

OIR: 2526/189

4 December 2025

[REDACTED]
[REDACTED]

Tēnā koe [REDACTED]

Request for Information under the Local Government Official Information and Meetings Act 1987 (the Act) (the LGOIMA)

Thank you for your email of **9 November 2025** requesting the following information in relation to vehicles parking on the yellow lines outside Boss Bagels on Rimu Road:

- 1. A list of all calls to your call centre on this issue. Please include dates and times, and a unique identifier such as the last four digits of a phone number. I have phoned about this in the past and each time I have been told by the person in the call centre that KCDC is “receiving multiple calls”, or “it’s really hotting up on this issue”, or something to suggest that I am not the only person calling. Based on that, I do not expect to get the ubiquitous response from Council that only 7 calls have been received over the last 5 years (or something equally as inaccurate).***

The information you have requested is attached

- 2. All correspondence received externally on this issue, if any.***

The information you have requested is attached

- 3. All internal correspondence on this issue.***

The information you have requested is attached

- 4. A timeline summary of all action that has taken place to address this. I have spoken to Ron on a few occasions, who is absolutely superb, but my understanding is that his findings had been forwarded to someone else in Council some time ago. I am specifically interested in finding out about the report that was meant to be produced out of those findings.***

The information you have requested is attached

Please note that any information provided in response to your request may be published on the Council website, with your personal details removed.

Of the information attached in relation to your questions 1 to 4, you will see that some information has been withheld. This information is withheld under two sections of the Act:

- Section 7(2)(a): The personal details of some individuals have been withheld in order to protect the privacy of natural persons, including that of deceased natural persons.
- Section 7(2)(f)(i): The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority in the course of their duty.

I am satisfied that the reasons for withholding of this information are not outweighed by public interest considerations in section 7(1) favouring release.

You will also note that some information has been marked as 'out of scope' as it does not relate to your request.

5. What has been done practically, if anything, to address this issue. The issue is still persisting as there are regularly cars parked on the yellow lines, cars blocking the footpath, cars waiting in the middle of the opposite side of road to pull into Boss Bagels, creating an ongoing nuisance and hazard. This morning, one vehicle was parked on the yellow line on an angle with the back of the vehicle projecting well into the lane.

Council has conducted ad hoc parking patrols and regularly monitors the site at peak times to address poor parking practices. We are continuing our dialogue with the owners of the shop to ensure a better solution can be found.

6. Please outline why you cannot at the very least place road cones on the yellow lines where cars are parking, particularly given there is one sitting right on the grass verge outside Boss Bagels.

The road cones would:

- reduce the effective carriageway width available for a north bound vehicle to travel past a vehicle stopped illegally on the 'No Stopping' lines and a vehicle waiting to turn right into Boss Bagels, i.e. they would increase the risk of a crash.
- force a northbound cyclist to share the road with a northbound vehicle and increase the risk of a crash.

You have the right to request the Ombudsman to review this decision. Complaints can be sent by email to info@ombudsman.parliament.nz, or by post to The Ombudsman, PO Box 10152, Wellington 6143.

Ngā mihi,



Brendan Owens

Group Manager Customer and Community
Kaiwhakahaere Rōpū - Kiritaki me te Hapori

From: Ron Minnema [REDACTED]
Sent time: 09/16/2025 09:59:22 AM
To: s7(2)(a) [REDACTED]
Cc: richard hopkins <Richard.Hopkins@kapiticoast.govt.nz>
Subject: 2025-09-16 Boss Bagels - SR 2525849 (Road safety concern - traffic issue Rimu Road)
Attachments: trafficletter.docx

Good morning, s7(2)(a) [REDACTED]

Thank you for your letter dated 6 August 2025.

s7(2)(a) [REDACTED]

We have received a number of complaints re Boss Bagels and following some investigations to confirm the extent and frequency of the issue are actively engaging with Boss Bagels to resolve.

Should you wish to discuss the matter further please contact Richard Hopkins (Manager - Environment Standards) who I have copied into this e-mail.

Kind regards

Ron Minnema
Transport Safety Lead

Kāpiti Coast District Council
[REDACTED]

s7(2)(a)

6 August 2025

Dear Sir

Traffic concerns

At the recent residents meeting at Coastal Villas, concerns were expressed about the increasing number of vehicles which are stopping in the middle of Rimu Road prior to turning right in to Boss Bagels café. Some drivers do not pull over far enough and so block traffic trying to travel south on Rimu Road. This is not only dangerous as it prevents ambulances etc getting to where needed, but also causes frustration to drivers held up, leading to varying levels of aggression. The situation is particularly worrying at peak travel times.

Cafes such as KFC and McDonalds provide drive through facilities and hence do not cause issues on the highways, and it is suggested that Boss Bagels should be required to do the same.

We would welcome your earliest review of this situation.

Yours sincerely

s7(2)(a)

Coastal Villas Resident's Association

From: kapiti.council@kapiticoast.govt.nz <KapitiC@kapiticoast.govt.nz>
Sent time: 10/01/2025 12:13:26 PM
To: richard hopkins <Richard.Hopkins@kapiticoast.govt.nz>
Subject: A Service Request has been assigned to your team - SR.111

The above SR has been assigned to your team. Please click below to view it.

[Public Spaces - Parking](#)

Contact Name: s7(2)(a)

Contact Number: s7(2)(a)

Priority: Routine

Location: 111 Rimu Road, Paraparaumu, Wellington, 5032

Additional Location Information:

Description: parking - Comments or details for Request for Service (such as the location of the issue) 109 Rimu Road, every Saturday cars park on the broken yellow lines heading north on Rimu Road outside 109 Rimu Road Boss Bagels. This weekend there were 6 vehicles stopped on the broken yellow lines and vehicles coming south on Rimu Road also waiting to go into 109, it causes buses and cars to stop in both directions as they can't fit through the traffic. It stops traffic moving from the roundabout at Ihakara Street. Today we had people yelling and tooting their horns to try to get people to move off the broken yellow lines.

[Click here to view the action](#)

[Click here to view Job SR - 111 - Public Spaces - Parking - Routine](#)

This is an automated message sent from <https://datascape.cloud/kapiticoast-live>

From: Rodney Topp
Sent time: 02/07/2025 01:31:51 PM
To: Sue Fowler
Subject: Completed Service Request 2504636
Attachments: 2504636.pdf

Completed Request

Request [2504636](#)
To Public Spaces Animal Mgmt
Attn Rodney Topp
Closed 07/02/25 - 13.31

Caller Information

Name s7(2)(a)
Address s7(2)(a)
Phone (Hm)

Request Details

District Paraparaumu
Received by Sue Fowler
Date & time received 07/02/25 - 08.56
How received Telephone
Action required Action & report back
Type Parking - general
Details s7(2)(a) advised Boss Bagels located at 109 Rimu Road is a drive through for coffee and food premises he said the cars sit on the road to enter the queue which is blocking half the road at very busy times in Rimu Street so cars cannot get through.

Actions

Opened By suef - 07/02/25, 12.01
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 07/02/25 - 13.30
Completed By rodneyt - 07/02/25, 13.31
Details Not us, police matter

Opened By rodneyt - 07/02/25, 13.31
Assigned to Rodney Topp
Status Action & report back - Arrived: 07/02/25 - 13.31
Completed By rodneyt - 07/02/25, 13.31
Details No0 contact details for us to call NFAR

From: Ron Minnema
Sent time: 07/11/2025 03:54:08 PM
To: Nicole McGee
Subject: Completed Service Request 2515048
Attachments: 2515048.pdf

Completed Request

Request [2515048](#)
To Access and Transport
Attn Ron Minnema
Closed 11/07/25 - 15.52

Caller Information

Name
Address -
Phone (Hm) -, (Wk) -,
Email -

Request Details

District Paraparaumu
Received by Nicole McGee
Date & time received 05/05/25 - 13.34
How received Telephone
Date & time of incident 05/05/25 - 13.34
Action required Action & report back
Type Customer Feedback - Complaint (General)
Details Outside 109 Rimu Road at Boss Bagels drive thru cafe. The traffic that's queued up here and parking over the footpath and also on the yellow lines here.
And also, they will park in the middle of the road when waiting.
This is becoming a real hazard along Rimu Rd.
Can something be done to make this better, eg: Signs for no parking.
Can someone please look into this and contact back please.
Thank you.

Location

Street Rimu Road, Paraparaumu
Details Outside Boss Bagels

Actions

Opened By nicolemcg - 05/05/25, 13.36
Assigned to Bruce Johnston
Status Action & report back - Arrived: 07/05/25 - 10.59
Completed By brucej - 07/05/25, 11.18
Details 7/5/2025 0952hrs spoke to Co-manager at Remedy drive through made aware there has been a public complaint regarding the parking of customers entering the drive through at peak times obstructing the traffic flow on Rimu Road, other c0-managaer not present today, email management@bossbagels.co.nz this will go to the c0 managers & to & her husband the owners s7(2)(a). Raised there is supposed to be a 'Stop Sign' as you exit the drive through under the original resource consent April 2019 & Part

Opened By brucej - 07/05/25, 11.18
Assigned to Ron Minnema
Status Action & report back
Completed By ronm - 02/07/25, 14.59
Details Monitoring underway to understand the issue, e.g. frequency and effect

Opened By ronm - 02/07/25, 14.59
Assigned to Ron Minnema
Status Action & report back
Completed By ronm - 11/07/25, 15.54
Details Advised we are monitoring and she will ring through with details of any incidences.

