

Chairperson and Community Board Members
WAIKANAĒ COMMUNITY BOARD

16 JUNE 2015

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Five applications for funding have been received:
 - Discover Kapiti Heritage Group
 - Waikanae Volunteer fire Brigade
 - Keep Waikanae Beautiful
 - Kapiti Branch New Zealand Deerstalkers Association (NZDA).
 - Stefan Przychodzko

Delegation

- 2 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure:

Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTP process.

BACKGROUND

- 3 This is the eighth and final Waikanae Community Board meeting of the 2014/15 financial year.
- 4 As at 1 July 2014, the budget allocations for the 2014/15 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2014/15 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund <i>(overspend paid from Promotions)</i>	\$6,424	\$8,178.30 -\$1,754.30	\$0
Waikanae Promotion Fund	\$34,545	\$28,877.97	\$5,667.03
Waikanae Capital Improvement Grant	\$34,545	\$33,170.32	\$1,374.68

- 5 An amount of approximately \$1.216 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$872,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$34,000 (approx)	Allocated to the 2014/15 Waikanae Capital Improvement Grant
\$60,000 (approx)	Increase in fund from previous year
TOTAL	\$1,216,000

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by phone or email.

Discover Kapiti Heritage Group

- 8 Allan Carley, on behalf of the Discover Kapiti Heritage Group, has applied for a grant of \$500 from the promotion fund to help with costs associated with the curation and digitization of a 60-70 minute film programme from Nga Taonga Sound & Vision Archive of film, television and radio. The programme will reflect some of the history of the Kāpiti region from the 1920s through to the present day. The film would be shown in Waikanae and three other locations during the Heritage Promotional month of September 2015.

The application above can be considered under the criteria 'attracting visitors to the area.'

Waikanae Volunteer Fire Brigade

- 9 The Waikanae Volunteer Fire Brigade has applied for a grant of \$2,422.05 from the promotion fund to help with costs to supply equipment to their Operational Support Units as listed in their application.

The application above can be considered under the criteria 'promotions within the Waikanae Ward'.

Keep Waikanae Beautiful

- 10 Norma McCallum, on behalf of Keep Waikanae Beautiful has applied for a discretionary grant of \$200 to cover the costs of preparing a colourful and informative entry (binding, printing and IT support) into the 2015 Keep NZ Beautiful 'Beautiful Towns' Awards.

Kapiti Branch NZDA

- 11 David Sluiter, on behalf of the Kapiti Branch NZDA, has applied for a discretionary grant of \$500 to cover costs for a handheld GPS unit (Garmin 62c) Personal Locator Beacons (PLBs).

Stefan Przychodzko

- 12 Stefan Przychodzko has applied for a discretionary grant of \$200 to help with costs of accommodation and flights to Dunedin to compete at the National Secondary School Cross Country Championships.

The applications above can be considered under the criteria 'community, cultural or sports purposes, including travel both within New Zealand and overseas'.

Financial Considerations

- 13 Should all grants for consideration in this report be approved in the budgets (maximum \$500 with discretionary grants) for the remainder of the 2014/15 financial year will be as follows:

Fund	2014/15 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund (overspend paid from Promotions)	\$6,424 (\$8,178.30 -\$1,754.30)	\$7,324	-\$900
Waikanae Promotion Fund	\$34,545	\$31,800.02	\$2,744.98
Capital Improvement Fund	\$34,545	\$33,170.32	\$1,374.68

Historical Grants

- 14 Attached to this report as appendices are tables showing all grants made in the 2014/15, 2013/14 and 2012/13 financial years.

SIGNIFICANCE OF ENGAGEMENT

- 15 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

- 16 The Waikanae Community Board grants the Discover Kapiti Heritage Group a grant of \$..... from the promotion fund to help with costs associated with the curation and digitization of a 60-70 minute film showing the history of the Kāpiti region from the 1920s through to the present day.
- 17 The Waikanae Community Board grants The Waikanae Volunteer Fire Brigade a grant of \$..... from the promotion fund to help with costs to supply equipment to their Operational Support Units as listed in their application.
- 18 The Waikanae Community Board grants Keep Waikanae Beautiful a discretionary grant of \$..... to cover the costs of preparing a colourful and informative entry (binding, printing and IT support) into the 2015 Keep NZ Beautiful 'Beautiful Towns' Awards.
- 19 The Waikanae Community Board grants the Kapiti Branch New Zealand Deerstalkers Association a discretionary grant of \$..... to cover costs for a handheld GPS unit (Garmin 62c) Personal Locator Beacon.

- 20 The Waikanae Community Board grants Stefan Przychodzko a discretionary grant of \$..... to help with costs of accommodation and flights to Dunedin to compete at the National Secondary School Cross Country Championships.

Report prepared by:

Approved for submission by:

Jayne Nock
Executive Secretary Corporate Services

Wayne Maxwell
Group Manager Corporate Services

ATTACHMENTS:

Criteria

- Promotion Fund
- Discretionary Grants Fund

Applications

- Discover Kapiti Heritage Group
- Waikanae Volunteer fire Brigade
- Keep Waikanae Beautiful
- Kapiti Branch New Zealand Deerstalkers Association (NZDA).
- Stefan Przychodzko

Accountability Report Back

- Kapanui School
- Kapiti Coast Quilters Guild Exhibition 2015

Historical Grants

- List of grants made in the 2014/15 year
- List of grants made in the 2013/14 year
- List of grants made in the 2012/13 year