

MINUTES	MEETING	TIME
ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE	THURSDAY, 22 SEPTEMBER 2016	10AM

Minutes of a meeting of the **Environment and Community Development Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 22 September 2016**, commencing at 10am.

PRESENT	Cr	P	Gaylor	Chair
	Cr	D	Ammundsen	
	Cr	M	Bell	
	Cr	M	Cardiff	
	Mayor	R	Church	
	Cr	G	Gurunathan	
	Cr	J	Holborow	
	Cr	D	Scott	
	Cr	G	Welsh	
ATTENDING	Mr	P	Dougherty	Chief Executive
	Mr	K	Black	Acting Group Manager Strategy & Planning
	Ms	T	Parata	Programme Design & Delivery Manager
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Mr	M	Pedersen	Group Manager Community Services
	Ms	K	Spiers	Member, Paraparaumu-Raumati Community Board
	Mr	R	Kofoed	Deputy Chair, Ōtaki Community Board
	Ms	J	McDougall	Communications and Acting Customer Services Manager
	Mrs	S	Shaw	Executive Secretary, Strategy & Planning
	Ms	C	Rewi	Programme Advisor - Social
	Ms	E	Haxton	Programme Advisor - Social
Leave of absence	Cr	M	Scott	

ECD 16/09/206

WELCOME

The Chair welcomed everyone to the meeting and noted that it would be her last Environment and Community Development Committee.

The Councillors presented Cr Gaylor with a gift basket for her service over the last nine years and with six years of these years being Chair of the Environment and Community Development Committee.

The Chair declared the meeting open and read the Council Blessing.

ECD 16/09/207

(a) **Apologies**

There were no apologies received and it was noted that Cr M Scott was on leave of absence.

(b) **Declarations of Interest Relating to agenda items.**

Cr Welsh and Rob Kofoed declared an interest with Item 8 Community Contracts Report (SP-16-2007) and did not take part in the discussion.

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PUBLIC SPEAKING TIME (for items relating to the agenda)

Kevin Ramshaw

Mr Ramshaw spoke on behalf of the Mahara Gallery in regards to Item 7 Kāpiti Major Events Fund 2016 (SP-16-2006).

Community Contracts

As part of Report SP-16-2007 – Community Contracts Report, the following speakers gave a brief summary of their services and thanked Council for their financial support:

- Wellington Free Ambulance
- Ōtaki Citizens Advice Bureau
- Kāpiti Youth Support (KYS): and
- Te Newhanga Kāpiti Community Centre

The Chair thanked all the Organisations for their services.

ECD 16/07/201

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses.
There were no public speaking time responses.
- (b) Leave of Absence
There was no leave of absence requested.
- (c) Matters of an Urgent Nature.
There were no matters of an urgent nature.

Cr D Scott left the meeting at 1.44pm.

ECD 16/07/209

KĀPITI MAJOR EVENTS FUND 2016 (SP-16-2006)

Liz Koh

Ms Koh congratulated Council on their investment with the Major Events Fund and commented she would like to see the criteria changed in the future to include opportunities for Charitable Organisations to benefit from this process. She also spoke in support of the Māoriland Film Festival and future developments around this in Ōtaki.

Māoriland Film Festival

Libby Hakaraia and Tanui Stephens spoke in regards to Item 7 – Kāpiti Major Events Fund 2016 (SP-16-2006). They had submitted an application into the process and were aiming to be self-sustaining by 2020.

Ōtaki Kite Festival

Carol Ward and Barbara Franks from the Ōtaki Kite Festival spoke in regards to Item 7 – Kāpiti Major Events Fund 2016 (SP-16-2006). They had submitted an application into the process and were looking at more international kite flyers to attend the 2017 event.

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Coastella

Gerry Paul and Paul Brown from the Coastella Music Festival spoke in regards to Item 7 – Kāpiti Major Events Fund 2016 (SP-16-2006). They had submitted an application into the process and would like to be self-sustaining by 2019.

Cr Bell left the meeting at 2.26pm and returned at 2.28pm.

