

Mayor and Councillors
COUNCIL

16 DECEMBER 2010

Meeting Status: Public

Purpose of Report: For Decision

SCHEDULE OF MEETINGS FOR 2011

PURPOSE OF REPORT

- 1 Council is asked to adopt a final calendar of meetings for 2011.

SIGNIFICANCE OF DECISION

- 2 The Council's Significance Policy is not triggered by this report.

BACKGROUND

- 3 On 11 November 2010 Council considered a Draft Calendar and referred to Community Boards for their approval. The Draft Calendar has been circulated through Community Boards who have approved their respective meeting dates.

CONSIDERATIONS

Issues

- 4 It is noted that the Paekākāriki Community Board have agreed to schedule meetings on a Tuesday so they do not clash with Paraparaumu/Raumati Community Board.
- 5 The meeting cycle will be reviewed as part of the Governance Structure review before June 2011 and will be adjusted accordingly.

Financial Considerations

- 6 There are no financial considerations.

Legal Considerations

- 7 There is no statutory requirement to set a calendar of meetings but it is practical to do so to then fulfil the requirement under LGOIMA (Section 46) to publicly notify meetings.

Delegation

- 14 The Council has not delegated this authority to any of its committees.

Publicity Considerations

15 Meetings are publicly advertised in advance each month in the local newspapers as required by the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987.

RECOMMENDATIONS

16 That the Council approves the final meeting schedule for 2011 as detailed in Attachment 1 to report CCI-10-075.

Report prepared by:

Approved for submission by:

**Diana Geerling
Democratic Services Advisor**

**Pat Dougherty
Chief Executive**

ATTACHMENT 1: 2011 CALENDAR OF MEETINGS