

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

30 JULY 2013

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Three applications for funding have been received:

Waikanae Promotion Fund

- Lions Club of Waikanae
- Menzshed Kapiti Inc.
- Waikanae Kindergarten

SIGNIFICANCE OF DECISION

The Council's significance policy is not triggered by this report.

BACKGROUND

- 2 This is the first Waikanae Community Board meeting of the 2013/14 financial year.
- 3 As at 30 July 2013, the budget allocations for the 2013/14 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2013/14 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,030	\$0	\$6,030
Waikanae Promotion Fund	\$33,768	\$0	\$33,768
Waikanae Capital Improvement Grant	\$33,768	\$0	\$33,768

- 4 An amount of approximately \$1.15 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$800,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust

Amount	Purpose of Grant
\$34,000 (approx)	Allocated to the 2012/13 Waikanae Capital Improvement Grant
\$66,000 (approx)	Increase in fund from previous year
TOTAL	\$1,150,000

- 5 At its meeting of 30 October 2012 the Waikanae Community Board resolved that requests for grants from the Discretionary Grants Fund would be considered quarterly, with a maximum of 25% of the annual budget to be allocated at each meeting, with the exception of the last meeting of the financial year which may allocate all remaining funds available.
- 6 The last meeting at which applications to the Discretionary Grants Fund were considered was 18 June 2013.
- 7 Due to the Local Authority Elections scheduled for 12 October 2013, Council meeting dates have not been set beyond that date. Therefore the only meeting date confirmed for consideration of applications to the Discretionary Grants Fund in the 2013/14 financial year, is the meeting of 10 September 2013.

CONSIDERATIONS

Issues

- 8 Grants are allocated in accordance with the specified criteria (attached).
- 9 All applicants have been advised of the criteria and meeting date by letter, phone or email.

Applications to the Waikanae Promotion Fund

Lions Club of Waikanae

- 10 Funding of \$3,500 is sought to assist with printing and advertising costs for the Waikanae Lions Super Garden Trail, to be held in January 2014.
- 11 This application can be considered under the following criteria:
 3. Attracting visitors to the area; or
 4. Promoting Waikanae as a visitor destination.

Menzshed Kapiti Inc.

- 12 Funding of \$1,000 is sought to assist with the costs of hosting the National Menzshed Conference, in March 2014.
- 13 This application can be considered under the following criteria:
 1. Contributing to making Waikanae a Good Place to Live; or
 2. Contributing to making Waikanae an Active Community; or
 3. Attracting visitors to the area.

Waikanae Kindergarten

- 14 Funding of \$1,712.15 is sought to assist with the advertising costs for the Kapiti Amazing Race in October 2013, which is to raise funds for soundproofing the Kindergarten walls and ceilings.
- 15 This application can be considered under the following criteria:
 - 3. Attracting visitors to the area.

Financial Considerations

- 16 This is the first meeting of the 2013/14 financial year at which grant applications are being considered.
- 17 Should all grants for consideration in this report be approved in full, the budgets for the remainder of the 2013/14 financial year will be as follows:

Fund	2012/13 Budget Allocation	Total Allocated to Date	Potentially Allocated	Potentially Unallocated
Discretionary Grants Fund	\$6,030	\$0	\$0	\$6,030
Waikanae Promotion Fund	\$33,768	\$0	\$6,212.15	\$27,555.85
Waikanae Capital Improvement Grant	\$33,768.79	\$0	\$0	\$33,768.79

Historical Grants

- 18 Attached to this report as appendices are tables showing all grants made in the 2012/13 and 2011/12 financial years.

Delegation

- 19 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure approved by Council on 27 June 2013:

Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTP process.

- 20 Also section D.10.14 of the Governance Structure approved by Council on 27 June 2013, which is specific to the Waikanae Community Board:

Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.

RECOMMENDATIONS

- 21 That the Waikanae Community Board grants the Lions Club of Waikanae a Waikanae Promotion Fund grant of \$..... to assist with

printing and advertising costs for the Waikanae Lions Super Garden Trail, to be held in January 2014.

22 That the Waikanae Community Board grants Menzshed Kapiti Inc. Waikanae a Waikanae Promotion Fund grant of \$..... to assist with the costs of hosting the National Menzshed Conference, in March 2014.

23 That the Waikanae Community Board grants Waikanae Kindergarten a Waikanae Promotion Fund grant of \$..... to assist with the advertising costs for the Kapiti Amazing Race in October 2013, which is to raise funds for soundproofing the Kindergarten walls and ceilings.

Report prepared by:

Approved for submission by:

Tracey Ferry

Bernie Goedhart

**Executive Secretary
Corporate Services**

**Group Manager
Corporate Services**

ATTACHMENTS:

Criteria

- Waikanae Promotion Fund
- Discretionary Grants Fund
- Waikanae Capital Improvement Grant

Applications

- Lions Club of Waikanae
- Menzshed Kapiti Inc.
- Waikanae Kindergarten

Accountability Reports

- MenzShed Kapiti
- Alex Hartley
- Rose McLellan
- Waikanae Surf Club
- Jason Newport
- Amnesty International Kapiti/Horowhenua
- Della Rankin
- Waikanae Boating Club

Historical Grants

- List of grants made in the 2012/13 financial year
- List of grants made in the 2011/12 financial year