From: Ron Minnema
Sent time: 06/26/2025 04:08:54 PM
To: Annie Reichenbach
Subject: Completed Service Request 2520364
Attachments: 2520364.pdf

Completed Request

Request [2520364](#)
To Access and Transport
Attn Ron Minnema
Closed 26/06/25 - 16.06

Caller Information

Name s7(2)(a)
Address s7(2)(a)
Phone s7(2)(a)

Request Details

District Paraparaumu
Received by Annie Reichenbach
Date & time received 19/06/25 - 15.39
How received In Person
Action required Action & report back
Type Other
Details s7(2)(a) would like council to monitor the cars that are parking/stopped blocking the footpath outside Boss Bagles Rimi Rd by Gazzleys Auto. there seems to be a lost of it going on. Please ring s7(2)(a) for further details, answer phone is present.

Actions

Opened By anniere - 19/06/25, 15.43
Assigned to Craig Prenter
Status Action & report back
Completed By alisont - 25/06/25, 13.08
Details Please call s7(2)(a) to discuss this ongoing issue. There are continually traffic jams on Rimu Road, outside Boss Bagels. s7(2)(a) would like to discuss this issue. Thanks.

Opened By alisont - 25/06/25, 13.08
Assigned to Craig Prenter
Status Action & report back - Arrived: 25/06/25 - 14.51
Completed By craigp - 25/06/25, 14.54
Details Another complain the traffic building up at the Boss bagels drive through cafe
Let me know if there is anything you need from compliance

Opened By craigp - 25/06/25, 14.54
Assigned to Ron Minnema
Status Action & report back
Completed By ronm - 26/06/25, 16.08
Details Rang and advised that the matter is already under investigation s7(2)(a) advised that the issue appears to occur between 10.45am and 11.15am. She is happy that we were aware of the matter. Have note some of her comments in <https://kcdcnz.sharepoint.com/:x:/r/sites/Transport/TrnsprtSafe/Safety/Safety%20Studies/Rimu%20Road%20-%20Boss%20Bagels%20-%20SR2515048/.Action%20list%20boss%20bagels%20109%20Rimu%20Road.xlsx?d=w49cc9f1fe131426f980b19c30456ada9&csf=1&web=1&e=arKCRI>

From: Ron Minnema
Sent time: 07/11/2025 03:51:39 PM
To: Jessica Champagne
Subject: Completed Service Request 2522744
Attachments: 2522744.pdf

Completed Request

Request [2522744](#)
To Access and Transport
Attn Ron Minnema
Closed 11/07/25 - 15.45

Caller Information

Name s7(2)(a)
Address s7(2)(a)
Phone (Hm) s7(2)(a) (Wk) -, (Mob) -
Email -

Request Details

District Paraparaumu
Received by Jessica Champagne
Date & time received 10/07/25 - 12.06
How received In Person
Action required Action & report back
Type Customer Feedback - Complaint (General)
Details s7(2)(a) is growing increasingly concerned at the amount of cars causing a jam on Rimu Road, when trying to access Boss Bagels. It's affecting her ability to get in and out of her street safely. Car's re stepping on broken yellow lines to turn into the premises, they are also waiting in long queues in the middle of the road, causing traffic to back up to the roundabout. As the cafe has grown in popularity, it's getting worse. s7(2)(a) would like to talk to someone about the safety issues and whether anything can be done.

Actions

Opened By jessicac - 10/07/25, 13.53
Assigned to Ron Minnema
Status Action & report back
Completed By ronm - 11/07/25, 15.51
Details Rang s7(2)(a) who advised that when turning out of Coastal Villa's vehicles parked on the No Stopping lines force northbound traffic to partially cross the centreline. s7(2)(a) is to ring through when she notices further incidents and advise of the details.

Request: 2522744

To: Access and Transport

Attn: Ron Minnema

Closed: 11/07/25 - 15.45

Caller Information

Name s7(2)(a)

Address s7(2)(a)

Phone (Hm) s7(2)(a) (Wk) - (Mob) -

Email -

Request

District Paraparaumu

Received by Jessica Champagne

Recd date/time 10/07/25 - 12.06

How received In Person

Incident date/time -

Action required Action & report back

Type Customer Feedback - Complaint (General)

Details s7(2)(a) is growing increasingly concerned at the amount of cars causing a jam on Rimu Road, when trying to access Boss Bagels. It's affecting her ability to get in and out of her street safely. Car's re stopping on broken yellow lines to turn into the premises, they are also waiting in long queues in the middle of the road, causing traffic to back up to the roundabout. As the cafe has grown in popularity, it's getting worse. s7(2)(a) would like to talk to someone about the safety issues and whether anything can be done.

Actions

Opened By jessicac - 10/07/25, 13.53

Assigned to Ron Minnema

Status Action & report back - Completed: 11/07/25 - 15.45

Details Rang s7(2)(a) who advised that when turning out of Coastal Villa's vehicles parked on the No Stopping lines force northbound traffic to partially cross the centreline. s7(2)(a) is to ring through when she notices further incidents and advise of the details.

Completed By ronm - 11/07/25, 15.51

From: Ron Minnema [REDACTED]
Sent time: 09/16/2025 10:52:01 AM
To: Sue Fowler [REDACTED]
Subject: Completed Service Request 2524866
Attachments: 2524866.pdf

Completed Request

Request [2524866](#)
To Access and Transport
Attn Ron Minnema
Closed 16/09/25 - 10.50

Caller Information

Name s7(2)(a)
Address .
Phone s7(2)(a)

Request Details

District Paraparaumu
Received by Sue Fowler
Date & time received 29/07/25 - 14.58
How received Telephone
Action required Action & report back
Type Other
Details s7(2)(a) rang regarding the drive through cafe/coffee place located at 109-111 Rimu Road Paraparaumu he advised it is a hazard in the mornings peak hour he wants the council to monitor this situation.

Actions

Opened By suef - 29/07/25, 16.37
Assigned to Ron Minnema
Status Action & report back
Completed By ronm - 16/09/25, 10.51
Details Rang s7(2)(a) and advised that we are working actively with Boss Bagels to resolve via Richard Hopkins team.

Request: 2524866

To: Access and Transport

Attn: Ron Minnema

Closed: 16/09/25 - 10.50

Caller Information

Name s7(2)(a)

Address .

Phone (Mob) s7(2)(a)

Email

Request

District Paraparaumu

Received by Sue Fowler

Recd date/time 29/07/25 - 14.58

How received Telephone

Incident date/time -

Action required Action & report back

Type Other

Details s7(2)(a) rang regarding the drive through cafe/coffee place located at 109-111 Rimu Road Paraparaumu he advised it is a hazard in the mornings peak hour he wants the council to monitor this situation.

Actions

Opened By suef - 29/07/25, 16.37

Assigned to Ron Minnema

Status Action & report back - Completed: 16/09/25 - 10.50

Details Rang s7(2)(a) and advised that we are working actively with Boss Bagels to resolve via Richard Hopkins team.

Completed By ronm - 16/09/25, 10.51

From: [REDACTED]
Sent time: 09/16/2025 10:03:56 AM
To: Alison Tong [REDACTED]
Subject: Completed Service Request 2525849
Attachments: 2525849.pdf

Completed Request

Request [2525849](#)
To Access and Transport
Attn Ron Minnema
Closed 16/09/25 - 10.01

Caller Information

Name [s7\(2\)\(a\)](#) Coastal Villas Residents Assn
Address -
Phone (Hm)
Email [s7\(2\)\(a\)](#)

Request Details

District Paraparaumu
Received by Alison Tong
Date & time received 07/08/25 - 08.35
How received E-mail
Date & time of incident 06/08/25 - 16.36
Action required Action & report back
Type Rooding Network Query
Details Received via email. Wed 6/08/2025 4:36 pm
At the recent residents meeting at Coastal Villas, concerns were expressed about the increasing number of vehicles which are stopping in the middle of Rimu Road prior to turning right in to Boss Bagels caf. Some drivers do not pull over far enough and so block traffic trying to travel south on Rimu Road.
Full email attached

Actions

Opened By alisont - 07/08/25, 08.35
Assigned to Gary Adams
Status Action & report back - Arrived: 08/08/25 - 10.34
Completed By garya - 08/08/25, 10.34
Details Reassigning to Ron because he has been working on this issue.

Opened By garya - 08/08/25, 10.34
Assigned to Ron Minnema
Status Action & report back
Completed By ronm - 16/09/25, 10.03
Details Advised that following investigations to confirm the extent and frequency of the issue we are working actively with Boss Bagels to resolve. If [s7\(2\)\(a\)](#) wishes to discuss further contact Richard Hopkins who has been copied into the e-mail response.

