rob Kofoed made the following comments

- He has done some work with Ōtaki College in regards to the request at the LTP Hearings for more information around a gymnasium investment at Ōtaki College

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**CONFIRMATION OF MINUTES**

**MOVED (Papps/Gaylor)**

**That the minutes of the 21 April 2015 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.**

**CARRIED**

**ŌCB 15/06/124**

**MATTERS UNDER ACTION**

The following items were discussed from the Matters Under Action list:

Item 1 – Pedestrian Crossing at Ōtaki Beach

Staff have had a safety review done for Ōtaki Beach, which has looked at traffic calming and pedestrian refuges on Tasman Road and Marine Parade. There is not high enough year-round pedestrian flows to justify permanent “zebra” crossings at Ōtaki Beach. Staff have passed the review on to a couple of Community Board members and interested members of the public and hopes to consult and construct the pedestrian refuge in the next financial year.

The Board asked if Council staff could relook at this as they considered that a pedestrian crossing is needed.

Item 2 – Footpath on the Main Street in Ōtaki

Staff have spoken to the Concrete Doctors who undertook the Ōtaki Main Town Centre segmental paver sealing. This trial has not been successful. Staff have agreed to drop off some spare pavers to the Concrete Doctor to see if they can now look at a trial on colouring existing pavers, or alternatively these will have to be replaced with a darker colour. The Community Board will need to decide what areas are to be coloured or replaced, if the trial proves successful.

Item 2 - Northern Entrance Sign

Three designs have been approved, which will be changed throughout the year. Professional photographs are being taken based on the approved designs. The next stage will be printing onto canvas and erecting the signs.

The Chair discussed a request for a plaque from St Johns Ōtaki to acknowledge Kevin Crombie and the work he has done for this Community. Also as part of the discussion the Board decided on what the remainder of the Ōtaki Community Grants fund was to be used for.

**MOVED (Kofloed/Papps)**

**That the Ōtaki Community Board approve to get a plaque made for Kevin Crombie for his service to the Community and be placed on the seat outside the Gertrude Atmore Supper Room. This will be funded from the Otaki Community Grants Fund.**

**CARRIED**

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**MOVED (Gaylor/Cootes)**

**That the Ōtaki Community Board approve the remainder of the Otaki Community Grants Fund to be used to provide free swim classes to children that would otherwise be unable to attend.**

**CARRIED**

*The meeting closed at 9.34pm*

Signed:..... Date:.....  
Chairperson of the meeting