

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL
WAIKANAĒ COMMUNITY BOARD MEETING
HELD IN THE WAIKANAĒ COMMUNITY CENTRE, UTAUTA STREET, WAIKANAĒ
ON TUESDAY, 19 NOVEMBER 2024 AT 7.05PM**

PRESENT: Mr Michael Moore (Chair), Mr Richard Mansell, Ms Michelle Lewis, Cr Nigel Wilson

IN ATTENDANCE: Cr Jocelyn Prvanov, Ms Kris Pervan, Ms Kate Coutts, Mr Dave Hardy, Mr Mike Richardson, Mr Darryn Grant

LEAVE OF ABSENCE: Mr Tonchi Begovich

1 NAU MAI | WELCOME

Kris Pervan, Group Manager Strategy and Growth welcomed everyone to the meeting.

Ms Pervan advised that Richard Mansell had resigned from the role of Chair of the Waikanae Community Board after two years in the position, and thanked Mr Mansell for his time, effort and expertise in the role.

Ms Pervan noted that, as the role was now vacant, an election to determine the Chair for the remainder of the 2022-2025 triennium was required. Ms Pervan requested that Item 8.1 *Election of Community Board Chair for the Remainder of the 2022-2025 Triennium* be brought forward in the meeting.

MOTION

COMMITTEE RESOLUTION WCB2024/53

Moved: Mr Richard Mansell

Seconder: Cr Nigel Wilson

That Item 8.1 *Election of Community Board Chair for the Remainder of the 2022-2025 Triennium* be brought forward in the meeting.

CARRIED

8.1 ELECTION OF COMMUNITY BOARD CHAIR FOR THE REMAINDER OF THE 2022-2025 TRIENNIUM

COMMITTEE RESOLUTION WCB2024/54

Moved: Cr Nigel Wilson

Seconder: Mr Michael Moore

That the Waikanae Community Board adopts System A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Board's Chair for the remainder of the 2022-2025 Triennium.

CARRIED

COMMITTEE RESOLUTION WCB2024/55

Moved: Mr Richard Mansell

Seconder: Cr Nigel Wilson

That, using System A, Michael Moore is elected as Chair of the Waikanae Community Board for the remainder of the 2022-2025 Triennium.

For: Mr Michael Moore, Mr Richard Mansell and Cr Nigel Wilson

Against: Ms Michelle Lewis

CARRIED 3/1

Michael Moore took the Chair and presided over the rest of the meeting.

The Chair acknowledged the attendance of Deputy Mayor Lawrence Kirby, Raumati Community Board Chair Bede Laracy, and Darren Edwards, Chief Executive.

The Chair noted that following the election, the Deputy Chair role was now vacant and an election to determine the Deputy Chair for the remainder of the 2022-2025 triennium was required.

ELECTION OF COMMUNITY BOARD DEPUTY CHAIR FOR THE REMAINDER OF THE 2022-2025 TRIENNIUM

COMMITTEE RESOLUTION WCB2024/56

Moved: Mr Richard Mansell

Seconder: Cr Nigel Wilson

That the Waikanae Community Board adopts System A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Board's Deputy Chair for the remainder of the 2022-2025 Triennium.

CARRIED

COMMITTEE RESOLUTION WCB2024/57

Moved: Cr Nigel Wilson

Seconder: Mr Michael Moore

That, using System A, Richard Mansell is elected as Deputy Chair of the Waikanae Community Board for the remainder of the 2022-2025 Triennium.

CARRIED

2 WHAKAPĀHA | APOLOGIES

The Chair noted that Tonchi Begovich has a leave of absence.

**3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest relating to items on the agenda.

4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME

Pryor Rowland and Margaret Gordon spoke to the appended submission regarding recent dog attacks on birdlife in the Waimeha Lagoon Wildlife Reserve. Mr Rowland and Ms Gordon requested the board endorse the recommendations included in the submission, and answered members' questions. Council staff would provide further information to the Board regarding this matter.