Request: 2525849

To: Access and Transport

Attn: Ron Minnema

Closed: 16/09/25 - 10.01

Caller Information

Name s7(2)(a), Coastal Villas Residents Assn

Address -

Phone

Email s7(2)(a)

Request

District Paraparaumu

Received by Alison Tong

Recd date/time 07/08/25 - 08.35

How received E-mail

Incident date/time 06/08/25 - 16.36

Action required Action & report back

Type Rooding Network Query

Details Received via email. Wed 6/08/2025 4:36 pm

At the recent residents meeting at Coastal Villas, concerns were expressed about the increasing number of vehicles which are stopping in the middle of Rimu Road prior to turning right in to Boss Bagels caf. Some drivers do not pull over far enough and so block traffic trying to travel south on Rimu Road.

Full email attached

Location

Street Rimu Road, Paraparaumu

Actions

Opened By alisont - 07/08/25, 08.35

Assigned to Gary Adams

Status Action & report back - Arrived: 08/08/25 - 10.34 - Completed: 08/08/25 - 10.34

Details Reassigning to Ron because he has been working on this issue.

Completed By garya - 08/08/25, 10.34

Opened By garya - 08/08/25, 10.34

Assigned to Ron Minnema

Status Action & report back - Completed: 16/09/25 - 10.01

Details Advised that following investigations to confirm the extent and frequency of the issue we are working actively with Boss Bagels to resolve. If s7(2)(a) wishes to discuss further contact Richard Hopkins who has been copied into the e-mail response.

Completed By ronm - 16/09/25, 10.03

From: Dylan Perrett [REDACTED]
Sent time: 09/19/2025 09:13:27 AM
To: Jessica Champagne [REDACTED]
Subject: Completed Service Request 2530298
Attachments: 2530298.pdf

Completed Request

Request [2530298](#)
To Public Spaces Animal Mgmt
Attn Dylan Perrett
Closed 17/09/25 - 10.50

Caller Information

Name [REDACTED]
Address Rimu Road, Paraparaumu
Phone (Hm)

Request Details

District Paraparaumu
Received by Jessica Champagne
Date & time received 17/09/25 - 10.13
How received Telephone
Action required Action & report back
Type Parking - general
Details There are people parked on the yellow lines outside Boss Bagels right now [REDACTED] would like us to head out and see them in the act.

Actions

Opened By jessicac - 17/09/25, 10.38
Assigned to Dylan Perrett
Status Action & report back - Arrived: 17/09/25 - 10.50
Completed By dylanp - 19/09/25, 09.13
Details Drove past, was unable to visit as soon as the SR came in, didn't see any issues.

Request: 2530298

To: Public Spaces Animal Mgmt

Attn: Dylan Perrett

Closed: 17/09/25 - 10.50

Caller Information

Name

Address Rimu Road, Paraparaumu

Phone

Email

Request

District Paraparaumu

Received by Jessica Champagne

Recd date/time 17/09/25 - 10.13

How received Telephone

Incident date/time -

Action required Action & report back

Type Parking - general

Details There are people parked on the yellow lines outside Boss Bagels right now. [REDACTED] would like us to head out and see them in the act.

Actions

Opened By jessicac - 17/09/25, 10.38

Assigned to Dylan Perrett

Status Action & report back - Arrived: 17/09/25 - 10.50 - Completed: 17/09/25 - 10.50

Details Drove past, was unable to visit as soon as the SR came in, didn't see any issues.

Completed By dylanp - 19/09/25, 09.13

From: [REDACTED]
Sent time: 08/09/2025 02:17:36 PM
To: Mailbox - Kapiti Council <kapiti.council@kapiticoast.govt.nz>
Subject: Form submission - Parking



Umbraco Forms

Form Results

Subject

Complaints

Request for Service Issue

Parking

Your name or organisation

s7(2)(a)

Comments or details for Request for Service (such as the location of the issue)

109 Rimu Road, every Saturday cars park on the broken yellow lines heading north on Rimu Road outside 109 Rimu Road Boss Bagels. This weekend there were 6 vehicles stopped on the broken yellow lines and vehicles coming south on Rimu Road also waiting to go into 109, it causes buses and cars to stop in both directions as they can't fit through the traffic. It stops traffic moving from the roundabout at Ihakara Street. Today we had people yelling and tooting their horns to try to get people to move off the broken yellow lines.

Supporting information

Your Address

s7(2)(a)

[REDACTED]
[REDACTED]

Email address

s7(2)(a)

Do you want a reply?

True

CAPTCHA

<https://www.kapiticoast.govt.nz>

From: Philip Waihi [REDACTED]
Sent time: 08/28/2025 11:12:26 AM
To: Dylan Perrett [REDACTED]
Subject: FW: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you
Attachments: image001.png image002.png image003.png image004.png image005.png image007.jpg image008.png

Fyi..

Philip Waihi
Compliance Officer
Te Āpiha Tautuku
04 296 5526
027 555 6526
Kapiti Coast District Council

From: Anita Manda [REDACTED]
Sent: Thursday, 28 August 2025 9:34 am
To: Richard Hopkins <Richard.Hopkins@kapiticoast.govt.nz>; Gary Adams [REDACTED]
Cc: Philip Waihi [REDACTED]
Subject: RE: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you

Hi Richard,

No problem, please let us know once your team has the results from the ad hoc monitoring.

Best Regards,

Anita Manda
Team Leader Transport Planning and Safety
Te Kaiārahi Rōpū Whakamahere me te Whakahaumaru Hāereere
[REDACTED]
Kapiti Coast District Council

From: Richard Hopkins <Richard.Hopkins@kapiticoast.govt.nz>
Sent: Tuesday, 26 August 2025 1:58 pm
To: Anita Manda [REDACTED]; Gary Adams [REDACTED]
Cc: Philip Waihi [REDACTED]
Subject: Re: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you

Hi Anita,
sorry but a camera isn't the first best option. Let me arrange with Dylan to do some ad hoc officer monitoring first. Cameras are good but quite resource intensive and really only want to go there if other options not working.

Kind Regards

Richard Hopkins
Manager Environmental Standards

04 296 4642
027 344 5225
Kapiti Coast District Council

From: Anita Manda [REDACTED] >
Sent: Tuesday, August 26, 2025 1:54:20 PM
To: Gary Adams [REDACTED]
Cc: Richard Hopkins <Richard.Hopkins@kapiticoast.govt.nz>; Philip Waihi [REDACTED]
Subject: FW: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you

Hi Gary,

As per Ron's memo on Boss Bagels/Rimu Road issues, can you please arrange for a 24-hour camera survey to monitor the activity around this site? Given the issues are intermittent, we will collect further evidence from the video survey and follow up with the owner/operator of Boss Bagels.

Best Regards,

Anita Manda

Team Leader Transport Planning and Safety

Te Kaiārahi Rōpū Whakamahere me te Whakahaumaru Hāereere

Kapiti Coast District Council

From: Ron Minnema

Sent: Monday, 28 July 2025 11:07 am

To: Anita Manda; Gary Adams; Richard Hopkins

<Richard.Hopkins@kapiticoast.govt.nz>

Subject: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you



Ron Minnema invited you to view a file

Hi Richard. Can you please follow-up on the recommendation in the attached memo. You may wish to discuss at today's parking meeting. Cheers, Ron

Memo included at end of document



This invite will only work for you and people with existing access.

Open

Share



This email is generated through Kāpiti Coast District Council's use of Microsoft 365 and may contain content that is controlled by Kāpiti Coast District Council.

From: Anita Manda [REDACTED]
Sent time: 08/26/2025 01:54:20 PM
To: Gary Adams [REDACTED]
Cc: richard hopkins <Richard.Hopkins@kapiticoast.govt.nz>; Philip Waihi [REDACTED]
Subject: FW: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you
Attachments: AttachedImage AttachedImage AttachedImage AttachedImage image004.png image005.png image006.png

Hi Gary,

As per Ron's memo on Boss Bagels/Rimu Road issues, can you please arrange for a 24-hour camera survey to monitor the activity around this site? Given the issues are intermittent, we will collect further evidence from the video survey and follow up with the owner/operator of Boss Bagels.

Best Regards,

Anita Manda
Team Leader Transport Planning and Safety
Te Kaiārahi Rōpū Whakamahere me te Whakahaumarū Hāereere

Kapiti Coast District Council

From: Ron Minnema [REDACTED]
Sent: Monday, 28 July 2025 11:07 am
To: Anita Manda [REDACTED]; Gary Adams [REDACTED]; Richard Hopkins <Richard.Hopkins@kapiticoast.govt.nz>
Subject: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you



Ron Minnema invited you to view a file

Hi Richard. Can you please follow-up on the recommendation in the attached memo. You may wish to discuss at today's parking meeting. Cheers, Ron

Memo included at end of document



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From: richard hopkins <Richard.Hopkins@kapiticoast.govt.nz>
Sent time: 07/28/2025 11:19:18 AM
To: Dylan Perrett [REDACTED]
Subject: FW: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you
Attachments: AttachedImage AttachedImage AttachedImage AttachedImage image003.png image004.png image005.png

We will need to provide a response to this, (I'll look into RMA side) if parking team can attend and provide tickets where needed. I do think transport also need to provide direction to COMP that police also have role in driver behaviour.

