

OIR: 2425/1249

18 February 2025

[REDACTED]
[REDACTED]

Tēnā koe [REDACTED],

Request for Information under the Local Government Official Information and Meetings Act 1987 (the Act) (the LGOIMA)

Thank you for your email of 15 January 2025 requesting the following information:

1. ***What is the A.R.T. Confederation that is mentioned on the Council's website - I understand that this group consists of Ngāti Toa, Te Ati Awa and Ngāti Raukawa, but what is the function and purpose of this Confederation and what is the relationship of the A.R.T. Confederation to Council)? (lwi partnerships)***

Ngāti Toa Rangatira (representing Ngāti Haumia), Te Ātiawa ki Whakarongotai and Ngāti Raukawa ki Te Tonga (represented by Ngā Hapū o Ōtaki) are the three Iwi that comprise the A.R.T Confederation and hold mana whenua status within the Kapiti Coast District. The Council is not involved and does not provide input into the function and purpose of the A.R.T Confederation. Please see below for further information on the Council's relationship with the Confederation.

- a. ***What is the difference between the A.R.T. Confederation and the Council's Whakaminenga o Kapiti advisory group? (lwi partnerships)***

As described above, the A.R.T Confederation is comprised of the mana whenua Iwi within the Kapiti Coast and was established by the Iwi themselves.

Te Whakaminenga o Kapiti is a forum for sharing ideas between the Council and mana whenua, and is the means by which the Council seeks to fulfil its legal and moral duties under statute and Te Tiriti o Waitangi. Te Whakaminenga o Kapiti represents the partnership between the A.R.T Confederation (each iwi represented by two members each) and the Kapiti

Please note that any information provided in response to your request may be published on the Council website, with your personal details removed.

Coast District Council (represented by the Mayor and one elected Councillor) and was made formal in 1994 with the signing of a Memorandum of Partnership.

I understand that the Whakaminenga o Kapiti functions as its own standing committee and that iwi representatives appointed to the Whakaminenga o Kapiti also sit on other committees of Council to provide iwi participation/representation of the three manawhenua iwi (Te Ati Awa, Ngāti Toa and Ngāti Toa).

- 2. What committees of Council do the iwi representatives appointed to Whakaminenga o Kapiti sit on? Please provide the list of relevant committees and note which ones are regular standing committees of Council and which are other special purpose committees.**

The Governance Structure and Delegation Document summarises the membership of all of Council's committees and can be found on Council's website ([Governance 2022–25 - Kāpiti Coast District Council](#)).

On 24 November 2022, Council resolved that mana whenua iwi can nominate three representatives to attend Council meetings with speaking but no voting rights. Further to that, Council also resolved for mana whenua iwi can appoint representatives to its committees with full voting rights as follows:

Committee	Number of mana whenua representatives	Name(s) of appointed representative(s)
Strategy, Operations and Finance Committee (meets monthly)	One representative from each mana whenua iwi	Ātiawa ki Whakarongotai - André Baker or Janine Huxford Ngāti Toa Rangatira – Huriwai Paki Ngā Hapū o Ōtaki – Kim Tahiwī
Social Sustainability Committee (meets six-weekly)	One representative from each mana whenua iwi	Ātiawa ki Whakarongotai - André Baker or Janine Huxford Ngāti Toa Rangatira – Huriwai Paki Ngā Hapū o Ōtaki – Kim Tahiwī
Climate and Environment Committee (meets six-weekly)	One representative from each mana whenua iwi	Ātiawa ki Whakarongotai - André Baker or Janine Huxford Ngāti Toa Rangatira – Huriwai Paki Ngā Hapū o Ōtaki – Kim Tahiwī
Risk and Assurance Committee (meets quarterly)	One representative from Council's mana whenua partners	Vacant – waiting nomination from iwi
Grants Allocation Committee – Creative Communities Scheme (special purpose to allocate grant funding)	One representative from Council's mana whenua partners	Ngā Hapū o Ōtaki – Kim Tahiwī

Committee	Number of mana whenua representatives	Name(s) of appointed representative(s)
Grants Allocation Committee – Community Grants (special purpose to allocate grant funding)	One representative from Council's mana whenua partners	Vacant – waiting nomination from iwi

- a. ***Do the iwi representatives appointed to Whakaminenga o Kapiti also sit on or contribute to other Advisory groups of Council (e.g. Youth Council, Economic Development and Kotahitanga Board, Climate Change advisory group, etc.)?***

The Economic Development Kotahitanga Board is an independent board which consists of seven members, of which three members will represent each mana whenua iwi (A.R.T Confederation). The appointment of three iwi representatives is formalised with Te Whakaminenga o Kapiti or with Iwi individually through their respective boards (working with Council's Iwi Partnerships group).

Advisory Group	Number of mana whenua representatives	Name(s) of appointed representative(s)
Economic Development Kotahitanga Board - (meets monthly)	One representative from each mana whenua iwi	Ātiawa ki Whakarongotai – Russel Spratt Ngāti Toa Rangatira – Waipuna Grace Ngāti Raukawa – Kim Tahiwī

3. ***What are the outputs of the Iwi Partnerships Team (group management division)?***

The Iwi Partnerships Group works collaboratively with our iwi partners Te Āti Awa ki Whakarongotai, Ngāti Toa Rangatira and Ngā Hapū o Ōtaki and across Council to embed mana whenua perspectives in our mahi, enhance Māori participation in Council services, activities and decision-making. To uphold our commitments to te Tiriti o Waitangi and mana whenua of the Kapiti Coast District.

