



Waikanae Community Board NOMINATION PAPER



To: Electoral Office, Kapiti Coast District Council
Private Bag 60601, Paraparaumu 5254

A. For the TWO NOMINATORS to complete

We, the undersigned electors of the **Waikanae Community Board** nominate (enter candidate details):

First names	Surname
Residential address	

with his/her consent, as a candidate for **Member** for the **Waikanae Community Board** for the by-election to be held on Thursday 17 February 2022.

Dated at	this	day of	2021
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NOMINATOR

SECONDER

Full name	Full name
Residential address	Residential address
Signature	Signature

B. For the CANDIDATE to complete

I,

am eligible for election, and consent to the above nomination. *Under section 25 of the Local Electoral Act 2001, a candidate must be a parliamentary elector AND a New Zealand citizen. Proof of NZ citizenship is required. Section 61(2) requires a candidate to state whether their principal place of residence is in or out of the area they are standing in. Please tick in the boxes beside the statements below which apply to you and complete any other details that are applicable.*

I confirm that I am:

a parliamentary elector at the address given in section A	<input type="checkbox"/>	AND	a New Zealand citizen by birth or citizenship ceremony	<input type="checkbox"/>
my principal place of residence is IN the Waikanae Community Board area	<input type="checkbox"/>	OR	my principal place of residence is NOT IN the Waikanae Community Board area	<input type="checkbox"/>
I wish my name to be shown on the voting document as <i>(commonly known name if different to full name shown above)</i>				
I wish my affiliation to be shown on the voting document as <i>(endorsement by party/organisation/group - can be 'Independent' or left blank)</i>				

I submit with this nomination:

\$200 deposit/proof of deposit	<input type="checkbox"/>	proof of NZ citizenship <i>(eg passport, birth or citizenship certificate)</i>	<input type="checkbox"/>	passport-size colour photo	<input type="checkbox"/>	profile statement	<input type="checkbox"/>
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Signature	Date
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NOTE: All nomination material must be provided together, and must be in the hands of the electoral officer or an electoral official no later than **noon on Wednesday 22 December 2021.**

C. For the electoral officer/electoral official to complete

Received at	at the hour of	on the	day of	2021
Signature of electoral officer/electoral official				

TO BE ELIGIBLE TO STAND FOR ELECTION

A candidate must:

- ✓ be aged 18 years or over
- ✓ be a New Zealand citizen by birth or citizenship ceremony
- ✓ be enrolled on the Parliamentary Electoral Roll – this can be at an address anywhere in New Zealand
- ✓ have two (2) people nominate you who are electors (residential or ratepayer) of the Waikanae Community Board

General Notes

- 1 The nominators must be electors (residential or ratepayer) of the **Waikanae Community Board**.
- 2 A candidate may not nominate themselves for office.
- 3 Where no affiliation is claimed, or an affiliation is disallowed by the electoral officer under section 57 of the Local Electoral Act 2001, nothing will be shown in the public notice or on the voting document against the candidate's name, whether or not any other candidates have claimed an affiliation.
- 4 Under section 121 of the Local Electoral Act 2001, any person is liable on summary conviction to a fine of \$2,000 who:
 - a) consents to being nominated as a candidate when knowing themselves to be ineligible for election (see below); or
 - b) nominates any person as a candidate whom they know to be ineligible for election; or
 - c) not being the candidate, signs any nomination paper knowing that they are not qualified to vote at the election.
- 5 A candidate may, under section 56 of the Local Electoral Act 2001, be nominated under a name which the candidate is commonly known, provided that the name will not:
 - cause offence to a reasonable person;
 - be unreasonably long;
 - be or resemble an official title or rank;
 - cause confusion or mislead electors.
- 6 The name appearing on the voting document will not include initials or titles such as JP or Dr. These can be included in the candidate profile statement if desired.
- 7 Section 61(2) of the Local Electoral Act 2001 requires a candidate to state whether or not the candidate's principal place of residence (address where they are registered as a parliamentary elector) is in the local government area for which the candidate is seeking election.
- 8 A candidate may, in accordance with section 61 of the Local Electoral Act 2001 and regulations 26 and 29 of the Local Electoral Regulations 2001, provide a candidate profile statement, including a recent passport-size colour photograph, for issuing to electors with the voting documents. For further information about candidate profile statements, please see additional information provided with this nomination paper.