Kāpiti Food Fair

Helene Judge from the Kapiti Food Fair spoke in regards to Item 7 – Kāpiti Major Events Fund 2016 (SP-16-2006). They had submitted an application into the process and advised they were a sustainable event and had been running this event for seven years.

Tania Parata (Manager, Programme Design and Delivery) spoke to this report and outlined the analysis and recommendations on funding for major events that would help Kāpiti grow its portfolio of events. It was noted that the Economic Development Leadership Group supported option two.

MOVED (Ammundsen/Holborow)

That the Environment and Community Development Committee allocates funding according to option 2 as recommended by the Economic Development Leadership Group.

Option 2: Funding allocation

Allocates funds to Māoriland Film Festival, Ōtaki Kite Festival, Coastella Music Festival and Kāpiti Food Fair as outlined in the following table.

Event	Funding request	Funding level 2016 Recommendation	Funding level 2017 Recommendation	Funding level 2018 Recommendation
Māoriland Film Festival \$60,000 (for 3 years)	\$60,000 (for 3 years)	\$55,000	\$40,000	\$30,000
Ōtaki Kite Festival	40,000 (for 3 years)	\$35,000	\$20,000	\$10,000
Coastella Music Festival	\$60,000 in 2016 and \$31,213 in 2017	\$55,000	\$30,000	
Kāpiti Food Fair	\$25,000 (for 3 years)	\$15,000	\$10,000	\$5,000
Total	\$185,000	\$160,000	\$100,000 (\$60,000 available for new major events)	\$45,000 (\$115,000 available for major events)

That the Environment and Community Development Committee agree that funding awarded is subject to all legislative and necessary regulatory conditions being met before funding is released.

That the Environment and Community Development Committee agree that on-going funding is dependent on post evaluation reporting of each event to ascertain the economic impacts.

CARRIED

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The meeting adjourned at 2.47pm and reconvened at 3.03pm. Cr Gurunathan, Philip Edwards and Kathy Spiers left the meeting.

ECD 16/09/210

COMMUNITY CONTRACTS REPORT (SP-16-2007)

Claire Rewi (Programme Advisor – Social) spoke to this report.

MOVED (Bell/Cardiff)

That the Environment and Community Development Committee notes the report backs provided by:

- **St John Centre – Ōtaki Heath Shuttle**
- **A Safe Kāpiti (ASK)**
- **Kāpiti EMS (Kāpiti Health Shuttle formerly provided by Red Cross)**
- **Ōtaki Citizens Advice Bureau**

That the Environment and Community Development Committee use this opportunity to thank the organisations which have Community Contracts for their valuable and on-going work in the District.

CARRIED

Cr Welsh abstained from voting.

ECD 16/09/211

YOUTH DEVELOPMENT CENTRE UPDATE (SP-16-2001)

Emma Haxton (Programme Advisor – Social) spoke to this report.

Cr Gurunathan re-joined the meeting at 3.01pm.

MOVED (Bell/Ammundsen)

That the Environment and Community Development Committee notes the outcomes and results achieved for Year One of the Youth Development Centre Contract with Zeal Education Trust.

That the Environment and Community Development Committee notes the key deliverables for Year Two of the Youth Development Centre Contract with Zeal Education Trust.

CARRIED

ECD 16/09/212

CONFIRMATION OF MINUTES: 21 July 2016

MOVED (Bell/Holborow)

That the minutes of the Environmental Community and Development Committee meeting held on 21 July 2016 be adopted as a true and correct record.

CARRIED

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PUBLIC SPEAKING TIME (covering items not on the agenda)

There was no public speaking.

The Chair, Cr Gaylor, noted this was her last Environment and Community Development meeting and thanked Council staff for their efforts and all Councillors who had given a positive input into this Committee. She thanked the Councillors for her gift basket.

The Environment and Community Development Committee meeting closed at 3.16pm.

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 Chairperson
 Cr Penny Gaylor

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 Date

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 Chief Executive

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 Date