

KĀPITI COAST CIVIC AWARDS 2021

Civic Awards recognise the efforts of people who are helping make our community vibrant, diverse and thriving.

Join us in celebrating the amazing volunteers who make Kāpiti great. This is your chance to nominate a group or someone you know who deserves to be recognised in our community.

Nominations for the 2021 Kāpiti Coast Civic Awards will close on **Monday 31 May 2021, 5pm**.

The successful nominees will be presented with their award at a presentation ceremony.

Who can be nominated?

The nomination criteria for the 2021 Civic Awards aim to recognise groups and individuals in our district who have demonstrated service and /or leadership to help keep our communities connected and strong throughout the COVID-19 pandemic. This is groups or individuals who have:

- enhanced the welfare and wellbeing of vulnerable communities; and/or
- strengthened community connections through compassion and kindness; and/or
- adopted innovative approaches to help ensure our communities are resilient, safe, healthy, thriving and connected.

Completing the nomination form

We want to hear about the contributions, achievements and special qualities of this individual or group and how they have helped to keep our communities connected and strong through the COVID-19 pandemic.

Please provide sufficient detail in the nomination form and attach supporting information or evidence to guide the panel in their decision. The panel may contact you to clarify statements in your nomination if required.

In nominating an individual or group for an award, please provide:

1. reasons for your nomination, including which of the criteria it relates to
2. whether the contribution is substantially voluntary in nature
3. the benefit and impact of the actions or activities within the district
4. the nature of the communities positively affected, which may include neighbours, households, hāpu, iwi and other groups within the district
5. any other supporting information or evidence that you think is relevant.

The panel will assess the merits of each nomination against the criteria and the supporting evidence in deciding who will receive the 2021 awards.

Preference will be given to people who have not received recognition in the form of a Queen's Birthday or New Year Honours.

Kāpiti Coast Civic Awards 2021

NOMINATION FORM

Is this nomination for an individual or a group? **Individual** **Group**

Name of individual or group nominee (incl. representative)

Click or tap here to enter text.

Nominee contact details

Click or tap here to enter text.

Mobile

Click or tap here to enter text.

Phone

Nominee email

Click or tap here to enter text.

Website (if applicable)

Click or tap here to enter text.

Nominated by:

Click or tap here to enter text.

Your Name

Your name, contact details, occupation and organisation (if applicable)

Click or tap here to enter text.

Please complete each section. You can expand on any of these by attaching additional information if you wish.

<p>The 2021 Kāpiti Coast Civic Awards are for groups or individuals who have demonstrated service and/or leadership to keep our communities connected and strong throughout the COVID-19 pandemic.</p>	
<p>Please summarise the reasons for nominating the group or individual.</p> <p><i>Refer to Page 1 of this form for details required.</i></p>	<p>Click or tap here to enter text.</p>
<p>Please use the tick boxes to indicate the criteria that you are nominating the group or individual for.</p> <p><i>Note – you may tick more than 1 criteria.</i></p>	<p><input type="checkbox"/> Enhanced the welfare and wellbeing of vulnerable communities</p> <p><input type="checkbox"/> Strengthened community connections through compassion and kindness</p> <p><input type="checkbox"/> Adopted innovative approaches to help ensure our communities are resilient, safe, healthy, thriving and connected</p>
<p>Please fill in at least ONE of the following criteria (or more, if applicable)</p>	
<p>Please describe how the individual or group has enhanced the welfare and wellbeing of vulnerable communities.</p>	<p>Click or tap here to enter text.</p>
<p>Please describe how the individual or group has strengthened community connections through compassion and kindness.</p>	<p>Click or tap here to enter text.</p>
<p>Please describe how the individual or group has adopted innovative approaches to help ensure our communities are resilient, safe, healthy, thriving and connected.</p>	<p>Click or tap here to enter text.</p>
<p>If the nomination is for an individual, please note how long they have been a resident of the District.</p>	

Privacy

The Council has a Privacy Officer whom you can contact if you have any concerns regarding privacy issues.

Personal information provided to the Kapiti Coast District Council ("the Council"), may be held, used and disclosed by the Council:

- to enable the Council to communicate with you for any purpose
- to enable the Council to provide you, or have provided to you advice and information concerning products and services that the Council believes may be of interest to you
- to enable the Council to administer and maintain its records and carry out its required functions.

Personal information may be collected by the Council and will be held by the Council, whose address is Private Bag 60601, Paraparaumu.

You have the right under the [Privacy Act 2020](#) to obtain access to and to request correction of any personal information held by the Council concerning you.

I understand and agree that as this is a public award, the nominee may be contacted by Council to seek their consent to share the information in this nomination which may be used in council publications, on the website and other council communications or marketing material. Personal information will not be shared without their consent.

Click or tap here to enter text.
Your name

Click or tap here to enter text.
Date

Submitting the nomination

Please email completed forms to: margaret.sweetman@kapiticoast.govt.nz by 31 May 2021, 5pm.

Or send/deliver this form to:

Event Coordinator, Kāpiti Coast Civic Awards
Kāpiti Coast District Council
175 Rimu Road, Paraparaumu 5032
Private Bag 60601, Paraparaumu 5254
Email: margaret.sweetman@kapiticoast.govt.nz

For all enquiries phone:
04 296 4700 or 0800 486 486

If you have any questions about the criteria or completing the nomination form, please contact Margaret Sweetman, Events Coordinator at margaret.sweetman@kapiticoast.govt.nz or 0800 486 486.