

24 June 2019



Request for Official Information responded to under the Local Government and Official Information and Meetings Act 1987 (LGOIMA) – reference: 5465104

I refer to your information request we received on 9 June 2019 regarding the licence agreements for waste management held by the Council, and the number of full-time equivalent staff (FTE) working for the Council earning below the living wage (\$21.15 per hour).

We responded to the waste management part of your request on 13 June 2019. This letter is a response to your request regarding the number of FTE earning below the living wage.

You requested the following:

Can you please tell me how many FTE working for Kāpiti Coast District Council are earning below \$21.15 per hour, whether waged or salaried. Please break down this answer into full and part time staff, and into permanent or fixed-term staff.

The Council has eight full-time permanent employees, one fixed-term full-time employee, and 24 part-time employees currently earning under the current living wage. Of these 24 part-time employees, there are 10 employees at 0.5 FTE, and 14 other employees with variable hours.

Employee type	Number of employees	Total full-time equivalents
Full-time permanent	8	8
Full-time fixed-term	1	1
Part-time (0.5FTE)	10	5
Part-time variable hours / casual	14	N/A

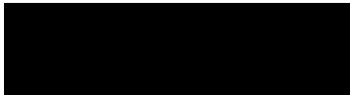
The Council uses independent grading for its positions and employees are remunerated based on their experience, skills and performance. Please also note that the Council is not a living wage employer. However, no employees are paid less than the minimum adult wage.

Yours sincerely



Dianne Andrew
Organisational Development Manager
Te Kaihautū mo te Hunga Mahi

13 June 2019



Request for Official Information responded to under the Local Government and Official Information and Meetings Act 1987 (LGOIMA) – reference: 5467389

I refer to your information request we received on 9 June 2019. Council's response regarding the waste management part of your request is below.

Your query about FTE's is with our HR department at the moment. They have advised that they will have the information early next week, we will come back to you with that response separately.

Can you please also send me the contracts/license agreements that the Council holds with Envirowaste, Low Cost Bins, Waste Management and Lucy's Bins, and please advise me of the remaining terms on the current agreements with each of these waste collection providers.

Contracts/licence agreements

The licence agreements we hold with providers is commercially sensitive information. On that basis I must withhold these documents under section 7(2)(b)(ii) of the Act. This section allows for Council to withhold information in order to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

In the Council's view, the reasons for withholding these details are not outweighed by public interest considerations in section 7(1) favouring their release.

In place of the original licence agreements we have **attached** a 'blank' template version of the agreement.

Remaining terms on current agreements

Current licence expiry dates are:

- Envirowaste 30 June 2020
- Low Cost Bins 30 June 2023
- Waste Management 30 June 2020
- Lucy's Bins 30 June 2019

Please also note that all licence holders pay the same annual licencing fee of \$185.

You have the right to seek an investigation and review by the Ombudsman of the decision to withhold the information above. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Yours sincerely



Sean Mallon
Group Manager Infrastructure Services
Te Kaihautū Ratonga Pakiaka