

Chairperson and Committee Members
GRANTS ALLOCATION COMMITTEE

4 JULY 2019

Meeting Status: **Public**

Purpose of Report: For Decision

APPLICATIONS FOR DISTRICTWIDE FACILITY HIRE REMISSIONS

PURPOSE OF REPORT

- 1 This report is presented for the Grants Allocation Committee to consider applications to the Districtwide Facility Hire Remissions fund.
- 2 Seven applications for funding have been received:
 - ASK Trust (Autistic Spectrum Kiwis)
 - Kapiti Autism Spectrum Parent Group
 - Kapiti Brass Band
 - Kapiti Indoor Market
 - Kapiti Stroke Club – x 2 applications
 - Special Olympics Kāpiti

DELEGATION

- 3 The Grants Allocation Committee has delegated authority to consider this report as at section B.6 of the Governance Structure approved by Council on 26 October 2016:

Districtwide Facility Hire Remissions

This programme is to assist facility users whose event is benefiting the District as a whole rather than an individual community.

BACKGROUND

- 4 The Council has \$2,991 in the 2019/20 budget for Districtwide Facility Remissions. This budget is targeted at facility users whose event is benefitting the District as a whole rather than an individual community.
- 5 This is the first funding round of the 2019/20 financial year, meaning the entire \$2,991 is available for granting.
- 6 Criteria for the Districtwide Facility Hire Remissions grants is attached to this report as **Appendix 1**.

APPLICATIONS

- 7 Seven applications for funding have been received:

ASK Trust (Autistic Spectrum Kiwis)

- 8 Funding of \$180 is sought to assist with the cost of room hire at the Paraparaumu Public Library, for monthly peer support meetings. The application is accompanied by a letter of introduction explaining who ASK are as well as a statement of purpose and activities.
- 9 Although the application was received in October 2018 for activities commencing March 2019, this is the first meeting of the Grants Allocation Committee since the application was received. Therefore the application meets the criteria that “grant applications must be received ... prior to the event taking place”.
- 10 This application appears to comply with the criteria of being a “worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole”.
- 11 The application from ASK Trust is attached to this report as **Appendix 2**.

Kapiti Autism Spectrum Parent Group

- 12 Funding of \$330 is sought to assist with the cost of room hire at the Kapiti Community Centre, for parent support group meetings.
- 13 This application appears to comply with the criteria of being a “worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole”.
- 14 The application from Kapiti Autism Spectrum Parent Group is attached to this report as **Appendix 3**.

Kapiti Brass Band

- 15 Funding of \$1,720 is sought to assist with the cost of band room hire at Scots Hall, for band practice nights.
- 16 Committee members will note that criteria states the maximum grant payable is \$1,000.
- 17 This application appears to comply with the criteria of being a “worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole”.
- 18 The application from the Kapiti Brass Band is attached to this report as **Appendix 4**.

Kapiti Indoor Market

- 19 Funding of \$457.20 is sought to assist with the cost of hall hire at the Waikanae Memorial Hall, for the bi-annual Kapiti Indoor Market.
- 20 Although this application was received on 21 June 2019, by the time of the committee meeting the first Indoor Market of the year will already have been held. However the application still meets the criteria that “grant applications must be received ... prior to the event taking place”.
- 21 This application appears to comply with the criteria of being a “worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole”.

- 22 The application from the Kapiti Indoor Market is attached to this report as **Appendix 5**.

Kapiti Stroke Club – application 1

- 23 Funding of \$360 is sought to assist with the cost of hall hire at the Kapiti Community Centre, for club members to participate in monthly games of Boccia.
- 24 This application appears to comply with the criteria of being a “worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole”.
- 25 The first application from the Kapiti Stroke Club is attached to this report as **Appendix 6**.

Kapiti Stroke Club – application 2

- 26 Funding of \$390 is sought to assist with the cost of hall hire at the Kapiti Community Centre, for club members to participate in monthly entertainment activities.
- 27 Committee members will note there are no criteria that preclude an organisation from making more than one application to this funding grant.
- 28 This application appears to comply with the criteria of being a “worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole”.
- 29 The second application from the Kapiti Stroke Club is attached to this report as **Appendix 7**.