- 9 Nominations of candidates must be in the hands of the electoral officer or an electoral official not later than noon on Wednesday 22 December 2021.
- 10 Nominations can be returned by post to the electoral office (see details below) or hand-delivered to the Kapiti Coast District Council offices, 175 Rimu Road, Paraparaumu.

Payment of Nomination Deposit

Each nomination must be accompanied by a deposit of \$200 (inclusive of GST). Payments can be made by electronic bank transfer, cash or eftpos (cheques are no longer accepted). For bank transfers, please use the details below, and attach evidence to your nomination paper that the transfer of funds has occurred.

account name:	Independent Election Services Ltd
account number:	01 0102 0437238 00
particulars:	initials & surname
code:	KC-B-WAI-2022
reference:	Nomination

CHECKLIST

When lodging your nomination paper you must submit the following together:

- completed nomination paper
- \$200 nomination deposit (or evidence of bank transfer)
- proof of NZ citizenship
- candidate profile statement (optional)
- passport-sized colour photo (optional)

CONTACT DETAILS

ELECTORAL OFFICER:	Katrina Shieffelbein (katrina.shieffelbein@kapiticoast.govt.nz)
DEPUTY ELECTORAL OFFICER	Dale Ofsoske (dale.ofsoske@electionservices.co.nz)
ELECTORAL OFFICE:	175 Rimu Street, Paraparaumu
POSTAL ADDRESS:	Private Bag 60601, Paraparaumu 5254
TELEPHONE:	0800 486 486
WEBSITE:	www.kapiticoast.govt.nz



CANDIDATE CONTACT DETAILS

Please print clearly using sentence case print only

Candidate name, Position candidate standing for (Kāpiti Coast District Council - Waikanae Community Board), Postal address, Email address, Contact phone number, Alternate contact details

insert passport-size photo in a snap-lock bag and attach here

photo must not exceed this size

I agree to allow my contact details to be made public for electoral purposes Yes [] No []

BANK ACCOUNT DETAILS

Each nomination paper lodged requires a deposit of \$200 (inclusive of GST). This is refunded if the candidate polls greater than 25% of the final quota as determined at the last iteration.

Please enter your bank details here for your nomination deposit to be refunded (where eligible) by bank transfer.

Account name, Account number (grid)

CANDIDATE PROFILE STATEMENT

(150 word maximum)

Candidate profile statements will be printed in plain text, without formatting, and sent to each elector with their voting document. The candidate profile statement must be confined to information concerning the candidate and the candidate's policies and intentions if elected to office.

For further information on the candidate profile statement, see over.

Lined area for writing the candidate profile statement.

Notes on a candidate profile statement (CPS)

Legislative references (section) refer to the Local Electoral Act 2001.

Legislative references (regulation) refer to the Local Electoral Regulations 2001.

Right to submit a candidate profile statement

Every candidate may submit a CPS with their nomination (section 61).

This is a permissive right - it is not mandatory to submit a CPS.

The content of a candidate profile statement

Under section 61(2)(c) must be confined to information:

- concerning the candidate (including any affiliation made in the nomination paper or status as an independent), and may include the candidate's contact details;
- on the candidate's policies and intentions if elected
- a CPS cannot be used to comment on the policies, performance etc, of any other candidate.

