

MINUTES	MEETING	TIME
<b>ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE</b>	<b>THURSDAY 11 DECEMBER 2014</b>	<b>2.00PM</b>

MINUTES of a meeting of the **Environment and Community Development Committee** held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday 11 December 2014** commencing at 2.00pm.

**PRESENT**

Cr	P	Gaylor	(Chair)
Mayor	R	Church	
Cr	M	Cardiff	
Cr	J	Elliott	
Cr	J	Holborow	
Cr	G	Gurunathan	
Cr	D	Ammundsen	
Cr	D	Scott	
Cr	M	Bell	
Cr	G	Welsh	

**ATTENDING**

Mr	P	Dougherty	(Chief Executive)
Mr	S	McArthur	(Group Manager, Strategy and Partnerships)
Ms	T	Evans	(Group Manager, Community Services)
Ms	S	Hutcheson	(Senior Social Wellbeing Advisor)
Mr	D	Lew	(Environmental Planning Manager)
Ms	M	Pitkin	(Business Support Advisor)
Mr	B	Pepperrell	(Wellington Region Emergency Management Office)
Mr	S	Dray	(Te Horo Rural Fire Force)
Ms	L	Koh	(Economic Development Working Party)
Mr	C	Dyhrberg	(Economic Development Working Party)
Mrs	S	Shaw	(Executive Secretary)

**APOLOGIES**

Ms	J	Prvanov	(Waikanae Community Board)
Mr	R	Kofoed	(Ōtaki Community Board)
Mr	P	Edwards	(Paekākāriki Community Board)

ECD 14/12/085

**APOLOGIES**

**MOVED (Welsh/Bell)**

**That apologies be received from Jocelyn Prvanov (Waikanae Community Board), Philip Edwards (Paekākāriki Community Board), Rob Kofoed (Ōtaki Community Board) and Cr Gurunathan for lateness.**

**CARRIED**

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## DECLARATIONS OF INTEREST

Cr Welsh declared an Interest with Kapiti Youth Support. This is Item 9 on the agenda: Community Contracts Part Two (SP-14-1411).

ECD 14/12/086

### **PRESENTATION: CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP – BRUCE PEPPERELL, WELLINGTON REGION EMERGENCY MANAGEMENT OFFICE**

Bruce Pepperrell, Regional Manager from the Wellington Region Emergency Management Office presented to the Committee on the following:

- There are planned upgrades to the Emergency Operations Centre's in the regions, Kapiti is due to start next week;
- Common processes and documentation across Councils;

*Councillor Gurunathan joined the meeting at 2.15pm.*

- Council Training and Design Thinking;
- Kapiti Resilience Statistics in brief for 2014/15;
- WREMO Household Emergency Water Tanks;
- Lions Long Walk Home November 2014;
- The Role of Elected Members.

ECD 14/12/087

### **PRESENTATION: TE HORO VOLUNTEER RURAL FIRE FORCE – SCOTT DRAY**

Scott Dray spoke on behalf of the Chair Lesley Matthews who was unable to attend. The Te Horo Rural Fire Force is no longer under the emergency services umbrella of Kāpiti Coast District Council but is now a part of the recently constituted Wellington Regional Fire Authority.

Some highlights from the year were:

- They have completed a significant upgrade to their building;
- From July 2013 to June 2014 there were 51 fire call outs, 33 of these were vegetation fires;
- There are now twenty trained staff;
- They appreciate the support that Council has given them over the years.

Councillors acknowledged the great work that the Te Horo Volunteer Rural Fire Force does in this Community and wished them a Merry Christmas.

MINUTES	MEETING	TIME
<b>ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE</b>	<b>THURSDAY 11 DECEMBER 2014</b>	<b>2.00PM</b>

ECD 14/12/088

**PRESENTATION: ECONOMIC DEVELOPMENT STRATEGY BY THE MEMBERS OF THE WORKING PARTY**

Liz Koh and Chris Dyhrberg representatives of the Economic Development Working Party presented to the Committee the Kāpiti Coast District Economic Development Strategy 2015/2018.

*Cr Cardiff left the meeting at 2.45pm*

The following points emerged from discussions:

- Greypower and the Older Person's Council were concerned around some of the language used in the strategy and that it didn't take into account retired people;
- Are there examples of other Leadership Forums that have been developed in other regions;
- Continue to look at the demographics;
- Raising the standard of living for people in this community.