Special Olympics Kāpiti

- 30 Funding of \$960 is sought to assist with the cost of hiring the Paraparaumu College Sports Hall and the Coastlands Aquatic Centre, to provide sporting and competition opportunities for people with an intellectual disability.
- 31 This application appears to comply with the criteria of being a “worthy cause whose event is benefitting the development of community, cultural or sporting activities within the District as a whole”.
- 32 The application from Special Olympics Kāpiti is attached to this report as **Appendix 8**.

CONSIDERATIONS

Policy considerations

- 33 The criteria and process for the operation of this grant fund was approved by Council on 21 August 2008. After the Grants Allocation Committee meeting on 20 September 2016 the Assessment Procedure was added (attached as Appendix 1).

Legal considerations

- 34 There are no legal considerations relating to this report.

Financial considerations

- 35 An amount of \$2,991 is provided in the 2019/20 Annual Plan for the Districtwide Facility Hire Remission grant.
- 36 This is the first funding round of the current financial year, meaning the entire \$2,991 is available for granting.
- 37 The total amount being applied for in this funding round is \$4,397.20.
- 38 Traditionally a second funding round takes place later in the financial year, however a meeting date has not been set as this will occur in the new triennium and the calendar of meetings for the new triennium has not been finalised.

Significance and Engagement

- 39 This matter has a low level of significance under the Council's Significance and Engagement Policy.

Consultation already undertaken

- 40 There are no consultation issues. No other agencies have been consulted in this matter.

Engagement planning

- 41 An engagement plan is not needed to implement this decision.

Publicity

- 42 If the applications are granted, the decision will be publicised as appropriate through the Council's regular communications channels.

RECOMMENDATIONS

- 43 That the Grants Allocation Committee grants \$..... to ASK Trust to assist with the cost of room hire at the Paraparaumu Public Library, for monthly peer support meetings.
- 44 That the Grants Allocation Committee grants \$..... to Kapiti Autism Spectrum Parent Group to assist with the cost of room hire at the Kapiti Community Centre, for parent support group meetings.
- 45 That the Grants Allocation Committee grants \$..... to Kapiti Brass Band to assist with the cost of band room hire at Scots Hall, for band practice nights.
- 46 That the Grants Allocation Committee grants \$..... to Kapiti Indoor Market to assist with the cost of hall hire at the Waikanae Memorial Hall, for the bi-annual Kapiti Indoor Market.
- 47 That the Grants Allocation Committee grants \$..... to Kapiti Stroke Club to assist with the cost of hall hire at the Kapiti Community Centre, for club members to participate in monthly games of Boccia.

- 48 That the Grants Allocation Committee grants \$..... to Kapiti Stroke Club to assist with the cost of hall hire at the Kapiti Community Centre, for club members to participate in monthly entertainment activities.
- 49 That the Grants Allocation Committee grants \$..... to Special Olympics Kāpiti to assist with the cost of hiring the Paraparaumu College Sports Hall and the Coastlands Aquatic Centre, to provide sporting and competition opportunities for people with an intellectual disability.

Report prepared by	Approved for submission	Approved for submission
Tracey Waye	James Jefferson	Sean Mallon
Executive Secretary Place and Space	Group Manager Place and Space	Group Manager Infrastructure Services

ATTACHMENTS

- (1) Criteria for Districtwide Facility Hire Remissions Grants
- (2) Application from ASK Trust
- (3) Application from Kapiti Autism Spectrum Parent Group
- (4) Kapiti Brass Band
- (5) Kapiti Indoor Market
- (6) Kapiti Stroke Club (application 1)
- (7) Kapiti Stroke Club (application 2)
- (8) Special Olympics Kāpiti
- (9) Accountability reports from:
 - Kapiti Autism Spectrum Parent Group
 - Stroke Central Region, Kapiti Boccia Group
 - Well-Able
 - Widowed, Separated and Divorced Support Group Kapiti (Inc)