Charlie Hopkins, on behalf of the Palmer and Cook Developments, spoke in support of the name 'Nga Koru Place' within Item 8.3 *Road Naming - 14 Ngarara Road, Waikanae* on the agenda. Mr Hopkins answered members' questions.

Sarah Yanez, on behalf of the Waikanae Business Association, provided an update on the Association's recent activities, including new members, and preparation for upcoming Christmas events. Ms Yanez noted the Association's support for opening the new pop up space at 56-62 Main Road, Waikanae. Ms Yanez also spoke to concerns regarding the temporary events process and the number of seasonal markets within the region, and requested that key stakeholders are consulted ahead of local seasonal markets.

Sarah Yanez, on behalf of Martin Bohanna, spoke to recent roadworks outside the Waikanae Fire Station on Te Moana Road. Ms Yanez relayed that traffic cones had been placed directly outside the Station's entrance, resulting in an incident with a departing fire truck, which had delayed the Waikanae Fire Brigade's attendance at a callout. Ms Yanez also noted Mr Bohanna's concerns with the short notice businesses had received regarding roadworks along the Old Main Highway at the southern entrance to the Waikanae township, and the financial impact on the affected businesses. Ms Yanez answered members' questions.

The Chair noted the incident outside the Waikanae Fire Station would be recorded in a service request to Council.

Andrew Annakin, on behalf of Te Horo Hall Society, spoke to an appended presentation providing an update on the progress with earthquake strengthening and renovation of the Te Horo Community Hall. Mr Annakin answered members' questions.

Appendices

- 1 Dog Control in the Waimeha Lagoon Wildlife Reserve Submission – Pryor Rowland and Margaret Gordon
- 2 Te Horo Hall Community Hall Progress Update Presentation – Andrew Annakin

5 NGĀ TEPUTEIHANA | DEPUTATIONS

5.1 WAIKANAĒ GARDEN PRECINCT PROTECTION SOCIETY

Michelle Lewis, in her capacity as Chair of the Waikanae Garden Precinct Protection Society, introduced the Society's Secretary Murray Gibb and member Eddie Winkel.

Mr Gibb spoke to the Society's support for re-instating the Waikanae Garden Precinct in the district plan to protect the special character of the area, and the Society's intention to begin the process of a Private Plan Change; and the Society's public meeting that took place on 10 October 2024. Mr Winkel spoke to characteristics of recent and upcoming developments in Waikanae, and the existing features of Waikanae and Waikanae Beach. Mr Gibb and Mr Winkel answered members' questions.

The Waikanae Community Board resolved to refer the matter to Council:

COMMITTEE RESOLUTION WCB2024/58

Moved: Ms Michelle Lewis
 Seconder: Mr Richard Mansell

That the Waikanae Community Board request that Council consider protection for the Waikanae Garden Precinct and Waikanae Beach Area as a priority issue to be addressed through upcoming District Plan changes.

CARRIED

Appendices

- 1 Dog Control in the Waimeha Lagoon Wildlife Reserve Submission – Pryor Rowland and Margaret Gordon
- 2 Te Horo Hall Community Hall Progress Update Presentation – Andrew Annakin
- 3 Material Submitted by the Waikanae Garden Precinct Protection Society
- 4 Update on 56-62 Main Road, Waikanae Presentation

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) There were no requests for a leave of absence.
- (b) There were no matters of an urgent nature raised.
- (c) Where appropriate board members gave updates under Item 10.1 *Matters under Action*.

7 HE KŌRERO HOU | UPDATES

7.1 TE ARA WHETŪ UPDATE

Mike Richardson, Programme Delivery Manager – Community Facilities and Dave Hardy, Manager Project Management Office, spoke to the presentation contained in the agenda to provide a progress update on Te Ara Whetū, and the next steps for the project. Mr Richardson answered members' questions.