*Cr Bell left the meeting at 2.55pm.*

ECD 14/12/089

**PUBLIC SPEAKING TIME**

1. Shane La'ulu on behalf of New Zealand Red Cross spoke to the Committee and reported back on the Kapiti Health Shuttle funding.

*Cr Bell rejoined the meeting at 2.59pm.*

*Cr Elliott left the meeting at 3.05pm.*

2. Christine Bongiovanni on behalf of the Disability Information and Equipment Centre Kapiti spoke to the Committee and thanked them for the funding they receive.
3. Kym Nye-Picknell on behalf of the Kapiti Safer Community Trust spoke to the Committee. The Trust has recently rebranded as A Safer Kapiti (ASK).
4. Jean Chamberlain spoke on behalf of St Johns on the Ōtaki Health Shuttle.
5. Rachel Osborne spoke on behalf of Kapiti Youth Support (KYS) and extended her thanks to the Committee on the funding they receive.
6. Dale Evans spoke to the Committee in regards to the Kiosk.

ECD 14/12/090

**MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses –

An update was given around the progress that was being made in regards to the Kiosk and what would be the best use of this facility. There is the

MINUTES	MEETING	TIME
<b>ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE</b>	<b>THURSDAY 11 DECEMBER 2014</b>	<b>2.00PM</b>

possibility of setting up a trust to manage the Kiosk and this would give the Trust the ability to look at additional services as well.

*The meeting adjourned at 3.33pm.*

*The meeting reconvened at 3.48pm.*

- (b) Leave of Absence – there was none
- (c) Matters of an Urgent Nature – there were none

ECD 14/12/091

**COMMUNITY CONTRACTS PART TWO (SP-14-1411)**

Sam Hutcheson, Senior Social Wellbeing Advisor spoke to this report.

The following points emerged from discussions:

- Clarification around the Ōtaki Health Shuttle and the users;
- A request to send a letter to Mid Central Health Board highlighting the work of the Ōtaki Health Shuttle and seeking funding;
- Councillors will participate in a workshop in 2015 regarding the Community Financial support review which will include Community Contracts;
- The option of reporting back at the contract renewal time and not every year.

**MOVED (Ammundsen/Holborow)**

**That the Environment and Community Development Committee notes the report on performance by Community Contract holders, as set out in Appendix Two of this report SP-14-1411.**

**That the Environment and Community Development Committee thanks the Community Contract holder organisations for their valuable work.**

**CARRIED**

ECD 14/12/092

**APPROVAL OF THE ECONOMIC DEVELOPMENT STRATEGY 2015-2018 (SP-14-1415)**

Stephen McArthur, Group Manager of Strategy & Partnerships spoke to the report.

As per previous discussions in the presentation from the Economic Working Party representatives, it was reiterated that Grey Power and the Older Person's Council were concerned around some of the language used in the Strategy and it was also asked how the implementation is going to be carried out.

MINUTES	MEETING	TIME
<b>ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE</b>	<b>THURSDAY 11 DECEMBER 2014</b>	<b>2.00PM</b>

**MOVED (Ammundsen/Church)**

**That the Environment and Community Development Committee approves the Kāpiti District Economic Development Strategy 2015-2018 (refer to Attachment one of this report (SP-14-1415)).**

**That the Environment and Community Development Committee note that key elements of The Economic Development Strategy will be included in the draft Long Term Plan.**

**CARRIED**

ECD 14/12/093

**CONFIRMATION OF MINUTES**

**MOVED (Welsh/Holborow)**

**That the minutes of the 30 October 2014 meeting of the Environment and Community Development Committee be confirmed as a true and accurate record.**

**CARRIED**

ECD 14/12/094

**MATTERS UNDER ACTION**

Smokefree Policy

Due to staff workloads relating to the Psychoactive Substances Policy development and the Long Term Plan, this issue has not been progressed. Given the current work programme this matter will not be reporting back till after March 2015.

Cycleway, Walkway and Bridleway Advisory Group (CWB) – Terms of Reference

The review of the Terms of Reference was discussed with the CWB Advisory Group at the Group's meeting on 18 November. Five members of the Group, each representing different interests, agreed to form a working group to contribute to the review. The aim is to present a revised ToR to the ECD meeting on 5 February 2015.

*The meeting concluded at 4.37pm.*

*Signed* ..... / ..... / 2015

Cr Penny Gaylor, Chair