

Chairperson and Committee Members
CORPORATE BUSINESS COMMITTEE

14 AUGUST 2014

Meeting Status: **Public**

Purpose of Report: For Information

CONTRACTS UNDER DELEGATED AUTHORITY

PURPOSE OF REPORT

- 1 To report on contracts over \$250,000 accepted under delegated authority for the period 1 May to 31 July 2014

SIGNIFICANCE OF DECISION

- 2 The Council's significance policy is not triggered.

CONSIDERATIONS

Contract 2013/C003 Milne Drive and Te Roto Drive Rising Main and Pump Station Upgrade

- 3 Four tenders were received, ranging in price from \$724,240 to \$1,328,015.
- 4 The Contract was awarded to E Carson & Sons Limited for the sum of \$680,549 (submitted price revised due to an arithmetic error), based on the weighted attributes method.
- 5 All tenders were from contractors from the Greater Wellington area, none based within the Kapiti District as there are only a few local contractors capable of undertaking these works.
- 6 E. Carson & Sons Limited estimated that 5-10% of the total contract would be local content, consisting of materials and suppliers.

Delegation

- 7 The Corporate Business Committee has delegated authority to consider this issue. Reference B.3.7 of the Governance Structure which reads:

Without limiting the generality of this delegation, the committee has the following functions, duties and powers.

Financial and Asset Management

7.5 Authority to monitor performance of the Council's financial activities, including income, operating and capital expenditure against budgets, remissions, key financial indicators and investment and debt/borrowings management.

Financial Considerations

- 8 There are no financial, legal, consultation and publicity considerations.

RECOMMENDATIONS

- 9 That the Corporate Business Committee notes that the one contract over \$250,000 was approved under delegated authority for the period 1 May to 31 July 2014.

Report prepared by:

Approved for Submission by:

**Mark de Haast
Financial Controller**

**Wayne Maxwell
Group Manager Corporate Services**

Approved for Submission by:

**Sean Mallon
Group Manager Infrastructure**

Appendix 1 Contracts over \$250,000 approved under delegated authority for 2013/14 year previously reported to the Corporate Business Committee