From: Ron Minnema [REDACTED]
Sent: Monday, 28 July 2025 11:07 am
To: Anita Manda [REDACTED]; Gary Adams [REDACTED]; Richard Hopkins <Richard.Hopkins@kapiticoast.govt.nz>
Subject: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you



Ron Minnema invited you to view a file

Hi Richard. Can you please follow-up on the recommendation in the attached memo. You may wish to discuss at today's parking meeting. Cheers, Ron

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TO: Dylan Perrett, Gary Adams, Richard Hopkins, Bruce Johnston
 FROM: Ron Minnema (Transport Safety Lead, Kapiti Coast District Council)
 MEETING DATE: 28/07/2025 (next meeting – 25 August 2025, 1st Floor Maple Building)

SUBJECT: [REDACTED] Out of scope

Changes from last month highlighted in yellow

Table 1: Agenda items

No	Subject	Lead	Action	Status
Out of scope				
5	Boss Bagels (SR2515048) - Vehicles queing over footpath and into Rimu Road	Ron	Continue monitoring then hand over to Richard Hopkins Memo to be prepared then shared with RH	Open
Out of scope				

From: Gary Adams [REDACTED]
Sent time: 06/04/2025 03:33:15 PM
To: Ron Minnema [REDACTED]
Subject: RE: 2025-06-04 Boss Bagels 109 Rimu Road - RESOURCE CONSENT
Attachments: image001.png image006.png image007.png image008.png image009.png

Hi Ron

Not that I can find.

It is zoned Mixed Use zone and in the Ihakara East Precinct (Prec25)

Under Rule TR-R2 you could say that it shouldn't have more than 100vpd to the site but unfortunately due to the disconnect between the district plan and ONRC this road is not even classed as major community connector – so they can have up to 200 vpd.

There are no minimum parking standards now, and I can find nothing in there which touches on drive-ins.

G

Gary Adams
Traffic Engineer
Kaipūkaha Huarahi

Kāpiti Coast District Council
[REDACTED]

www.kapiticoast.govt.nz

From: Ron Minnema [REDACTED]
Sent: Wednesday, 4 June 2025 3:01 pm
To: Gary Adams [REDACTED]
Subject: RE: 2025-06-04 Boss Bagels 109 Rimu Road - RESOURCE CONSENT

Gary

Do we have anything in the District Plan that covers queuing from businesses onto adjacent roads and interrupting traffic flow?

Ron Minnema
Transport Safety Lead

Kāpiti Coast District Council
[REDACTED]

www.kapiticoast.govt.nz

From: Gary Adams [REDACTED]
Sent: Wednesday, June 4, 2025 1:11 PM
To: Ron Minnema [REDACTED]
Subject: RE: 2025-06-04 Boss Bagels 109 Rimu Road - RESOURCE CONSENT

Hi Ron

It's actually quite an old consent – from 2009.

 [090052](#)

The decision letter is what was consented.

Reading the planning report, traffic effects were considered less than minor!

I've had 2 previous SRs about this and I couldn't do much about it.

I thought about speaking to the owners and seeing how often there are issues.

I have very rarely noticed any but I do not travel that route daily.

s7(2)(f)(i)
[REDACTED]

Cheers

Gary Adams
Traffic Engineer
Kaipūkaha Huarahi

Kāpiti Coast District Council

www.kapiticoast.govt.nz

From: Ron Minnema [REDACTED]
Sent: Wednesday, 4 June 2025 12:53 pm
To: Gary Adams [REDACTED]
Subject: 2025-06-04 Boss Bagels 109 Rimu Road - RESOURCE CONSENT

Hi Gary

Could you please extract the resource consent for Boss Bagels as I want to see whether there is a condition/ mention of traffic not intruding onto Rimu Road.

Plus, do we anything in the District Plan that may cover an activity affecting though traffic?

If so, this matter may be best addressed by our compliance team.



Cheers

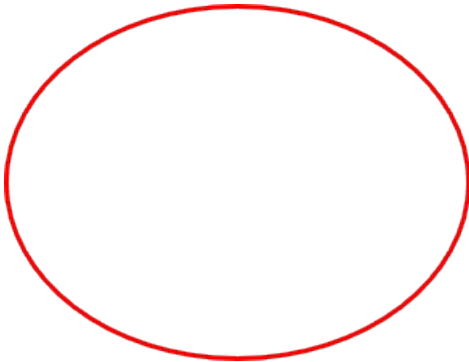
Ron

Ron Minnema
Transport Safety Lead



Kāpiti Coast
DISTRICT COUNCIL
Me Huri Whakamuri, Ka Titiro Whakamua

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Facebook



From: Ron Minnema [REDACTED]
Sent time: 06/05/2025 09:21:22 AM
To: Gary Adams [REDACTED]
Subject: RE: 2025-06-05 Boss Bagels 109 Rimu Road - DISTRICT PLAN TR-P6 QUESTION
Attachments: image001.png image006.png image007.png image008.png image009.png

Thanks Gary

I will ring the ratepayer.

Ron

Ron Minnema
Transport Safety Lead

Kāpiti Coast District Council

[REDACTED]
[REDACTED]

www.kapiticoast.govt.nz

From: Gary Adams [REDACTED]
Sent: Thursday, June 5, 2025 9:08 AM
To: Ron Minnema [REDACTED]
Subject: RE: 2025-06-05 Boss Bagels 109 Rimu Road - DISTRICT PLAN TR-P6 QUESTION

Hi Ron

Well spotted. Yes we should try and get the operator to work with us and Richard to improve the safety of the network.

Cheers

Gary Adams
Traffic Engineer
Kaipūkaha Huarahi

Kāpiti Coast District Council

[REDACTED]
[REDACTED]

www.kapiticoast.govt.nz

From: Ron Minnema [REDACTED]
Sent: Thursday, 5 June 2025 7:38 am
To: Gary Adams [REDACTED]
Subject: 2025-06-05 Boss Bagels 109 Rimu Road - DISTRICT PLAN TR-P6 QUESTION

Hi Gary

I note under the operational District Plan TR-P6 'Safety' the following:

The safety of all transport users will be enhanced during the development, operation, maintenance and upgrading of the transport network, by:

1. implementing the principles set out in Appendix 6 - Crime Prevention Through Environmental Design (CPTED) Guidelines;
2. requiring that all developments provide for safe vehicular and pedestrian access, and have adequate visibility (sight lines);
3. requiring all developments to have safe connections to the wider transport network; and
4. requiring adequate visibility and sight lines for level crossings.

I would argue (if the queuing is indeed happening) that the operation of Boss Bagels is contrary to TR-P6 items 2 and 3.

What do you think?

If yes, I will contact the customer and find out what times this is occurring, observe, then hook up a meeting with Richard Hopkins.

Cheers

Ron

Ron Minnema
Transport Safety Lead

Kāpiti Coast District Council

[Redacted]
[Redacted]

www.kapiticoast.govt.nz

From: Gary Adams [Redacted]
Sent: Wednesday, June 4, 2025 3:33 PM
To: Ron Minnema [Redacted]
Subject: RE: 2025-06-04 Boss Bagels 109 Rimu Road - RESOURCE CONSENT

Hi Ron

Not that I can find.
It is zoned Mixed Use zone and in the Ihakara East Precinct (Prec25)
Under Rule TR-R2 you could say that it shouldn't have more than 100vpd to the site but unfortunately due to the disconnect between the district plan and ONRC this road is not even classed as major community connector – so they can have up to 200 vpd.

There are no minimum parking standards now, and I can find nothing in there which touches on drive-ins.

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Traffic Engineer
Kaipūkaha Huarahi

Kāpiti Coast District Council

[Redacted]
[Redacted]

www.kapiticoast.govt.nz

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To: Gary Adams [Redacted]
Subject: RE: 2025-06-04 Boss Bagels 109 Rimu Road - RESOURCE CONSENT

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Ron Minnema
Transport Safety Lead

Kāpiti Coast District Council

[Redacted]
[Redacted]

www.kapiticoast.govt.nz

From: Gary Adams [Redacted]
Sent: Wednesday, June 4, 2025 1:11 PM
To: Ron Minnema [Redacted]
Subject: RE: 2025-06-04 Boss Bagels 109 Rimu Road - RESOURCE CONSENT

Hi Ron

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 [090052](#)

The decision letter is what was consented.
Reading the planning report, traffic effects were considered less than minor!

I've had 2 previous SRs about this and I couldn't do much about it.
I thought about speaking to the owners and seeing how often there are issues.
I have very rarely noticed any but I do not travel that route daily.

s7(2)(f)(i)

Cheers

Gary Adams
Traffic Engineer
Kaipūkaha Huarahi

Kāpiti Coast District Council

www.kapiticoast.govt.nz

From: Ron Minnema 
Sent: Wednesday, 4 June 2025 12:53 pm
To: Gary Adams 
Subject: 2025-06-04 Boss Bagels 109 Rimu Road - RESOURCE CONSENT

Hi Gary

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Plus, do we anything in the District Plan that may cover an activity affecting though traffic?