Use of languages in a candidate profile statement

Under section 61(2)(a) and (3) and regulation 27, a CPS:

- if in English and/or Māori, must not exceed 150 words in each of the languages used in the CPS. The information contained in each language must be substantially consistent with the information contained in the other language;
- in any other language or combination of languages, must not exceed 150 words or their equivalent if symbols are used rather than words. Where a CPS is in a language other than English or Māori, then the candidate must provide a translation of the CPS in English for verification of content. This translation is not published with the CPS. Should all or part of a candidate profile statement be provided in a language other than English or Māori, it is required that this be provided in an electronic graphic file;
- all translations must be supplied as a single image. If there is more than one language translated, then these are to be all supplied together in a single image;
- the image to be supplied as a file with the following criteria:
 - PNG format
 - black and white
 - 600 dpi
 - maximum file size 400kB
 - the image being 1300 pixels high and 2000 pixels wide.

When the candidate profile statement must be submitted

Under section 61(2)(b):

- if submitting a CPS, it must be provided to the electoral officer with the nomination paper and nomination deposit.

Photograph

Under section 61(2)(e) and regulation 28:

- a CPS may include a recent photograph of the candidate alone which:
 - must be passport-size (approximately 50mm by 40mm); and
 - has been taken within 12 months of the candidate's date of nomination;
- photographs should be: (i) a hard copy original; (ii) in the size stated (not electronic or home printed); (iii) in colour (optional); and (iv) inserted in the plastic sleeve attached to the CPS sheet.

Duties, powers and responsibilities of electoral officers in respect of candidate profile statements:

- where an electoral officer is not satisfied that a CPS complies with section 61(2) and (3), he/she must return the CPS to the candidate specifying:
 - the concerns and reasons for them;
 - the period, which must be not less than 3 days from the date of the CPS's return, within which an amended CPS may be resubmitted;
- a candidate will be treated as having failed to provide a CPS if under section 64(4) he or she:
 - fails to submit an amended CPS within the period specified by the electoral officer;
 - submits an amended CPS, which in the electoral officer's opinion, still fails to comply with section 61(2) and (3);
- it is important to note that under section 61(6) the electoral officer:
 - is not required to verify or investigate any information in a CPS;
 - may include in or with any CPS a disclaimer concerning the accuracy of the information in the CPS;
 - is not liable in relation to:
 - any statement in or omitted from a CPS; or
 - the work of a prudently selected translator; or
 - the exercise of the powers and functions conferred on an electoral officer under this section.

Distribution of candidate profile statements

Under section 62 and regulation 29:

- the candidate profile statements (that comply with section 61) will be published in a candidate profile booklet and sent to each elector with the voting document. In addition, a local authority may display CPS's at its offices, or service centres, and on its website in any appropriate manner;
- not to comply with section 62 will not invalidate the election.

In the case of any electoral donation funded from contributions, set out the following details in respect of each contribution that, either on its own or when aggregated with other contributions made by the same contributor to the donation, exceeds \$1,500 in sum or value:

- the name of the contributor;
- the address of the contributor;
- the total amount of the contributor's contributions made in relation to the donation.

NB: Section 103A Local Electoral Act 2001 defines "contributions" as money or goods or services that have been given to a donor to fund, be applied to, or included in an electoral donation (for example, contributions to trust funds or a fundraising collection).

NAME and ADDRESS of CONTRIBUTOR	DESCRIPTION (include goods or services)*	DONATION	
		Date received	Amount
* set out here the electoral donation this contribution applies to.			Total

PART B: RETURN OF ELECTORAL EXPENSES (inclusive of GST)

I make the following return of all electoral expenses incurred by me:

Set out the following details in respect of every electoral expense incurred by or on behalf of the candidate at the election in respect of any electoral activity:

- the name and description of every person or body of persons to whom any sum was paid;
- the reason that sum was paid.

Sums paid for radio broadcasting, television broadcasting, newspaper advertising, posters, pamphlets etc must be set out separately and under separate headings.

NAME and DESCRIPTION	REASON for EXPENSES	EXPENSES PAID
Total		

Dated at this day of 2022.

Signature

THIS FORM IS REQUIRED TO BE COMPLETED (EVEN IF IT IS A NIL RETURN) AND PROVIDED TO THE ELECTORAL OFFICE, PRIVATE BAG 60601, PARAPARAUMU 5254 OR 175 RIMU ROAD, PARAPARAUMU BY 15 APRIL 2022.