

The Mayor, Councillors, Community Board Members  
**KAPITI COAST DISTRICT COUNCIL**

Please note that a meeting of the **Audit & Risk Committee** will take place in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday 16 February 2017** commencing at **11.30 am**.

Pat Dougherty  
**Chief Executive**

10 February 2017

**Committee Membership:** Cr Cardiff (Chair), Cr Vining (Deputy Chair), Mayor K. Gurunathan, Cr Cootes, Cr M. Scott, Warwick Tuck (Independent Member)

<b>Item</b>	<b>Order Paper (* indicates paper attached)</b>	<b>Page</b>
1	<b>Welcome</b>	
2	<b>(a) Apologies</b> <b>(b) Declarations of Interest Relating to Items on the Agenda</b>	
3	<b>Public Speaking Time</b>	
4	<b>Members' Business:</b> (a) Public Speaking Time Responses (b) Leave of Absence (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to commencement of the meeting)	
5	<b>Presentation: Depreciation – Ernst &amp; Young</b>	
6	* <b>Health and Safety Quarterly Report (CE-17-087)</b>	3
7	* <b>Regular Progress Update on 2015-16 Key Audit Findings (Corp-17-091)</b>	15
8	* <b>Risk Management Framework Update (Corp-17-092)</b>	26
9	* <b>Timetable for the Audit of the 2016-17 Annual Report (Corp-17-093)</b>	31
10	* <b>Tax Strategy and Improvement Programme Update (Corp-17-090)</b>	36

Item	Order Paper (* indicates paper attached)	Page
11	<p><b>PUBLIC EXCLUDED RESOLUTION</b></p> <p>That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:</p> <ul style="list-style-type: none"> <li>• <b>Update on Statutory Compliance Issues, Investigations and the Status of Council Bylaws for 1 July 2016 to 31 December 2016 (SP-16-061)</b></li> </ul> <p>The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:</p>	
<p><b>General subject of each matter to be considered</b></p>	<p><b>Reason for passing this resolution in relation to each matter</b></p>	<p><b>Grounds under Section 48(1) for the passing of this resolution</b></p>
<p><b>Update on Statutory Compliance Issues, Investigations and the Status of Council Bylaws for 1 July 2016 to 31 December 2016 (SP-16-061)</b></p>	<p>Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>