If so, this matter may be best addressed by our compliance team.



Cheers

Ron

Ron Minnema
Transport Safety Lead



The above email references RM090052 - this is the original resource consent for the cafe at 109-111 Rimu Road, Paraparaumu. We have not included all the resource consent information as it very lengthy and does not contain information relevant to your request and has therefore been assessed as being out of scope. However, if you would like a copy of this information, you are welcome to let us know.

From: Dylan Perrett [REDACTED]
Sent time: 08/28/2025 11:14:11 AM
To: Philip Waihi [REDACTED]
Subject: RE: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you
Attachments: image001.png image002.png image003.png image004.png image005.png image006.jpg image007.png

Thanks for letting me know Phil, good man!

Dylan Perrett
Team Leader Public Spaces and Animal Management
Te Kaiārahi Wāhi Tūmatanui me te Whakahaere Kararehe

[REDACTED]
Kapiti Coast District Council

From: Philip Waihi [REDACTED]
Sent: Thursday, 28 August 2025 11:12 am
To: Dylan Perrett [REDACTED]
Subject: FW: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you

Fyi..

Philip Waihi
Compliance Officer
Te Āpiha Tautuku

[REDACTED]
Kapiti Coast District Council

From: Anita Manda [REDACTED]
Sent: Thursday, 28 August 2025 9:34 am
To: Richard Hopkins <Richard.Hopkins@kapiticoast.govt.nz>; Gary Adams [REDACTED]
Cc: Philip Waihi [REDACTED]
Subject: RE: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you

Hi Richard,

No problem, please let us know once your team has the results from the ad hoc monitoring.

Best Regards,

Anita Manda
Team Leader Transport Planning and Safety
Te Kaiārahi Rōpū Whakamahere me te Whakahaumarū Hāereere

[REDACTED]
Kapiti Coast District Council

From: Richard Hopkins <Richard.Hopkins@kapiticoast.govt.nz>
Sent: Tuesday, 26 August 2025 1:58 pm
To: Anita Manda [REDACTED]; Gary Adams [REDACTED]
Cc: Philip Waihi [REDACTED]
Subject: Re: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you

Hi Anita,
sorry but a camera isn't the first best option. Let me arrange with Dylan to do some ad hoc officer monitoring first. Cameras are good but quite resource intensive and really only want to go there if other options not working.

Kind Regards

Richard Hopkins
Manager Environmental Standards

04 296 4642
027 344 5225
Kapiti Coast District Council

From: Anita Manda [REDACTED]
Sent: Tuesday, August 26, 2025 1:54:20 PM
To: Gary Adams [REDACTED]
Cc: Richard Hopkins <Richard.Hopkins@kapiticoast.govt.nz>; Philip Waihi <[REDACTED]>
Subject: FW: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you

Hi Gary,

As per Ron's memo on Boss Bagels/Rimu Road issues, can you please arrange for a 24-hour camera survey to monitor the activity around this site? Given the issues are intermittent, we will collect further evidence from the video survey and follow up with the owner/operator of Boss Bagels.

Best Regards,

Anita Manda
Team Leader Transport Planning and Safety
Te Kaiārahi Rōpū Whakamahere me te Whakahaumarū Hāereere

[REDACTED]
Kapiti Coast District Council

From: Ron Minnema [REDACTED]
Sent: Monday, 28 July 2025 11:07 am
To: Anita Manda [REDACTED]; Gary Adams <[REDACTED]>; Richard Hopkins <Richard.Hopkins@kapiticoast.govt.nz>
Subject: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you



Ron Minnema invited you to view a file

Hi Richard. Can you please follow-up on the recommendation in the attached memo. You may wish to discuss at today's parking meeting. Cheers, Ron

Memo included at end of document



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From: s7(2)(a)
Sent time: 09/08/2025 05:15:15 PM
To: Jessica Champagne
Subject: Re: SR2526225
Attachments: image001.png image002.png 22cbde97-5e26-4ca1-b183-9248e1d15653.png 1000008713.jpg



On Sat, 6 Sept 2025, 3:44 pm s7(2)(a) > wrote:

Thanks Jessica,

Once again I have seen multiple cars parked waiting on broken yellow lines on Rimu Road, waiting to go into Boss Bagels. The council's rules say "You cannot stop, wait or park at any time where there are broken yellow lines". How is this enforced?

Unfortunately these drivers are taking no notice of the rules and blocking Rimu Road which is a main thoroughfare in Kapiti. I have seen on more than one occasion the patrons of Boss Bagels park several cars on the broken yellow lines and at the same time drivers going south, indicating and waiting to go into Boss Bagels, so Rimu Road is blocked completely. I have seen this both during the week but mostly on the weekends.

Last week a bus was completely blocked from moving south on Rimu Road just after the Ihakara St roundabout so all traffic stopped and was forced to wait while the cars waited to 'get into the tiny carpark at Boss Bagels'.

One driver took his life into his own hands and raced up the wrong side of the road to try to get through only to be stopped by oncoming traffic weaving in and out of the waiting vehicles.

Please can something be done.

s7(2)

Broken yellow lines

What you need to know



What are broken yellow lines?

Broken yellow lines are placed in areas where parking would cause an obstruction or danger to other road users. You cannot stop, wait, or park at any time where there are broken yellow lines.

You may see broken yellow lines at:

- > the approach side of pedestrian crossings or where parking ends.
- > near intersections preventing people from parking too close.
- > bus stops and taxi stands.
- > narrow or winding roads.
- > any place necessary for the safety of pedestrians or other road users.



Who decides on and administers broken yellow lines?

Kāpiti Coast District Council has authorisation to consider and install any regulatory signs/markings on local roads under section 46 of the Land Transport Management Act 2003. When deciding where to put linemarking, Council has to follow and meet the transportation rules made under this Act.

How is the decision made to install broken yellow lines?

The Council looks at the specific site, road safety and the transportation rules to make a decision. Not every request to install lines will be successful.

In general, Council installs lines where they are needed to identify areas of safety risk or at intersections (six metres before them). Generally broken yellow lines won't be installed over driveways.

In some cases, Council consults with residents and considers feedback before making a decision to install them or not.



What should drivers do if there are no broken yellow lines?

Any vehicle shall not park within one metre of any vehicle crossing (driveways) and six metres before or within any intersection, in accordance with Land Transport (Road User) Rule 2004.

This rule also recommends that drivers drive to the conditions, which means adapting their driving behaviour to the local situation and layout of the roads.

For more information, visit Council's website www.kapiticoast.govt.nz, or call 04 296 4700 or toll free 0800 486 486.

You can also visit us at one of our service centres.



On Mon, Aug 11, 2025 at 8:35 AM Jessica Champagne > wrote:

Kia ora,

Thank you for your submission via the KCDC website, I have opened a service request for action/reply.

Your Reference is **SR 2526225**

Kind regards,

Jessica Champagne

Customer Engagement Representative
Te Kai Maangai Whakaanga Kiritaki



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From: s7(2)(a)
Sent time: 09/08/2025 05:14:56 PM
To: Jessica Champagne
Subject: Re: SR2526225
Attachments: image001.png image002.png 22cbde97-5e26-4ca1-b183-9248e1d15653.png

Hi this is what happens as you can see the dark grey car is hovering waiting to get into boss bagels so once you get 2 or 3 and there are also cars parked on the broken yellow lines then a bus arrives going south and everything just stops.

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Unfortunately these drivers are taking no notice of the rules and blocking Rimu Road which is a main thoroughfare in Kapiti. I have seen on more than one occasion the patrons of Boss Bagels park several cars on the broken yellow lines and at the same time drivers going south, indicating and waiting to go into Boss Bagels, so Rimu Road is blocked completely. I have seen this both during the week but mostly on the weekends.

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One driver took his life into his own hands and raced up the wrong side of the road to try to get through only to be stopped by oncoming traffic weaving in and out of the waiting vehicles.

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s7(2)

FACT SHEET

Broken yellow lines

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wrote:

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Kind regards,

Jessica Champagne

Customer Engagement Representative
Te Kai Maangai Whakaanga Kiritaki

Tel 04 296 4700



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From: Mailbox - Kapiti Council <kapiti.council@kapiticoast.govt.nz>
Sent time: 09/09/2025 08:49:10 AM
To: s7(2)(a)
Subject: RE: SR2526225
Attachments: image001.png image002.png image003.png

Good morning s7(2)

Thank you for your emails, I have added them to the service request which I can see our public spaces team is working on.

In future, please email Kapiti.council@kapiticoast.govt.nz rather than my personal inbox, as our main inbox is staffed by our whole team and it lessens the risk of us missing one of your emails, which could happen if I am sick or on leave.