7.2 UPDATE ON 56-62 MAIN ROAD, WAIKANAĒ

Darryn Grant, Strategic Development Director and Kris Pervan, Group Manager Strategy and Growth, spoke to the appended presentation providing an update on the work currently underway, and the next steps for the proposed pop-up development at 56-62 Main Road, Waikanae. Mr Grant noted that the opening date of the space was to be advised, and alongside Ms Pervan and Mike Richardson, Programme Delivery Manager – Community Facilities, answered members' questions.

The board resolved Item 7.1 *Te Ara Whetū Update* recommendations:

COMMITTEE RESOLUTION WCB2024/59

Moved: Cr Nigel Wilson
 Seconder: Ms Michelle Lewis

- A. That the Waikanae Community Board notes the progress to date and next steps as outlined below.

CARRIED

The board resolved Item 7.2 *Update on 56-62 Main Road, Waikanae* recommendations:

COMMITTEE RESOLUTION WCB2024/60

Moved: Cr Nigel Wilson

Seconder: Mr Richard Mansell

- A. That the Waikanae Community Board note the update on the property at 56-62 Main Road Waikanae and the proposed pop-up development.
- B. That that Waikanae Community Board provide any feedback for inclusion in next steps and further discussion with Council.

CARRIED

Appendices

- 1 Update on 56-62 Main Road, Waikanae Presentation

MOTION TO CONTINUE THE MEETING

COMMITTEE RESOLUTION WCB2024/61

Moved: Mr Richard Mansell

Seconder: Cr Nigel Wilson

That the Waikanae Community Board meeting continue on for more than two hours without a break.

CARRIED

8 PŪRONGO | REPORTS

Item 8.1 *Election of Community Board Chair for the Remainder of the 2022-2025 Triennium* was moved to an earlier point of the meeting.

8.2 ROAD NAMING - CUL-DE-SAC, MANU PARK, WAIKANAĒ

COMMITTEE RESOLUTION WCB2024/62

Moved: Mr Richard Mansell

Seconder: Ms Michelle Lewis

That the Waikanae Community Board approves the names for the following road:

- A. Approves the name Peihana Close for the Cul-de-sac shown in Appendix 1 of this report.

CARRIED

8.3 ROAD NAMING - 14 NGARARA ROAD, WAIKANAĒ

COMMITTEE RESOLUTION WCB2024/63

Moved: Mr Richard Mansell

Seconder: Cr Nigel Wilson

That the Waikanae Community Board approves the name for the Private Right-of-way

- A. Approves the name Nga Koru Place for Private Right-of-way shown in Appendix 1 of this report.

For: Mr Michael Moore, Mr Richard Mansell and Cr Nigel Wilson

Against: Ms Michelle Lewis

CARRIED 3/1

9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION WCB2024/64

Moved: Cr Nigel Wilson

Seconder: Mr Richard Mansell

That the minutes of the Waikanae Community Board meeting of 24 September 2024 be accepted as a true and correct record.

CARRIED

10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION

10.1 MATTERS UNDER ACTION

The Waikanae Community Board noted thanks for Noel Sundgren, who had recently stepped down from the Pharazyn Reserve Focus Group, for the work he has completed in the Pharazyn Reserve.

The board noted that Item 9 *Re-establishment of a bus stop in Te Horo for Route 290* and Item 13 *Te Horo Community Hall* on the register would be removed.

The board discussed recent issues with damage caused by cars parking on the grass at the Waimanu Lagoons Reserve, and resolved to recommend the matter to Council:

COMMITTEE RESOLUTION WCB2024/65

Moved: Cr Nigel Wilson

Seconder: Mr Richard Mansell

That the Waikanae Community Board requests that Council investigate the use of bollards to protect grass edges at the Waimanu Lagoons Reserve.

CARRIED

The Chair closed the Poari ā-Hapori o Waikanae | Waikanae Community Board meeting with karakia whakamutunga at 9.50pm.

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HEAMANA | CHAIRPERSON