The Group provides strategic advice, thought leadership, guidance and support across our Council on te ao Māori, kaitiakitanga and Māori community needs, and delivers a range of programmes and initiatives that support the social, economic, cultural and environmental wellbeing of our communities.

- a. ***What is the total staff complement of the Iwi Partnerships Team (i.e. the number of permanent staff positions and the number of contract positions for the 2023/24 financial year)?***

The Iwi Partnerships Group consists of 8 permanent staff positions for the 2023/24 financial year.

- b. What activities do the staff of the Iwi Partnerships Team undertake in ensuring that Te Ao Maori values are incorporated across Council activities?**

The Iwi Partnerships Group was formed in early 2024 and is in the process of developing various frameworks to incorporate mātauranga Māori (Māori knowledge), tikanga (customs and practices) and te reo Māori (Māori language) across the organisation.

Currently, the Group is progressing an Internal Māori Capability Framework that is aimed at increasing Council's understanding of Te Āo Māori, strengthening our partnership with Mana Whenua and Māori, and giving effect to our statutory obligations as Te Tiriti partners. This will be implemented across the organisation in the 2025/26 financial year.

The Group also leads Te Waka which has evolved into a forum to support staff to learn and perform waiata. Te Waka welcomes all Council staff and the group has performed at various Council events across the district, including support for the Mayor's office at Civic ceremonies.

What was the total of funds (stipends, meeting fees and incidental expenses) paid to appointed members of Whakaminenga o Kapiti for the 2023/24 financial year? (Please note that I am not asking for information relating to payments made to individual members - only the total. I understand that payments made to individual members is a matter for Privacy Act compliance.)

- a. In addition to the total figure please provide the total for each of the separate categories; 1) stipends, 2) meeting fees, 3) expenses and allowance (within the overall total) for the 2023/24 financial year.**

The total amount paid for the 2023/24

Meeting fees	17,710
Expenses and allowance	13,358
Total	31,068

- b. I understand that these funds are allocated according to the 'Non-elected members fees framework' and do not come from the governance pool allocation of funds for elected members' remuneration. Please confirm that my understanding is correct.**

Attendance at Te Whakaminenga o Kāpiti meetings is reimbursed on a per meeting basis in line with the non-elected members fees framework which can be found on Council's website ([Elected member remuneration expenses and allowances - Kāpiti Coast District Council](#)).

The governance pool determined by the Remuneration Authority is allocated amongst councillors only and cannot be used for re-imbursement of appointed (non-elected) members on Council and its committees.

- c. The Non-elected members fees framework appears to have been agreed to apply for the 2022-25 period. I assume that the Council plans to review fee levels during 2025. Please confirm that this is correct.**

The non-elected members fees framework was adopted by Council on 26 January 2023 for the 2022-2025 triennium. Council will consider the mechanisms and amounts for reimbursing non-elected appointed members on its committees after the 2025 local body elections.

The non-elected members fees framework is the mechanism used by Council to set the fees of appointed members of committees and it does not apply if the reimbursement is set by legislation or the Remuneration Authority (which is the case for elected members) or if the payment is made or agreed through a different mechanism (for example for professional consultants, or if Council has specifically resolved that a payment should be made in a different way. The framework is aligned to the Cabinet Fees Framework which is used by many Government bodies whose fees are not determined by the Remuneration Authority or legislation.

- d. Would Council anticipate that fees will increase arising from the review?**

When considering setting a framework in the new triennium (after the October 2025 elections), the Council will consider any amendments that have been made to the Cabinet Fees Framework in the interim.

- 4. I understand that Whakaminenga o Kapiti oversees the Maori Economic Development Grant Fund (\$65,000) and decides the allocation of funds to organisations and groups applying for money from this fund. In addition to the above, what other funds has the Council been able to provide to contribute to Maori development activities, projects and initiatives in the district? Please provide the figures for the 2021/22, 2022/23 and 2023/24 financial years.**

- a. Please identify what amounts in additional funds the Council has been able to provide to contribute to initiatives of the three manawhenua iwi identified on Council's website. Please provide figures for the 2021/22, 2022/23, and 2023/24 financial years.**
- b. What financial contributions has the Council been able to provide for Maori development activities or projects of other iwi or Maori groups in the district, separate to grants allocated under the Maori Economic Development Grant Fund? Please provide the figures for the 2021/22, 2022/23 and 2023/24 financial years**

The Council provides capacity funding to Te Runanga o Ngāti Toa Rangatira, Ngā Hapū o Ōtaki and Te Ātiawa ki Whakarongotai. This funding was established to assist with increasing capacity to engage effectively with Council activities i.e – resource consents. Other budgets outside of this,

which is the Iwi Partnership Groups work programme support Iwi-led activities, projects and initiatives within the district.

The budget for 2021/22 was \$811,375 and the actuals were \$537,305. The budget for 2022/23 was \$981,429 and the actuals were \$627,541. The budget for 2023/24 was \$888,490 and the actuals were \$809,614.

Ngā mihi,

A handwritten signature in blue ink, appearing to read 'Hara Adams', with a large, stylized flourish at the end.

Hara Adams

Te Kaiwhakahaere Rōpū Hononga ā-Iwi
Group Manager Iwi Partnerships