Kind regards

Jessica Champagne
Customer Engagement Representative
Te Kai Maangai Whakaanga Kiritaki



From: s7(2)(a)
Sent: Monday, 8 September 2025 5:17 pm
To: Jessica Champagne
Subject: Re: SR2526225

I saw three cars parked on the broken yellow lines on Sunday around 11.04 am outside Boss Bagels on Rimu Road

s7(2)(a)

s7(2)

On Sat, 6 Sept 2025, 3:44 pm s7(2)(a) wrote:

Thanks Jessica,

Once again I have seen multiple cars parked waiting on broken yellow lines on Rimu Road, waiting to go into Boss Bagels. The council's rules say "You cannot stop, wait or park at any time where there are broken yellow lines". How is this enforced? Unfortunately these drivers are taking no notice of the rules and blocking Rimu Road which is a main thoroughfare in Kapiti. I have seen on more than one occasion the patrons of Boss Bagels park several cars on the broken yellow lines and at the same time drivers going south, indicating and waiting to go into Boss Bagels, so Rimu Road is blocked completely. I have seen this both during the week but mostly on the weekends.

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FACT SHEET

Broken yellow lines

What you need to know

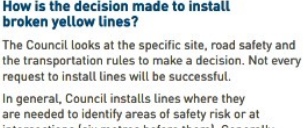


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Your Reference is **SR 2526225**

Kind regards,

Jessica Champagne
Customer Engagement Representative
Te Kai Maangai Whakaanga Kiritaki

From: s7(2)(a)
Sent time: 08/06/2025 04:36:26 PM
To: Mailbox - Kapiti Council <kapiti.council@kapiticoast.govt.nz>
Subject: Road safety concern - traffic issue Rimu Road
Attachments: trafficletter.docx

Letter attached

s7(2)(a)

6 August 2025

Dear Sir

Traffic concerns

At the recent residents meeting at Coastal Villas, concerns were expressed about the increasing number of vehicles which are stopping in the middle of Rimu Road prior to turning right in to Boss Bagels café. Some drivers do not pull over far enough and so block traffic trying to travel south on Rimu Road. This is not only dangerous as it prevents ambulances etc getting to where needed, but also causes frustration to drivers held up, leading to varying levels of aggression. The situation is particularly worrying at peak travel times.

Cafes such as KFC and McDonalds provide drive through facilities and hence do not cause issues on the highways, and it is suggested that Boss Bagels should be required to do the same.

We would welcome your earliest review of this situation.

Yours sincerely

s7(2)(a)

s7(2)(a) Coastal Villas Resident's Association

From: Ron Minnema [REDACTED]
Sent time: 09/16/2025 10:50:31 AM
To: Anita Manda [REDACTED]; richard hopkins <Richard.Hopkins@kapiticoast.govt.nz>
Subject: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you
Attachments: AttachedImage AttachedImage AttachedImage AttachedImage



Ron Minnema invited you to view a file

Hi Richard. Updated memo for your consideration. I have contacted the ratepayers who have submitted the SR and advised that we are working with Boss Bagels to resolve. Cheers, Ron

Memo included at end of document



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From: Ron Minnema [REDACTED]
Sent time: 07/31/2025 03:04:59 PM
To: Gary Adams [REDACTED]
Subject: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you
Attachments: AttachedImage AttachedImage AttachedImage AttachedImage



Ron Minnema invited you to view a
file

as requested

Memo included at end of document



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From: Ron Minnema [REDACTED]
Sent time: 07/30/2025 09:27:51 AM
To: richard hopkins <Richard.Hopkins@kapiticoast.govt.nz>
Subject: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you
Attachments: AttachedImage AttachedImage AttachedImage AttachedImage



Ron Minnema invited you to view a file

Hi Richard. I have updated the memo with highlights in yellow. Cheers, Ron

Memo included at end of document



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From: Ron Minnema
Sent time: 07/28/2025 11:06:37 AM
To: Anita Manda, Gary Adams, richard hopkins
<Richard.Hopkins@kapiticoast.govt.nz>
Subject: Ron Minnema shared "2024-07-28 Boss Bagels 109 Rimu Road - Covering Memo" with you
Attachments: AttachedImage AttachedImage AttachedImage AttachedImage



Ron Minnema invited you to view a file

Hi Richard. Can you please follow-up on the recommendation in the attached memo. You may wish to discuss at today's parking meeting. Cheers, Ron

Memo included at end of document



This invite will only work for you and people with existing access.

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This email is generated through Kāpiti Coast District Council's use of Microsoft 365 and may contain content that is controlled by Kāpiti Coast District Council.

From: Alison Tong
Sent time: 08/08/2025 10:35:00 AM
To: Ron Minnema
Subject: Updated Service Request 2525849 - Deadline 22/08/25 10.34
Attachments: 2525849.pdf

Current Request

Request [2525849](#)
To Access and Transport
Attn Ron Minnema
Deadline 22/08/25 - 10.34

Caller Information

Name s7(2)(a) Coastal Villas Residents Assn
Address -
Phone (Hm)
Email s7(2)(a)

Request Details

District Paraparaumu
Received by Alison Tong
Date & time received 07/08/25 - 08.35
How received E-mail
Date & time of incident 06/08/25 - 16.36
Action required Action & report back
Type Roothing Network Query
Details Received via email. Wed 6/08/2025 4:36 pm
At the recent residents meeting at Coastal Villas, concerns were expressed about the increasing number of vehicles which are stopping in the middle of Rimu Road prior to turning right in to Boss Bagels caf. Some drivers do not pull over far enough and so block traffic trying to travel south on Rimu Road.
Full email attached

Actions

Opened By alisont - 07/08/25, 08.35
Assigned to Gary Adams
Status Action & report back - Arrived: 08/08/25 - 10.34
Completed By garya - 08/08/25, 10.34
Details Reassigning to Ron because he has been working on this issue.

Request: 2525849

To: Access and Transport

Attn: Ron Minnema

Deadline: 22/08/25 - 10.34

Caller Information

Name s7(2)(a) Coastal Villas Residents Assn

Address -

Phone

Email s7(2)(a)

Request

District Paraparaumu

Received by Alison Tong

Recd date/time 07/08/25 - 08.35

How received E-mail

Incident date/time 06/08/25 - 16.36

Action required Action & report back

Type Rooding Network Query

Details Received via email. Wed 6/08/2025 4:36 pm

At the recent residents meeting at Coastal Villas, concerns were expressed about the increasing number of vehicles which are stopping in the middle of Rimu Road prior to turning right in to Boss Bagels caf. Some drivers do not pull over far enough and so block traffic trying to travel south on Rimu Road.

Full email attached

Location

Street Rimu Road, Paraparaumu

Actions

Opened By alisont - 07/08/25, 08.35

Assigned to Gary Adams

Status Action & report back - Arrived: 08/08/25 - 10.34 - Completed: 08/08/25 - 10.34

Details Reassigning to Ron because he has been working on this issue.

Completed By garya - 08/08/25, 10.34

From: Jessica Champagne
Sent time: 09/30/2025 12:44:47 PM
To: Dylan Perrett
Subject: Updated Service Request 2526225 - Deadline 02/10/25 12.43
Attachments: 2526225.pdf

Current Request

Request [2526225](#)
To Public Spaces Animal Mgmt
Attn Dylan Perrett
Deadline 02/10/25 - 12.43

Caller Information

Name
Address s7(2)(a)
Phone (Hm) , (Mob) s7(2)(a)
Email s7(2)(a)

Request Details

District Paraparaumu
Received by Jessica Champagne
Date & time received 09/08/25 - 14.18
How received KCDC Website
Date & time of incident 09/08/25 - 14.18
Action required Action & report back
Type Parking - general
Details Request for Service Issue
Parking
Your name or organisation
s7(2)(a)
Comments or details for Request for Service (such as the location of the issue)
109 Rimu Road, every Saturday cars park on the broken yellow lines heading north on Rimu Road outside 109 Rimu Road Boss Bagels. This weekend there were 6 vehicles stopped on the broken yellow lines and vehicles coming south on Rimu Road also waiting to go into 109, it causes buses and cars to stop in both directions as they can't fit through the traffic. It stops traffic moving from the roundabout at Ihakara Street. Today we had people yelling and tooting their horns to try to get people to move off the broken yellow lines.
Supporting information
Your Address
s7(2)(a)

Actions

Opened By jessicac - 11/08/25, 08.34
Assigned to Michele Spencer
Status Action & report back - Arrived: 25/08/25 - 14.46
Completed By micheles - 25/08/25, 14.48
Details HI Compliance, can you please follow up with this

Opened By micheles - 25/08/25, 14.48
Assigned to Compliance Duty Officer
Status Action & report back - Arrived: 28/08/25 - 11.09
Completed By philipw - 28/08/25, 11.11
Details Passed to PSAM team. Email to follow with more information. Referenced by RH.

Opened By philipw - 28/08/25, 11.11
Assigned to Dylan Perrett
Status Action & report back - Arrived: 28/08/25 - 11.14
Completed By dylanp - 28/08/25, 11.15
Details DP will leave this in PSAMO for officers to update on ad hoc visits past this site.

