

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY, 16 OCTOBER 2018</b>	<b>7.00 PM</b>

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 16 October 2018** commencing at **7.00 pm**.

PRESENT:	Ms	C	Papps	Chair
	Ms	M	Stevens	Deputy Chair
	Ms	S	Warwick	
	Cr	J	Cootes	
IN ATTENDANCE	Mr	K	Black	Acting Group Manager Strategy & Planning
	Mrs	S	Shaw	Executive Secretary
APOLOGIES	Mr	K	Bevan	

The Chair welcomed everyone to the meeting.

OCB 18/10/134

#### **APOLOGIES**

**MOVED (Stevens/Warwick)**

**That apologies be accepted from Kerry Bevan and Mayor Gurunathan.**

**CARRIED**

OCB 18/10/135

#### **PUBLIC SPEAKING TIME**

The following grant applicants spoke to their application and responded to Members' questions:

- Dawn Brook, on behalf of the Kapiti Chorale Incorporated, spoke to their grant application and answered members' questions.
- Rebecca Whitt, on behalf of Rentables Property Management, spoke to their grant application and answered members' questions.
- Carrie Yaxley, on behalf of the Big Bang Adventure Charitable Trust, spoke to their grant applications and answered members' questions.
- Tanira Cooper, on behalf of Raukawa Ki Runga, spoke to their grant application and answered members' questions.

The Chair moved the Consideration of Applications for Funding report up on the agenda as there were grant applicants present.

OCB 18/10/136

#### **CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-18-639)**

**MOVED (Warwick/Stevens)**

**That the Ōtaki Community Board approves a Community Fund grant of \$500.00 to Rentables Property Management Ōtaki to help with costs of starting up an Ōtaki - Christmas Business window Display competition.**

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 16 OCTOBER 2018	7.00 PM

That the Ōtaki Community Board approves a Sporting Activity Fund grant of \$500.00 to Raukawa Ki Runga to help with the costs of attending the New Zealand Māori Rugby League Tournament in Rotorua.

That the Ōtaki Community Board approves a Sporting Activity Fund grant of \$500.00 to Big Bang Adventure Charitable Trust to help with the costs of accurately timing the competitors in the race.

That the Ōtaki Community Board approves a Building and Resource Consents Fund grant of \$109.35 to Big Bang Adventure Charitable Trust to help with the venue costs for the registration night.

That the Ōtaki Community Board approves a Building and Resource Consents Fund grant of \$500.00 to Kapiti Chorale Incorporated to help with the venue costs for a performance in Ōtaki in November.

**CARRIED**

OCB 18/10/137

#### **MEMBERS' BUSINESS**

**(a) Public Speaking Time Oral Submissions – Responses**

There were none

**(b) Leave of Absence**

There was no leave of absence.

**(c) Matters of an Urgent Nature**

There were none.

**(d) Declarations of Interest**

There were no declarations of interest.

**(e) Community Board Members' Activities**

Cr Cootes had circulated a copy of his activities by email and provided an update on:

- the promotional brochure for Ōtaki which is nearly ready to go;
- an invitation was extended to the rest of the Board to attend the next Elevate Ōtaki meeting on 24 October 2018.
- there has been some community feedback re investment in managed funds that Council has been looking into;
- discussions around the Dog Control bylaw and the feedback from the Community in regards to the some of the areas in Ōtaki; and
- a response received from Hon James Shaw, Acting Associate Minister of Transport in regards to safety issues at Te Horo.

Ms Stevens provided an update on the Health Advocacy Group meetings that she has been attending and the group will be doing a presentation at the Strategy and Policy Committee meeting on Thursday.

Ms Papps circulated a copy of her activities and provided an update on the meeting she had recently attended at the Foodbank.

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 16 OCTOBER 2018	7.00 PM

Ms Warwick provided an update on:

- the Road Transport Forum to be held in Ōtaki on the 12 November;
- attending the Energise Ōtaki meeting;
- the Ashford Park Community Liaison group meeting will be next week; and
- the Equestrian Advocacy Group is now called Kapiti Equestrian Advocacy Group. They will be presenting in public speaking at the Strategy & Policy meeting on Thursday.

OCB 18/10/138

**UPDATE: ELEVATE ŌTAKI**

Cr Cootes provided an update on the following:

- the Promotion Brochure nearly ready to print;
- Council staff were currently looking to go out for expressions of interest for the Ōtaki Identity work that needs to be done; and
- the group are currently working on an Ōtaki Ambassadors project.

OCB 18/10/139

**CONFIRMATION OF MINUTES – 4 SEPTEMBER**

The following sections were amended:

Page 55

A meeting with Mayor Gurunathan, Crs Buswell and Cootes and residents of the Kainga Flats in Aotaki Street about lack of maintenance, an upgrade programme and a rent increase.

Page 56 –

Cr Cootes showed members copies of a draft Ōtaki Promotion brochure which had been prepared and is almost complete and ready for final sign off. Approximately 500 copies will be made available. Once finalised Cr Cootes will report back.

The group has also been looking at Ōtaki the Identity as another potential area of work.

**MOVED (Warwick/Cootes)**

**That the amended minutes of the 4 September 2018 meeting of the Ōtaki Community Board be confirmed as a true and accurate record.**

**CARRIED**

OCB 18/10/140

**MATTERS UNDER ACTION**

Toilet at the Estuary

We have received the Resource Consent and are awaiting the Building Consent. The Council is currently in the process of tendering for quotes for installation.

Tasman Road

Council staff are going to meet with Higgins on site and programme the new full width hump. The aim is to get this one working properly before Council carry out a similar treatment at the beach end.

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At the same time this is happening, Council staff will also take them down to Marine Parade and Moana St and programme in the new pedestrian refuges there.

The Tasman Road west speed humps are only included for design and consultation in this financial year's programme.

Tennis Courts

Operational details for the tennis courts are being confirmed with the Parks and Recreation Manager. The draft lease document will then be going to the Ōtaki Sports Club for their review.

The Board wanted to check if public are able to access the courts at the moment?

Ōtaki Railway Station

LINZ have indicated that they will have funding available for works at the station building from November this year. The first steps will be to go out for quotes for the restoration works and these would then need assessment and approval.

Container on Council Land, Gawler Street, Te Horo

Council staff phoned the resident at no.21 Kitchener Street, who advised that the shipping container has been moved off the reserve land onto their property. The resident also advised that some firewood and timber material remained on the reserve, but said he would remove this over this coming weekend.

Winstone Lakes

Council have received the following update from Greater Wellington Regional Council (GWRC):

GWRC has an easement for access to the GWRC land at Chrystalls bend off the end of Te Roto Road. GWRC intends to develop an access along this easement in the future to access the lakes and the river trails from Te Roto Road. No plans have progressed with this at present

Accidents around the area of School Road Te Horo

NZTA have advised the steps that are currently being, or have recently been, undertaken that address the concerns at School Road in Te Horo.

The following items were raised for service requests:

- there is a large pothole in the RSA carpark;
- graffiti on the side of the Surf/Rip Curl Building; and
- can there be some planting put in the round-a-bout outside Countdown and the Ōtaki Library.

The Ōtaki Community Board meeting closed at 7.57pm.

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Chairperson

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Date