Opened By dylanp - 28/08/25, 11.15
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 02/09/25 - 09.18
Completed By taurat - 02/09/25, 09.19
Details I think there is more to this SR than a ticketing frenzy.
Recommend bringing attention to RH to potentially have discussions with the Coffee/Bagel Business and how this is
s7(2)(f)(i)
We have a Business with restrictive access with Customers/lining up to order.

Opened By taurat - 02/09/25, 09.19
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 02/09/25 - 09.27
Completed By taurat - 02/09/25, 09.27

Details	Notes added
Opened By	taurat - 02/09/25, 09.27
Assigned to	PSAMO Duty Officer
Status	Action & report back - Arrived: 02/09/25 - 09.52
Completed By	dylanp - 02/09/25, 09.53
Details	Points noted TT, will discuss at my meeting tomorrow with TL's and Manager.
Opened By	dylanp - 02/09/25, 09.53
Assigned to	PSAMO Duty Officer
Status	Action & report back - Arrived: 03/09/25 - 07.50
Completed By	taurat - 03/09/25, 09.17
Details	TT patrolled past location 2 x vehicles in driveway Road - CLEAR no issues
Opened By	taurat - 03/09/25, 09.17
Assigned to	PSAMO Duty Officer
Status	Action & report back - Arrived: 04/09/25 - 11.06
Completed By	dylanp - 04/09/25, 11.06
Details	Patrol of the area by TT, all clear and no issues sighted.
Opened By	dylanp - 04/09/25, 11.06
Assigned to	PSAMO Duty Officer
Status	Action & report back - Arrived: 05/09/25 - 07.00
Completed By	taurat - 05/09/25, 09.01
Details	TT at location 1 x vehicle south bound waiting centre line No vehicles waiting on north bound "No Stopping Yellow Lines"
Opened By	taurat - 05/09/25, 09.01
Assigned to	PSAMO Duty Officer
Status	Action & report back - Arrived: 05/09/25 - 07.55
Completed By	taurat - 05/09/25, 09.01
Details	TT at location All clear - no issues
Opened By	taurat - 05/09/25, 09.01
Assigned to	PSAMO Duty Officer
Status	Action & report back - Arrived: 05/09/25 - 10.27
Completed By	darreng - 05/09/25, 10.29
Details	DGR has done a drive by 6 cars on site 1 car stationary on the road.
Opened By	darreng - 05/09/25, 10.29
Assigned to	Darren Gray
Status	Action & report back - Arrived: 05/09/25 - 10.43
Completed By	darreng - 05/09/25, 10.44
Details	FYI
Opened By	darreng - 05/09/25, 10.44
Assigned to	PSAMO Duty Officer
Status	Action & report back - Arrived: 06/09/25 - 08.54
Completed By	darreng - 06/09/25, 10.51
Details	Arrived on site 6 cars in the area 1 stopped on the side of the road. Cars parked opposite waiting on orders.
Opened By	darreng - 06/09/25, 10.51
Assigned to	PSAMO Duty Officer
Status	Action & report back - Arrived: 06/09/25 - 10.35
Completed By	darreng - 06/09/25, 10.52
Details	A second check showed cars parked opposite waiting on orders no issues regarding the cars waiting.
Opened By	darreng - 06/09/25, 10.52
Assigned to	PSAMO Duty Officer
Status	Action & report back - Arrived: 07/09/25 - 10.00
Completed By	darreng - 07/09/25, 13.00
Details	DGR has carried out a drive by & cars on site 3 in the middle of the road waiting to turn in.
Opened By	darreng - 07/09/25, 13.00
Assigned to	PSAMO Duty Officer
Status	Action & report back
Completed By	jaredb - 08/09/25, 09.02
Details	Another email from  Attached for you.
Opened By	jaredb - 08/09/25, 09.02

Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 08/09/25 - 17.15
Completed By jessicac - 09/09/25, 08.44
Details I have attached 3 more emails from s7(2) that came in over night.

Opened By jessicac - 09/09/25, 08.44
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 25/09/25 - 09.20
Completed By miken - 25/09/25, 16.02
Details Reasonably busy with one waiting on broken yellow and another heading south attempting to turn in at above time/date.

Opened By miken - 25/09/25, 16.02
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 30/09/25 - 12.39
Completed By taurat - 30/09/25, 12.44
Details Hey DP
No further comments added for sometime
Asked RT & SL as they were on the weekend shifts reported findings of Traffic Offences occurrences only
Roding etc
Maybe we can close SR or send through to RH

Request: 2526225

To: Public Spaces Animal Mgmt

Attn: Dylan Perrett

Deadline: 02/10/25 - 12.43

Caller Information

Name s7(2)(a)

Address s7(2)(a)

Phone (Mob) s7(2)(a)

Email s7(2)(a)

Request

District Paraparaumu

Received by Jessica Champagne

Recd date/time 09/08/25 - 14.18

How received KCDC Website

Incident date/time 09/08/25 - 14.18

Action required Action & report back

Type Customer Feedback - Complaint (General)

Details Request for Service Issue

Parking

Your name or organisation

s7(2)(a)

Comments or details for Request for Service (such as the location of the issue)

109 Rimu Road, every Saturday cars park on the broken yellow lines heading north on Rimu Road outside 109 Rimu Road Boss Bagels. This weekend there were 6 vehicles stopped on the broken yellow lines and vehicles coming south on Rimu Road also waiting to go into 109, it causes buses and cars to stop in both directions as they can't fit through the traffic. It stops traffic moving from the roundabout at Ihakara Street. Today we had people yelling and tooting their horns to try to get people to move off the broken yellow lines.

Supporting information

Your Address

s7(2)(a)

Actions

Opened By jessicac - 11/08/25, 08.34

Assigned to Michele Spencer

Status Action & report back - Arrived: 25/08/25 - 14.46 - Completed: 25/08/25 - 14.46

Details HI Compliance, can you please follow up with this

Completed By micheles - 25/08/25, 14.48

Actions cont..

Opened By micheles - 25/08/25, 14.48
Assigned to Compliance Duty Officer
Status Action & report back - Arrived: 28/08/25 - 11.09 - Completed: 28/08/25 - 11.10
Details Passed to PSAM team. Email to follow with more information. Referenced by RH.
Completed By philipw - 28/08/25, 11.11

Opened By philipw - 28/08/25, 11.11
Assigned to Dylan Perrett
Status Action & report back - Arrived: 28/08/25 - 11.14 - Completed: 28/08/25 - 11.14
Details DP will leave this in PSAMO for officers to update on ad hoc visits past this site.
Completed By dylanp - 28/08/25, 11.15

Opened By dylanp - 28/08/25, 11.15
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 02/09/25 - 09.18 - Completed: 02/09/25 - 09.18
Details I think there is more to this SR than a ticketing frenzy.
 Recommend bringing attention to RH to potentially have discussions with the Coffee/Bagel Business and how this is going to impact them.
 s7(2)(f)(i)
 [REDACTED]
 [REDACTED]
 [REDACTED]
 We have a Business with restrictive access with Customers/lining up to order.
Completed By taurat - 02/09/25, 09.19

Opened By taurat - 02/09/25, 09.19
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 02/09/25 - 09.27 - Completed: 02/09/25 - 09.27
Details Notes added
Completed By taurat - 02/09/25, 09.27

Opened By taurat - 02/09/25, 09.27
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 02/09/25 - 09.52 - Completed: 02/09/25 - 09.52
Details Points noted TT, will discuss at my meeting tomorrow with TL's and Manager.
Completed By dylanp - 02/09/25, 09.53

Opened By dylanp - 02/09/25, 09.53
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 03/09/25 - 07.50 - Completed: 03/09/25 - 07.50
Details TT patrolled past location
 2 x vehicles in driveway
 Road - CLEAR no issues
Completed By taurat - 03/09/25, 09.17

Opened By taurat - 03/09/25, 09.17
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 04/09/25 - 11.06 - Completed: 04/09/25 - 11.06
Details Patrol of the area by TT, all clear and no issues sighted.
Completed By dylanp - 04/09/25, 11.06

Actions cont..

Opened By dylanp - 04/09/25, 11.06
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 05/09/25 - 07.00 - Completed: 05/09/25 - 07.00
Details TT at location
 1 x vehicle south bound waiting centre line
 No vehicles waiting on north bound "No Stopping Yellow Lines"
Completed By taurat - 05/09/25, 09.01

Opened By taurat - 05/09/25, 09.01
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 05/09/25 - 07.55 - Completed: 05/09/25 - 07.55
Details TT at location
 All clear - no issues
Completed By taurat - 05/09/25, 09.01

Opened By taurat - 05/09/25, 09.01
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 05/09/25 - 10.27 - Completed: 05/09/25 - 10.29
Details DGR has done a drive by 6 cars on site 1 car stationary on the road.
Completed By darreng - 05/09/25, 10.29

Opened By darreng - 05/09/25, 10.29
Assigned to Darren Gray
Status Action & report back - Arrived: 05/09/25 - 10.43 - Completed: 05/09/25 - 10.43
Details FYI
Completed By darreng - 05/09/25, 10.44

Opened By darreng - 05/09/25, 10.44
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 06/09/25 - 08.54 - Completed: 06/09/25 - 09.00
Details Arrived on site 6 cars in the area 1 stopped on the side of the road. Cars parked opposite waiting on orders.
Completed By darreng - 06/09/25, 10.51

Opened By darreng - 06/09/25, 10.51
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 06/09/25 - 10.35 - Completed: 06/09/25 - 10.40
Details A second check showed cars parked opposite waiting on orders no issues regarding the cars waiting.
Completed By darreng - 06/09/25, 10.52

Opened By darreng - 06/09/25, 10.52
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 07/09/25 - 10.00 - Completed: 07/09/25 - 10.30
Details DGR has carried out a drive by & cars on site 3 in the middle of the road waiting to turn in.
Completed By darreng - 07/09/25, 13.00

Opened By darreng - 07/09/25, 13.00
Assigned to PSAMO Duty Officer
Status Action & report back - Completed: 08/09/25 - 09.02
Details Another email from s7(2)(a). Attached for you.
Completed By jaredb - 08/09/25, 09.02

Actions cont.,

Opened By jaredb - 08/09/25, 09.02
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 08/09/25 - 17.15 - Completed: 08/09/25 - 17.15
Details I have attached 3 more emails from s7(2)(a) that came in over night.
Completed By jessicac - 09/09/25, 08.44

Opened By jessicac - 09/09/25, 08.44
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 25/09/25 - 09.20 - Completed: 25/09/25 - 16.01
Details Reasonably busy with one waiting on broken yellow and another heading south attempting to turn in at above time/date.
Completed By miken - 25/09/25, 16.02

Opened By miken - 25/09/25, 16.02
Assigned to PSAMO Duty Officer
Status Action & report back - Arrived: 30/09/25 - 12.39 - Completed: 30/09/25 - 12.39
Details Hey DP
No further comments added for sometime
Asked RT & SL as they were on the weekend shifts reported findings of Traffic Offences occurrences only
Roding etc
Maybe we can close SR or send through to RH
Completed By taurat - 30/09/25, 12.44

This Action

Arrived	Completed	Further action required?
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Date: _____ Date: _____

Time: Time:

Officer

Complainant advised?

MEMO

TO:	Richard Hopkins/ Anita Manda
FROM:	Ron Minnema
DATE:	28 July 2025 (updated 16/09/2025)
SUBJECT:	Rimu Road – Boss Bagels - Issues

Situation

1. We have received a number of SR's (2515048, 2520364, 2522744, SR2524866, SR2525849, SR2524866) and continue to receive complaints regarding vehicles accessing Boss Bagels. For example some vehicles:
 - a. Stop on the No Stopping lines before turning left into Boss Bagels.
 - b. Routinely stop on the footpath forcing pedestrians to either wait or walk between vehicles.
 - c. Stop in the middle of the road before turning right into Boss Bagels which can slow south bound traffic and interrupts the operation of the Ihakara Street/ Rimu Road roundabout.
 - d. Routinely stop in the middle of the road to turn right into Boss Bagels and on occasion left turning traffic stop to turn left into Boss Bagels bringing the flow of traffic on Rimu Road to a standstill,
2. On Sunday 29 July 2025 we received another report from SR2515048 where eight northbound vehicles were stopped on the No Stopping lines outside Boss Bagels. They have advised that they will be sending a LGOIMA request to as a follow-up.

Complication

3. The problems outlined above are intermittent. For example following eighteen reported site visits:
 - a. Ten times there were issues.
 - b. Eight times there were no issues.
4. Examples of the issues are attached.

Discussion

5. The Operational District Plan TR-P6 'Safety' states that the safety of all transport users will be enhanced during the development , operation, maintenance and upgrading of the transport network, by:
 - a. implementing the principles set out in Appendix 6 - Crime Prevention Through Environmental Design (CPTED) Guidelines
 - b. requiring that all developments provide for safe vehicular and pedestrian access, and have adequate visibility (sight lines)
 - c. requiring all developments to have safe connections to the wider transport network.
 - d. requiring adequate visibility and sight lines for level crossings.
6. Based on our observations to date it could be argued that 5b and 5c are being contravened.

Recommendation

7. It is recommended that the compliance and monitoring team visit the site.
8. Consider installing a camera via the traffic counting contract to monitor activity given the issues are intermittent. If this option is pursued:
 - a. Contact Gary Adams.
 - b. Consider carrying out an initial 24-hour survey on either a Saturday or Sunday.
9. Follow-up with the owner/ operator of Boss Bagels to address the issue.

Attachment 1: Examples

No	Day	Date	Time	Comment	Photo
1	Saturday	19/07/25	10.52am	Cars blocking footpath and stopped on no stopping lines	
2	Wednesday	14/05/2025	8 to 8.20am and 8.50 to 9.15am	Cars waiting to turn right into Boss Bagels effecting through traffic	
3	Wednesday	14/05/2025	8 to 8.20am and 8.50 to 9.15am	Cars stopped on no stopping lines	
4	Wednesday	14/05/2025	8 to 8.20am and 8.50 to 9.15am	Cars waiting to turn right into Boss Bagels effecting through traffic	

5	Wednesday	14/05/2025	8 to 8.20am and 8.50 to 9.15am	Cars waiting to turn right into Boss Bagels effecting through traffic	
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Request: 2328079

To: Access and Transport

Attn: Gary Adams

Closed: 13/11/24 - 12.38

Caller Information

Name s7(2)(a)

Address not provided

Phone (Mob) s7(2)(a)

Email s7(2)(a)

Request

District Paraparaumu

Received by Erin Sirota

Recd date/time 04/10/23 - 10.18

How received Telephone

Incident date/time 04/10/23 - 11.46

Action required Action & report back

Type Commercial Activity

Details s7(2)(a) would like to make a complaint and argue the reasoning behind allowing the coffee/bagel shop on 109 Rimu rd to operate as a drive through business.

s7(2)(a) states she has seen many near miss traffic incidents and says this issue has been reported on social media sites. s7(2)(a) would like understand why this is allowed and would like the council to step assess the safety of this and reply to her please.

I did not really know where to assign this and happy to reassign if required. thanks

Actions

Opened By erins - 04/10/23, 11.50

Assigned to Craig Prenter

Status Action & report back - Arrived: 09/10/23 - 15.50 - Completed: 09/10/23 - 15.50

Details s7(2)(a)

Gary are you able to answer the above? Or should I fire it through to RC?

Completed By craigp - 09/10/23, 15.56

Opened By craigp - 09/10/23, 15.56

Assigned to Gary Adams

Status Action & report back - Arrived: 19/10/23 - 12.43 - Completed: 19/10/23 - 12.43

Details Can the resource consent for this business please be checked to see if any traffic conditions were placed on it in reference to parking and nuisance on Rimu Road. Now have two SRs complaining about the site.

Completed By garya - 19/10/23, 12.45

Actions cont..

Opened By	garya - 19/10/23, 12.45
Assigned to	Resource Consents Duty Officer
Status	Action & report back - Arrived: 20/10/23 - 12.09 - Completed: 20/10/23 - 12.09
Details	Reassigning, Gary can you please investigate/respond to customer. Duty officer has already checked resource consent conditions and has also followed up with compliance team. Justine Gurr has reviewed consent and has advised that there does not appear to be any breach of conditions imposed under RM 090052. Could potentially be police issue if road safety has become an issue? Resigning behalf of Janice Lee.
Completed By	tgenh - 20/10/23, 12.25
Opened By	tgenh - 20/10/23, 12.25
Assigned to	Gary Adams
Status	Action & report back - Arrived: 13/11/24 - 12.38 - Completed: 13/11/24 - 12.38
Details	No breach of consent conditions. Observations of the site have not found any issues. But these were random visits at different times of the and there may be peak times when they could be issues.
Completed By	garya - 13/11/24, 12.40

Request: 2329392

To: Access and Transport

Attn: Gary Adams

Closed: 13/11/24 - 12.40

Caller Information

Name s7(2)(a)

Address s7(2)(a)

Phone (Mob) s7(2)(a)

Email

Request

District Paraparaumu

Received by Erin Sirota

Recd date/time 17/10/23 - 12.30

How received Telephone

Incident date/time 17/10/23 - 12.30

Action required Action & report back

Type Customer Feedback - Complaint (General)

Details s7(2)(a) is very concerned about traffic management at the Bagel /Coffee shop on 109 Rimu rd. He believes this is a H&S issue and not fit for purpose. Traffic is blocking the road causing traffic and pedestrian blind spots

Actions

Opened By erins - 17/10/23, 12.31

Assigned to Gary Adams

Status Action & report back - Arrived: 13/11/24 - 12.40 - Completed: 13/11/24 - 12.40

Details No breach of consent conditions. Observations of the site have not found any issues. But these were random visits at different times of the and there may be peak times when they could be issues.

Completed By garya - 13/11/24, 12.40